

ENTITY 2017 ICQs

June 30, 2017

**SINGLE AUDIT  
PROGRAM INCOME**

QUESTION	YES	NO	N/A	REMARKS
<p><b>CONTROL OBJECTIVES: To provide reasonable assurance program income is correctly earned, recorded and used in accordance with the program requirements.</b></p> <p><b><u>Control Environment</u></b></p> <ol style="list-style-type: none"> <li>1. Does management recognize its responsibilities for program income?</li> <li>2. Is management prohibited from having intervention or overriding controls over program income?</li> <li>3. Are there realistic performance targets for the generation of program income?</li> </ol> <p><b><u>Risk Assessment</u></b></p> <ol style="list-style-type: none"> <li>1. Are there mechanisms in place to identify the risk of unrecorded or miscoded program income?</li> <li>2. Are variances between expected and actual income analyzed?</li> </ol> <p><b><u>Control Activities</u></b></p> <ol style="list-style-type: none"> <li>1. Are pricing and collection policies and procedures clearly communicated to personnel responsible for program income?</li> <li>2. Are there procedures in place to ensure that program income is properly recorded as earned and deposited in the bank as collected?</li> <li>3. Do policies and procedures provide for correct use of program income in accordance with federal program requirements?</li> </ol> <p><b><u>Information and Communication</u></b></p> <ol style="list-style-type: none"> <li>1. Do information systems identify program income collections and usage?</li> <li>2. Are there channels of communication for people to report suspected improprieties in the collection or use of program income?</li> </ol> <p><b><u>Monitoring</u></b></p> <ol style="list-style-type: none"> <li>1. Is there an internal audit of program income?</li> <li>2. Does management compare program income to budget and investigate significant differences?</li> </ol>				