

MENTAL HEALTH REGION 2018 Audit Programs

June 30, 2018

INTERNAL CONTROL QUESTIONNAIRE
INFORMATION TECHNOLOGY

ACCOUNT BALANCE/ TRANSACTION CLASS	Type of Computer System ("M" mainframe, "PC" personal computer)	Extent of computer processing of transactions	Complexity of system	Sufficient appropriate non- electronic audit evidence*		
				Initiation	Processing	Recording /Reporting
Cash						
Investments						
Receipts/Revenues/ Receivables/Deferred Outflows						
Disbursements/ Expenditures/Liabilities						
Payroll						
Transfers						
Financial Reporting						
Inventory						
Capital Assets						
Long-Term Debt						
Other:						
Extent of Computer Processing – key E = extensive, M = moderate, L = limited			Complexity of System – key C = complex, A = average, S = simple			

Describe the organizational structure of the computer processing activities.

* - (AU-C 500.07) The auditor should consider the relevance and reliability of the information to be used as audit evidence. When audit evidence is obtained from independent sources or through the auditor's direct personal knowledge, it provides greater assurance of reliability. Examples are direct bank confirmations, reperformance of apportionment tests, observation of inventory, etc.

** Maximum, slightly below maximum, moderate or low

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Briefly summarize how the design of the computer system control process was identified.

Briefly summarize how the controls were determined to be implemented.

Identify any systems that initiate, authorize, record or process financial data in only electronic form. (When evidence of any entity's initiation, authorization, recording or processing of financial data exists only in electronic form, the auditor may determine it is not possible to design effective substantive procedures which, by themselves, provide sufficient appropriate audit evidence the relevant classes of transactions or account balances are not materially misstated. In such cases, audit evidence may be available only in electronic form, and its appropriateness and sufficiency usually depend on the effectiveness of controls over its accuracy and completeness. (AU-C 315.31))

System	Account Balance/ Class of Transactions	Only Electronic Evidence Exists			Test of Controls
		Initiation	Processing	Recording	

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If yes, identify the general and application controls to be tested and develop an ICQ which addresses these areas. Note: Only test those general/application controls which pertain to the financial statement assertions affected by the above.

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If no, indicate the audit evidence/procedures that will be performed to reduce detection risk to an acceptable level.

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Summary of Internal Control Weaknesses and Areas of Potential Misstatement.

Applicable account balances and classes of transactions.