

**AGENCY** 2023 Audit Programs**AUDIT STRATEGY**  
**RISK ASSESSMENT**

June 30, 2023

**I. BRAINSTORMING CONFERENCE**

Date: \_\_\_\_\_

Date discussed with manager: \_\_\_\_\_

**Instructions:** Members of the audit team are required to discuss the susceptibility of the Agency's financial statements to material misstatement due to fraud or error. The discussion should include an open exchange of ideas (brainstorming). The discussion should also emphasize the importance of exercising professional skepticism throughout the audit. The discussion may occur prior to, or in conjunction with, other audit planning procedures, but should take place each year. The manager should determine which matters are to be communicated to members of the audit team not involved in the discussion.

If the audit is a Single Audit, completion of this procedure should include consideration of both the audit of the financial statements and the federal awards.

Audit of financial statements	Yes	_____	No	_____
Single Audit	Yes	_____	No	_____

Participants:

Name	Title

- Describe how the discussion occurred (e.g. face-to-face meeting, conference call)

- Describe the matters discussed.

