

2021 Compliance Guides **CITY COMPLIANCE GUIDE**

	Cate- gory	Non-compl iance Noted/FY	FY21				FY22				FY23			
			Sele- cted	Done By	WP Ref	Remarks	Sele- cted	Done By	WP Ref	Remarks	Sele- cted	Done By	WP Ref	Remarks
			<u>Risk:</u> H M L				<u>Risk:</u> H M L				<u>Risk:</u> H M L			
BUDGETS:														
1. Examine proof of publication for published budget and reconcile to adopted budget. Determine the tax levy adopted was not in excess of the estimate published in accordance with Chapter 384.16(5) of the Code of Iowa.	1													
2. (21) Determine hearings were held and publications were made in accordance with Chapter 384.16(3) of the Code of Iowa, for the following: (Notice of public hearing on the budget must be published not less than ten nor more than twenty days before the hearing.)	2													
a. Maximum levy notice.	2													
b. City Budget	2													
c. Adopted Budget by March 31 st (Per Governor’s Emergency Proclamations April 30 th for FY2021 budgets)	2													
3. (21) Determine the maximum levy amounts were adopted by resolution	2													
4. (21) If the maximum levy amount increased more than 2% over the current year, determine the resolution was adopted by a supermajority (2/3 vote), which should be evident in the roll call vote listed on the resolution.	2													
5. Determine hearings were held and publications were made for budget amendments in accordance with Chapter 384.16 of the Code of Iowa.	3													
6. Determine if amendments were adopted before disbursements exceeded the function budget. (Chapter 384.20 of the Code of Iowa.).	1													

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BUDGETS (continued):														
7. If an amendment was adopted, determine if it was adopted by May 31.	3													
a. If not, determine if amendment was protested.	3													
b. If protested, determine if a State Appeal Board decision was reached before June 30.	3													