

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2004

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Council Bluffs Community School District

Officials

| <u>Name</u> | <u>Title</u> | <u>Term Expires</u> |
|--|--|---------------------|
| Board of Education (Before September 2003 election) | | |
| Marvin Arnpriester | President | 2004 |
| Marilyn Heider | Vice President | 2004 |
| Mark Peterson | Board Member | 2003 |
| Francis Clark | Board Member | 2003 |
| Rick Killion | Board Member | 2003 |
| Bobette Behrens | Board Member | 2005 |
| Gina Malloy | Board Member | 2005 |
| Board of Education (After September 2003 election) | | |
| Marvin Arnpriester | President | 2004 |
| Bobette Behrens | Vice President | 2005 |
| Marilyn Heider | Board Member | 2004 |
| Gina Malloy | Board Member | 2005 |
| Mark Peterson | Board Member | 2006 |
| Pam Collins | Board Member | 2006 |
| Mark McGee | Board Member | 2006 |
| School Officials | | |
| Richard Christie | Superintendent | 2004 |
| Greg Rodgers | District Secretary/ Treasurer and Executive Director of Finance | 2004 |

NOLTE, CORNMAN & JOHNSON P.C.
Certified Public Accountants
(a professional corporation)
117 West 3rd Street North, Newton, Iowa 50208-3040
Telephone (641) 792-1910

INDEPENDENT AUDITOR'S REPORT

To the Board of Education of the
Council Bluffs Community School District:

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Council Bluffs Community School District as of and for the year ended June 30, 2004, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of District officials. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Council Bluffs Community School District at June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our reports dated October 15, 2004 on our consideration of the Council Bluffs Community School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. Those reports are an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 13 and 35 through 37 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Auditing Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and

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presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Council Bluffs Community School District's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for three years ended June 30, 2003 (none of which are presented herein) and expressed an unqualified opinion on those financial statements. The supplemental information included in Schedules 1 through 5, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.


NOLTE, CORNMAN & JOHNSON, P.C.

October 15, 2004

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Council Bluffs Community School District provides the Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2004. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

2004 FINANCIAL HIGHLIGHTS

- General Fund revenues increase from \$68,437,630 in fiscal 2003 to \$70,504,407 in fiscal 2004, while General Fund expenditures decreased from \$71,855,799 in fiscal 2003 to \$71,704,248 in fiscal 2004. This resulted in a decrease in the District's General Fund balance from \$4,394,205 in fiscal 2003 to \$3,307,119 in fiscal 2004, a 24.74% decrease from the prior year.
- The increase in General Fund revenues was attributable to an increase in local tax and federal grant revenue in fiscal 2004. The decrease in expenditures was due primarily to attrition in salaries and benefits. One reason the General Fund balance decreased is because the negotiated salary and benefits settlement, open enrollment and special education tuition was more than the District's increase in General Fund revenue for fiscal 2004. As a result, the District's fund balance decreased.
- The state granted a 2% increase in "allowable growth" for fiscal 2004. This was one of the lowest increases in the 30-year history of the school foundation aid formula, and compares to the 1% increase provided in fiscal year 2003.
- A decline in interest rates during the past three fiscal years, combined with less cash available to be invested, resulted in interest earnings in the General Fund alone to decrease from \$456,613 in fiscal year 2003 to \$130,012 in fiscal year 2004.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.

The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Council Bluffs Community School District as a whole and present an overall view of the District's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Council Bluffs Community School District's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Council Bluffs Community School District acts solely as an agent or custodial for the benefit of those outside of the School District.

Notes to the financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor funds. In addition, the Schedule of Expenditures of Federal Awards provides detail of various programs benefiting the District.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

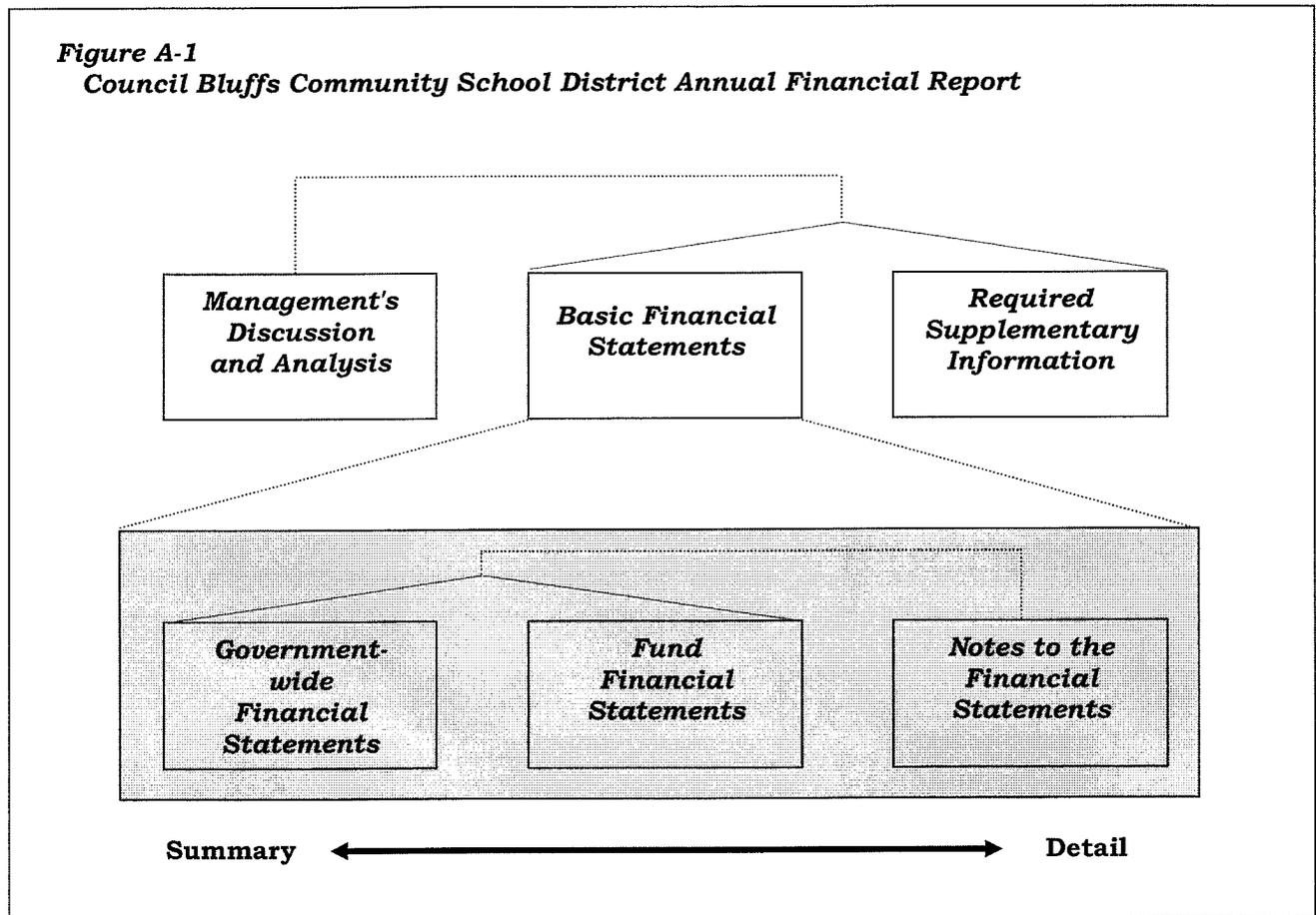


Figure A-2 summarizes the major features of the District’s financial statements, including the portion of the District’s activities they cover and the types of information they contain.

| Figure A-2 | | | |
|--|--|--|---|
| Major Features of the Government-wide and Fund Financial Statements | | | |
| | Government-wide Statements | Fund Statements | |
| | | Governmental Funds | Proprietary Funds |
| Scope | Entire district (except fiduciary funds) | The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance | Activities the district operates similar to private businesses: food services and adult education |
| Required financial statements | <ul style="list-style-type: none"> • Statement of net assets • Statement of activities | <ul style="list-style-type: none"> • Balance sheet • Statement of revenues, expenditures, and changes in fund balances | <ul style="list-style-type: none"> • Statement of Net Assets • Statement of revenues, expenses and changes in net assets • Statement of cash flows |
| Accounting basis and measurement focus | Accrual accounting and economic resources focus | Modified accrual accounting and current financial resources focus | Accrual accounting and economic resources focus |
| Type of asset/liability information | All assets and liabilities, both financial and capital, short-term and long-term | Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included | All assets and liabilities, both financial and capital, and short-term and long-term |
| Type of inflow/outflow information | All revenues and expenses during year, regardless of when cash is received or paid | Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter | All revenues and expenses during the year, regardless of when cash is received or paid |

REPORTING THE DISTRICT’S FINANCIAL ACTIVITIES

Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the District’s assets and liabilities. All of the current year’s revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the District’s net assets and how they have changed. Net assets – the difference between the District’s assets and liabilities – are one way to measure the District’s financial health or position. Over time, increases or decreases in the District’s net assets are an indicator of whether financial position is improving or deteriorating. To assess the District’s overall health, additional non-financial factors, such as changes in the

District's property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the District's activities are divided into two categories:

- *Governmental activities:* Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- *Business-type activities:* The District charges fees to help cover the costs of certain services it provides. The District's school nutrition program is included here.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds or to show that it is properly using certain revenues such as federal grants.

The District has two kinds of funds:

- 1) *Governmental funds:* Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The District's governmental funds include the General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund.

The required financial statements for the governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

- 2) *Proprietary funds:* Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's enterprise funds, one type of proprietary fund, are the same as its business-type activities, but provide more detail and additional information, such as cash flows. The District currently has one Enterprise Fund, the School Nutrition Fund.

The required financial statements for the proprietary funds include a statement of net assets, a statement of revenues, expenses and changes in net assets and a statement of cash flows.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-3 below provides a summary of the District's net assets for the year ended June 30, 2004 compared to June 30, 2003.

Figure A-3
Condensed Statement of Net Assets

| | Governmental Activities | | Business-type Activities | | Total District | | Total Change |
|--|----------------------------|------------|-----------------------------|---------|-------------------|------------|-----------------|
| | June 30, | | June 30, | | June 30, | | June 30, |
| | 2004 | 2003 | 2004 | 2003 | 2004 | 2003 | 2003-04 |
| Current and other assets | \$ 49,420,473 | 40,961,710 | 839,957 | 664,462 | 50,260,430 | 41,626,172 | 20.74% |
| Capital assets | 32,851,191 | 28,814,377 | 96,443 | 81,047 | 32,947,634 | 28,895,424 | 14.02% |
| Total assets | 82,271,664 | 69,776,087 | 936,400 | 745,509 | 83,208,064 | 70,521,596 | 17.99% |
| Long-term obligations | 10,799,429 | 11,296,974 | 0 | 2,895 | 10,799,429 | 22,096,403 | -51.13% |
| Other liabilities | 37,715,404 | 31,169,215 | 174,956 | 173,658 | 37,890,360 | 69,059,575 | -45.13% |
| Total liabilities | 48,514,833 | 42,466,189 | 174,956 | 176,553 | 48,689,789 | 91,155,978 | -46.59% |
| Net assets: | | | | | | | |
| Invested in capital assets, net of related debt | 29,936,587 | 22,314,611 | 96,443 | 81,047 | 30,033,030 | 22,395,658 | 34.10% |
| Restricted | 747,334 | 815,622 | 0 | 0 | 747,334 | 815,622 | -8.37% |
| Unrestricted | 3,072,910 | 4,179,665 | 665,001 | 487,909 | 3,737,911 | 4,667,574 | -19.92% |
| Total net assets | \$ 33,756,831 | 27,309,898 | 761,444 | 568,956 | 34,518,275 | 27,878,854 | 23.82% |

The District's combined net assets increased by 23.82%, or \$6,639,421, over the prior year. The largest portion of the District's net assets is the invested in capital assets, net of related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets.

Restricted net assets represents resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The District's restricted net assets decreased \$68,328, or 8.37% over the prior year. The decrease was primarily a result of the District spending carryover state grant balances.

Unrestricted net assets – the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements – decreased \$929,663, or 19.92%. This decrease in unrestricted net assets was a result of the District's decrease in the General Fund balance which occurred during the year.

Figure A-4 shows the changes in net assets for the year ended June 30, 2004 compared to June 30, 2003.

Figure A-4
Changes of Net Assets

| | Governmental | | Business-type | | Total | | Total |
|--|---------------|------------|---------------|-----------|-----------------|------------|-----------|
| | Activities | | Activities | | School District | | Change |
| | June 30, | June 30, | June 30, | June 30, | June 30, | June 30, | 2003-04 |
| | 2004 | 2003 | 2004 | 2003 | 2004 | 2003 | 2003-04 |
| Revenues: | | | | | | | |
| Program revenues: | | | | | | | |
| Charges for services | \$ 4,887,085 | 3,760,124 | 1,188,173 | 1,384,275 | 6,075,258 | 5,144,399 | 18.09% |
| Operating grants and contributions and restricted interest | 12,015,121 | 11,232,442 | 1,899,158 | 1,532,040 | 13,914,279 | 12,764,482 | 9.01% |
| Capital grants and contributions and restricted interest | 519,713 | 851,117 | 0 | 0 | 519,713 | 851,117 | -38.94% |
| General revenues: | | | | | | | |
| Property tax | 21,517,552 | 20,860,210 | 0 | 0 | 21,517,552 | 20,860,210 | 3.15% |
| Local option sales and services tax | 6,504,397 | 5,174,855 | 0 | 0 | 6,504,397 | 5,174,855 | 25.69% |
| Unrestricted state grants | 37,291,829 | 37,004,848 | 0 | 0 | 37,291,829 | 37,004,848 | 0.78% |
| Other | 197,606 | 583,867 | 6,731 | 11,924 | 204,337 | 595,791 | -65.70% |
| Total revenues | 82,933,303 | 79,467,463 | 3,094,062 | 2,928,239 | 86,027,365 | 82,395,702 | 4.41% |
| Program expenses: | | | | | | | |
| Governmental activities: | | | | | | | |
| Instructional | 52,070,368 | 48,954,368 | 0 | 0 | 52,070,368 | 48,954,368 | 6.37% |
| Support services | 19,654,512 | 22,328,922 | 0 | 0 | 19,654,512 | 22,328,922 | -11.98% |
| Non-instructional programs | 13,282 | 7,000 | 2,901,574 | 2,709,814 | 2,914,856 | 2,716,814 | 7.29% |
| Other expenses | 4,748,208 | 8,747,304 | 0 | 0 | 4,748,208 | 8,747,304 | -45.72% |
| Total expenses | 76,486,370 | 80,037,594 | 2,901,574 | 2,709,814 | 79,387,944 | 82,747,408 | -4.06% |
| Changes in net assets | 6,446,933 | (570,131) | 192,488 | 218,425 | 6,639,421 | (351,706) | -1987.78% |
| Beginning Net Assets | 27,309,898 | 27,880,029 | 568,956 | 350,531 | 27,878,854 | 28,230,560 | -1.25% |
| Ending Net Assets | \$ 33,756,831 | 27,309,898 | 761,444 | 568,956 | 34,518,275 | 27,878,854 | 23.82% |

Property tax, local option sales and services tax and unrestricted state grants account for 76% of the total revenue. The District's expenses primarily relate to instruction and support services which account for 90% of the total expenses.

Revenues: The overall increase in revenues is based on increases in property tax, one-cent option sales tax, federal and local funding for preschool programs and revenues from Medicaid – direct services. We showed reductions in interest earned and state construction grants.

Expenditures: General Fund expenditures were the same as last year, although there was a shift from support services to instructional services. This shift was based on increases in employee benefit costs and increased special education and open enrollment tuition. The overall reduction in expenditures is the result of principal payments moved to a long-term basis and the adjustment of construction expense to construction in progress basis.

Governmental Activities

Revenue for governmental activities were \$82,933,303 and expenses were \$76,486,370.

The following table presents the total and net cost of the District's major governmental activities: instruction, support services, non-instructional programs and other expenses.

Figure A-5
Total and Net Cost of Governmental Activities

| | Total Cost of Services | Net Cost of Services |
|----------------------------|---------------------------|-------------------------|
| Instruction | \$ 52,070,368 | 38,130,531 |
| Support services | 19,654,512 | 19,472,809 |
| Non-instructional programs | 13,282 | 13,282 |
| Other expenses | 4,748,208 | 1,447,829 |
| Totals | <u>\$ 76,486,370</u> | <u>59,064,451</u> |

- The cost financed by users of the District's programs was \$4,877,085.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$12,534,834.
- The net cost of governmental activities was financed with \$21,517,552 in property tax, \$6,504,397 in local option sales and services tax, \$37,291,829 in state foundation aid and \$197,606.

Business-Type Activities

Revenues of the District's business-type activity were \$3,094,062 and expenses were \$2,901,574. The District's business-type activity is the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and interest of \$6,731.

INDIVIDUAL FUND ANALYSIS

As previously noted, the Council Bluffs Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported combined fund balances of \$11,740,727, above last year's ending fund balances of \$9,830,903. However, the primary reason for the increase was in the Capital Projects Fund due to the increase in local option sales and services tax revenue.

Governmental Fund Highlights

- The District's General Fund financial position is the product of many factors. Growth during the year in tax and federal grants resulted in an increase in revenues. The increase in revenues was offset by the District's increase in General Fund expenditures, resulting in a fund balance decrease from \$4,394,205 to \$3,307,119.
- The Capital Projects Fund balance increased from \$3,520,125 to \$5,908,121, due in part to the increase in local option sales and services tax revenues.

Proprietary Fund Highlights

The School Nutrition Fund net assets increased from \$568,956 at June 30, 2003 to \$761,444 at June 30, 2004, representing an increase of 33.83%.

BUDGETARY HIGHLIGHTS

The District's revenues were \$1,515,399 more than budgeted revenues, a variance of 1.79%. The most significant variance resulted from the District receiving more in federal sources than originally anticipated.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2004, the District had invested \$32.9 million, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities and transportation equipment. (See Figure A-6) This amount represents a net increase of 14.02% from last year. More detailed information about capital assets is available in Note 5 to the financial statements. Depreciation expense for the year was \$1,909,593.

The original cost of the District's capital assets was \$55.8 million. Governmental funds account for \$54.9 million with the remainder of \$0.9 million in the Proprietary, School Nutrition Fund.

The largest change in capital asset activity during the year occurred in the construction in progress category. The District's construction in progress totaled \$8,022,137 at June 30, 2004, compared to \$6,369,580 reported at June 30, 2003. This increase resulted from the use of local option sales and services tax for capital improvements.

Figure A-6
Capital Assets, Net of Depreciation

| | Governmental Activities | | Business-type Activities | | Total District | | Total Change |
|---------------------------------|-------------------------|------------|--------------------------|--------|----------------|------------|--------------|
| | June 30, | | June 30, | | June 30, | | June 30, |
| | 2004 | 2003 | 2004 | 2003 | 2004 | 2003 | 2003-04 |
| Land | \$ 1,426,065 | 1,426,065 | 0 | 0 | 1,426,065 | 1,426,065 | 0.00% |
| Construction in progress | 8,022,137 | 6,369,580 | 0 | 0 | 8,022,137 | 6,369,580 | 25.94% |
| Buildings and land improvements | 23,122,419 | 20,457,144 | 0 | 0 | 23,122,419 | 20,457,144 | 13.03% |
| Machinery and equipment | 280,570 | 561,588 | 96,443 | 81,047 | 377,013 | 642,635 | -41.33% |
| Total | \$ 32,851,191 | 28,814,377 | 96,443 | 81,047 | 32,947,634 | 28,895,424 | 14.02% |

Long-Term Debt

At June 30, 2004, the District had \$10,799,429 in general obligation and other long-term debt outstanding. This represents a decrease of 4.4% from last year. (See Figure A-7) More detailed information about the District's long-term liabilities is available in Note 6 to the financial statements.

The District had outstanding General Obligation Bonds payable of \$10,380,000 at June 30, 2004.

The District had outstanding Asbestos Notes payable of \$38,529 at June 30, 2004.

The District had outstanding National School Fitness Loan indebtedness at June 30, 2004 of \$160,616.

Figure A-7
Outstanding Long-Term Obligations

| | Total | | Total |
|------------------------------|----------------------|-------------------|--------------|
| | School District | | Change |
| | June 30, | | June 30, |
| | 2004 | 2003 | 2003-04 |
| General Obligation Bonds | \$ 10,380,000 | 11,090,000 | -6.4% |
| Asbestos Notes | 38,529 | 81,080 | -52.5% |
| National School Fitness Loan | 160,616 | 0 | 100.0% |
| Compensated absences | 220,284 | 128,789 | 71.0% |
| Totals | <u>\$ 10,799,429</u> | <u>11,299,869</u> | <u>-4.4%</u> |

ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of existing circumstances that could affect its financial health in the future:

- The state's economy is showing limited signs of economic recovery. The economy impacts the amount of new General Fund money available to the District.
- The District will negotiate a new agreement with the Council Bluffs Education Association (CBEA), Service Employee International Union Local 228 (SEIU) and Communication Workers of America (CWA) during fiscal 2005. Settlements in excess of "new Money" or allowable growth in state funding will have an adverse effect on the District's General Fund budget and related fund balance.
- The District continues to show a decline in enrollment which translates into receiving only 50% of the states percentage of allowable growth. State and Federal grants are anticipated to be down, while fixed costs for utilities and busing service will increase.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the District's citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Greg Rodgers, Executive Director of Finance, Council Bluffs Community School District, 12 Scott Street, Council Bluffs, Iowa, 51503.

BASIC FINANCIAL STATEMENTS

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
STATEMENT OF NET ASSETS
JUNE 30, 2004

| | Governmental Activities | Business-type Activities | Total |
|--|----------------------------|-----------------------------|-------------------|
| ASSETS | | | |
| Cash and pooled investments: | | | |
| ISCAP(Note 4) | \$ 4,650,370 | 651,196 | 5,301,566 |
| Other | 19,373,590 | 0 | 19,373,590 |
| Receivables: | | | |
| Property tax: | | | |
| Delinquent | 309,851 | 0 | 309,851 |
| Succeeding year | 22,514,273 | 0 | 22,514,273 |
| Accounts | 684,632 | 7,885 | 692,517 |
| Due from other governments | 1,814,971 | 21,803 | 1,836,774 |
| Inventories | 72,786 | 159,073 | 231,859 |
| Capital assets, net of accumulated depreciation(Note 5) | 32,851,191 | 96,443 | 32,947,634 |
| TOTAL ASSETS | 82,271,664 | 936,400 | 83,208,064 |
| LIABILITIES | | | |
| Accounts payable | 2,603,285 | 381 | 2,603,666 |
| Salaries and benefits payable | 7,730,855 | 148,874 | 7,879,729 |
| ISCAP warrant payable(Note 4) | 4,690,000 | 0 | 4,690,000 |
| Accrued interest payable | 35,658 | 0 | 35,658 |
| Deferred revenue: | | | |
| Succeeding year property tax | 22,514,273 | 0 | 22,514,273 |
| Other | 141,333 | 25,701 | 167,034 |
| Long-term liabilities(Note 6): | | | |
| Portion due within one year: | | | |
| Bonds payable | 740,000 | 0 | 740,000 |
| Asbestos note payable | 14,183 | 0 | 14,183 |
| National School Fitness Loan payable | 72,707 | 0 | 72,707 |
| Compensated absences payable | 220,284 | 0 | 220,284 |
| Portion due after one year: | | | |
| Bonds payable | 9,640,000 | 0 | 9,640,000 |
| Asbestos note payable | 24,346 | 0 | 24,346 |
| National School Fitness Loan payable | 87,909 | 0 | 87,909 |
| TOTAL LIABILITIES | 48,514,833 | 174,956 | 48,689,789 |
| NET ASSETS | | | |
| Investment in capital assets, net of related debt | 29,936,587 | 96,443 | 30,033,030 |
| Restricted for: | | | |
| Phase III | 2,154 | 0 | 2,154 |
| Early intervention | 10,943 | 0 | 10,943 |
| Teacher compensation | 828 | 0 | 828 |
| Management levy | 117,816 | 0 | 117,816 |
| Other special revenue purposes | 615,593 | 0 | 615,593 |
| Unrestricted | 3,072,910 | 665,001 | 3,737,911 |
| TOTAL NET ASSETS | \$ 33,756,831 | 761,444 | 34,518,275 |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2004

| Functions/Programs | Expenses | Program Revenues | | |
|---|----------------------|----------------------|---|---|
| | | Charges for Services | Operating Grants, Contributions and Restricted Interest | Capital Grants, Contributions and Restricted Interest |
| Governmental activities: | | | | |
| Instruction: | | | | |
| Regular instruction | \$ 30,189,936 | 826,533 | 8,665,831 | 0 |
| Special instruction | 17,447,372 | 178,382 | 408,836 | 0 |
| Other instruction | 4,433,060 | 3,860,255 | 0 | 0 |
| | <u>52,070,368</u> | <u>4,865,170</u> | <u>9,074,667</u> | <u>0</u> |
| Support services: | | | | |
| Student services | 3,303,571 | 0 | 0 | 0 |
| Instructional staff services | 1,322,163 | 0 | 0 | 0 |
| Administration services | 7,356,963 | 0 | 0 | 0 |
| Operation and maintenance of plant services | 5,456,793 | 0 | 0 | 0 |
| Transportation services | 1,871,585 | 21,915 | 159,788 | 0 |
| Central support services | 343,437 | 0 | 0 | 0 |
| | <u>19,654,512</u> | <u>21,915</u> | <u>159,788</u> | <u>0</u> |
| Non-instructional programs: | | | | |
| Community service and education operations | 13,282 | 0 | 0 | 0 |
| | <u>13,282</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Other expenditures: | | | | |
| Facilities acquisitions | 0 | 0 | 0 | 519,713 |
| Long-term debt interest | 464,099 | 0 | 0 | 0 |
| AEA flowthrough | 2,780,666 | 0 | 2,780,666 | 0 |
| Depreciation(unallocated)* | 1,503,443 | 0 | 0 | 0 |
| | <u>4,748,208</u> | <u>0</u> | <u>2,780,666</u> | <u>519,713</u> |
| Total governmental activities | 76,486,370 | 4,887,085 | 12,015,121 | 519,713 |
| Business-Type activities: | | | | |
| Non-instructional programs: | | | | |
| Nutrition services | 2,901,574 | 1,188,173 | 1,899,158 | 0 |
| Total business-type activities | <u>2,901,574</u> | <u>1,188,173</u> | <u>1,899,158</u> | <u>0</u> |
| Total | <u>\$ 79,387,944</u> | <u>6,075,258</u> | <u>13,914,279</u> | <u>519,713</u> |

General Revenues:

Property tax for:
 General purposes
 Debt service
 Capital projects
Local option sales and services tax
Unrestricted state grants
Unrestricted investment earnings

Total general revenues

Changes in net assets

Net assets beginning of year

Net assets end of year

* This amount excludes the depreciation that is included in the direct expense of various programs

SEE NOTES TO FINANCIAL STATEMENTS.

| Net (Expense) Revenue and Changes in Net Assets | | |
|--|-----------------------------|---------------------|
| Governmental Activities | Business-Type Activities | Total |
| (20,697,572) | 0 | (20,697,572) |
| (16,860,154) | 0 | (16,860,154) |
| (572,805) | 0 | (572,805) |
| <u>(38,130,531)</u> | <u>0</u> | <u>(38,130,531)</u> |
| (3,303,571) | 0 | (3,303,571) |
| (1,322,163) | 0 | (1,322,163) |
| (7,356,963) | 0 | (7,356,963) |
| (5,456,793) | 0 | (5,456,793) |
| (1,689,882) | 0 | (1,689,882) |
| (343,437) | 0 | (343,437) |
| <u>(19,472,809)</u> | <u>0</u> | <u>(19,472,809)</u> |
| (13,282) | 0 | (13,282) |
| <u>(13,282)</u> | <u>0</u> | <u>(13,282)</u> |
| 519,713 | 0 | 519,713 |
| (464,099) | 0 | (464,099) |
| 0 | 0 | 0 |
| (1,503,443) | 0 | (1,503,443) |
| <u>(1,447,829)</u> | <u>0</u> | <u>(1,447,829)</u> |
| (59,064,451) | 0 | (59,064,451) |
| 0 | 185,757 | 185,757 |
| 0 | 185,757 | 185,757 |
| <u>(59,064,451)</u> | <u>185,757</u> | <u>(58,878,694)</u> |
| \$ 18,814,998 | 0 | 18,814,998 |
| 1,172,109 | 0 | 1,172,109 |
| 1,530,445 | 0 | 1,530,445 |
| 6,504,397 | 0 | 6,504,397 |
| 37,291,829 | 0 | 37,291,829 |
| 197,606 | 6,731 | 204,337 |
| <u>65,511,384</u> | <u>6,731</u> | <u>65,518,115</u> |
| 6,446,933 | 192,488 | 6,639,421 |
| 27,309,898 | 568,956 | 27,878,854 |
| <u>\$ 33,756,831</u> | <u>761,444</u> | <u>34,518,275</u> |

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2004

| | General | Capital Projects | Other Nonmajor Governmental Funds | Total |
|--|----------------------|---------------------|--|-------------------|
| ASSETS | | | | |
| Cash and pooled investments: | | | | |
| ISCAP(Note 4) | \$ 4,650,370 | 0 | 0 | 4,650,370 |
| Other | 9,552,728 | 7,004,874 | 2,815,988 | 19,373,590 |
| Receivables: | | | | |
| Property tax: | | | | |
| Delinquent | 259,929 | 0 | 49,922 | 309,851 |
| Succeeding year | 19,083,347 | 0 | 3,430,926 | 22,514,273 |
| Accounts | 684,632 | 0 | 0 | 684,632 |
| Due from other governments | 1,231,674 | 583,297 | 0 | 1,814,971 |
| Inventories | 72,786 | 0 | 0 | 72,786 |
| TOTAL ASSETS | \$ 35,535,466 | 7,588,171 | 6,296,836 | 49,420,473 |
| LIABILITIES AND FUND BALANCES | | | | |
| Liabilities: | | | | |
| Accounts payable | \$ 582,812 | 1,680,050 | 340,423 | 2,603,285 |
| Salaries and benefits payable | 7,730,855 | 0 | 0 | 7,730,855 |
| ISCAP warrants payable(Note 4) | 4,690,000 | 0 | 0 | 4,690,000 |
| Deferred revenue: | | | | |
| Succeeding year property tax | 19,083,347 | 0 | 3,430,926 | 22,514,273 |
| Other | 141,333 | 0 | 0 | 141,333 |
| Total liabilities | 32,228,347 | 1,680,050 | 3,771,349 | 37,679,746 |
| Fund balances: | | | | |
| Reserved for: | | | | |
| Debt service | 0 | 0 | 596,101 | 596,101 |
| Phase III | 2,154 | 0 | 0 | 2,154 |
| Early intervention | 10,943 | 0 | 0 | 10,943 |
| Teacher compensation | 828 | 0 | 0 | 828 |
| Unreserved: | | | | |
| Undesignated | 3,293,194 | 5,908,121 | 1,929,386 | 11,130,701 |
| Total fund balances | 3,307,119 | 5,908,121 | 2,525,487 | 11,740,727 |
| TOTAL LIABILITIES AND FUND BALANCES | \$ 35,535,466 | 7,588,171 | 6,296,836 | 49,420,473 |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
 TO THE STATEMENT OF NET ASSETS
 JUNE 30, 2004

Total fund balances of governmental funds (page 17) \$ 11,740,727

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not report as assets in in the governmental funds. 32,851,191

Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds. (35,658)

Long-term liabilities, including bonds payable, asbestos note payable, national school fitness loan payable, and compensated absences payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. (10,799,429)

Net assets of governmental activites (page 14) \$ 33,756,831

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2004

| | General | Capital Projects | Other Nonmajor Governmental Funds | Total |
|--|---------------------|---------------------|--|-------------------|
| REVENUES: | | | | |
| Local sources: | | | | |
| Local tax: | \$ 18,064,313 | 6,504,397 | 3,453,239 | 28,021,949 |
| Tuition | 1,004,915 | 0 | 0 | 1,004,915 |
| Other | 2,131,370 | 40,278 | 1,908,128 | 4,079,776 |
| State sources | 43,530,262 | 0 | 3,141 | 43,533,403 |
| Federal sources | 5,773,547 | 505,680 | 14,033 | 6,293,260 |
| Total revenues | <u>70,504,407</u> | <u>7,050,355</u> | <u>5,378,541</u> | <u>82,933,303</u> |
| EXPENDITURES: | | | | |
| Current: | | | | |
| Instruction: | | | | |
| Regular instruction | 30,176,923 | 0 | 0 | 30,176,923 |
| Special instruction | 17,447,372 | 0 | 0 | 17,447,372 |
| Other instruction | 2,858,348 | 0 | 1,576,058 | 4,434,406 |
| | <u>50,482,643</u> | <u>0</u> | <u>1,576,058</u> | <u>52,058,701</u> |
| Support services: | | | | |
| Student services | 3,303,589 | 0 | 0 | 3,303,589 |
| Instructional staff services | 1,326,278 | 0 | 0 | 1,326,278 |
| Administration services | 6,313,055 | 0 | 822,516 | 7,135,571 |
| Operation and maintenance of plant services | 5,268,254 | 0 | 10,192 | 5,278,446 |
| Transportation services | 1,871,585 | 0 | 0 | 1,871,585 |
| Central support services | 344,896 | 0 | 0 | 344,896 |
| | <u>18,427,657</u> | <u>0</u> | <u>832,708</u> | <u>19,260,365</u> |
| Non-instructional programs: | | | | |
| Community service and education operations | 13,282 | 0 | 0 | 13,282 |
| | <u>13,282</u> | <u>0</u> | <u>0</u> | <u>13,282</u> |
| Other expenditures: | | | | |
| Facilities acquisitions | 0 | 4,662,359 | 1,189,322 | 5,851,681 |
| Long-term debt: | | | | |
| Principal | 0 | 0 | 811,336 | 811,336 |
| Interest and fiscal charges | 0 | 0 | 466,849 | 466,849 |
| AEA flowthrough | 2,780,666 | 0 | 0 | 2,780,666 |
| | <u>2,780,666</u> | <u>4,662,359</u> | <u>2,467,507</u> | <u>9,910,532</u> |
| Total expenditures | <u>71,704,248</u> | <u>4,662,359</u> | <u>4,876,273</u> | <u>81,242,880</u> |
| Excess(deficiency) of revenues over(under) expenditures | (1,199,841) | 2,387,996 | 502,268 | 1,690,423 |
| Other financing sources(uses): | | | | |
| Proceeds from National School Fitness Loan | 219,401 | 0 | 0 | 219,401 |
| Transfers in | 0 | 0 | 106,646 | 106,646 |
| Transfers out | (106,646) | 0 | 0 | (106,646) |
| Total other financing sources(uses) | <u>112,755</u> | <u>0</u> | <u>106,646</u> | <u>219,401</u> |
| Net change in fund balances | (1,087,086) | 2,387,996 | 608,914 | 1,909,824 |
| Fund balance beginning of year | 4,394,205 | 3,520,125 | 1,916,573 | 9,830,903 |
| Fund balance end of year | <u>\$ 3,307,119</u> | <u>5,908,121</u> | <u>2,525,487</u> | <u>11,740,727</u> |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
 TO THE STATEMENT OF ACTIVITIES
 JUNE 30, 2004

Net change in fund balances - total governmental funds (page 19) \$ 1,909,824

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are reported in the Statement of Net Assets and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Capital outlay expenditures exceed depreciation expense in the current year, as follows:

| | | |
|---------------------------------|--------------|-----------|
| Expenditures for capital assets | \$ 5,926,887 | |
| Depreciation expense | (1,890,073) | 4,036,814 |

Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. Current year issues exceeded repayments, as follows:

| | | |
|--------|--------------|---------|
| Issued | \$ (219,401) | |
| Repaid | 811,336 | 591,935 |

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.

2,750

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

| | | |
|----------------------|-------------|----------|
| Compensated absences | \$ (94,390) | (94,390) |
|----------------------|-------------|----------|

Changes in net assets of governmental activities (page 16) \$ 6,446,933

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 STATEMENT OF NET ASSETS
 PROPRIETARY FUND
 JUNE 30, 2004

| | <u>School Nutrition</u> |
|--|-----------------------------|
| ASSETS | |
| Cash and cash equivalents: | \$ 651,196 |
| Receivables: | |
| Accounts | 7,885 |
| Due from other governments | 21,803 |
| Inventories | 159,073 |
| Capital assets, net of accumulated depreciation(Note 5) | 96,443 |
| TOTAL ASSETS | <u>936,400</u> |
| LIABILITIES | |
| Accounts payable | 381 |
| Salaries and benefits payable | 148,874 |
| Deferred revenue: | |
| Other | 25,701 |
| TOTAL LIABILITIES | <u>174,956</u> |
| NET ASSETS | |
| Investment in capital assets, net of related debt | 96,443 |
| Unrestricted | 665,001 |
| TOTAL NET ASSETS | <u>\$ 761,444</u> |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
 PROPRIETARY FUND
 YEAR ENDED JUNE 30, 2004

| | School Nutrition |
|------------------------------|---------------------|
| OPERATING REVENUE: | |
| Local sources: | |
| Charges for services | \$ 1,210,672 |
| TOTAL OPERATING REVENUES | 1,210,672 |
| OPERATING EXPENSES: | |
| Non-instructional programs: | |
| Food service operations: | |
| Salaries | 912,984 |
| Benefits | 343,799 |
| Services | 76,538 |
| Supplies | 1,548,308 |
| Other | 425 |
| Depreciation | 19,520 |
| TOTAL OPERATING EXPENSES | 2,901,574 |
| OPERATING LOSS | (1,690,902) |
| NON-OPERATING REVENUES: | |
| State sources | 53,821 |
| Federal sources | 1,822,838 |
| Interest income | 6,731 |
| TOTAL NON-OPERATING REVENUES | 1,883,390 |
| Change in net assets | 192,488 |
| Net assets beginning of year | 568,956 |
| Net assets end of year | \$ 761,444 |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
YEAR ENDED JUNE 30, 2004

| | School Nutrition |
|--|---------------------|
| Cash flows from operating activities: | |
| Cash received from sale of lunches and breakfasts | \$ 1,149,508 |
| Cash received from miscellaneous operating activities | 35,906 |
| Cash payments to employees for services | (1,249,952) |
| Cash payments to suppliers for goods or services | (1,376,552) |
| Net cash used in operating activities | (1,441,090) |
| Cash flows from non-capital financing activities: | |
| State grants received | 53,821 |
| Federal grants received | 1,728,832 |
| Net cash provided by non-capital financing activities | 1,782,653 |
| Cash flows from capital and related financing activities: | |
| Purchase of capital assets | (34,916) |
| Net cash used in capital and related financing activities | (34,916) |
| Cash flows from investing activities: | |
| Interest on investments | 6,731 |
| Net cash provided by investing activities | 6,731 |
| Net increase in cash and cash equivalents | 313,378 |
| Cash and cash equivalents at beginning of year | 337,818 |
| Cash and cash equivalents at end of year | \$ 651,196 |
| Reconciliation of operating loss to net cash used in operating activities: | |
| Operating loss | \$ (1,713,441) |
| Adjustments to reconcile operating loss to net cash used in operating activities: | |
| Commodities consumed | 267,600 |
| Depreciation | 19,520 |
| Increase in inventories | (7,628) |
| Increase in accounts receivable | (5,544) |
| Decrease in accounts payable | (11,213) |
| Increase in salaries and benefits payable | 9,726 |
| Decrease in compensated absences payable | (2,895) |
| Increase in deferred revenue | 2,785 |
| Net cash used in operating activities | \$ (1,441,090) |
| RECONCILIATION OF CASH AND CASH EQUIVALENTS AT YEAR END TO SPECIFIC ASSETS INCLUDED ON COMBINED BALANCE SHEET: | |
| Current assets: | |
| Cash and pooled investments | \$ 651,196 |
| NON-CASH INVESTING, CAPITAL AND FINANCING ACTIVITIES: | |
| During the year ended June 30, 2004, the District received Federal commodities valued at \$267,600. | |

SEE NOTES TO FINANCIAL STATEMENTS.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2004

(1) **Summary of Significant Accounting Policies**

The Council Bluffs Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. Additionally, the District either operates or sponsors various adult education programs. These courses include remedial education as well as vocational and recreational courses. The geographic area served includes the Cities of Carter Lake, Crescent and Council Bluffs, Iowa, and the predominate agricultural territory in Pottawattamie County. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

A. Reporting Entity

For financial reporting purposes, Council Bluffs Community School District has included all funds, organizations, account groups, agencies, boards, commissions and authorities. The District has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The Council Bluffs Community School District has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations - The District participates in a jointly governed organization that provides services to the District but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the Pottawattamie County Assessors' Conference Board.

B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues,

are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Assets presents the District's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt that are attributed to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net assets use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net asset consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources that are imposed by management, but can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions and interest that are restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other nonmajor governmental funds.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenses, including instructional, support and other costs.

The Capital Projects Fund is utilized to account for the collection of local option sales and services tax and capital improvement expenditures.

The District reports the following proprietary fund:

The District's proprietary funds are the Enterprise, School Nutrition Fund. The School Nutrition Fund is used to account for the food service operations of the District.

C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

The proprietary fund of the District applies all applicable GASB pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's Enterprise Fund is charges to

customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

D. Assets, Liabilities and Fund Equity

Cash, Pooled Investments and Cash Equivalents - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the Iowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, they have a maturity date no longer than three months.

Property Tax Receivable - Property tax in the governmental funds are accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments; is based on January 1, 2002 assessed property valuations; is for the tax accrual period July 1, 2003 through June 30, 2004 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2003.

Due from Other Governments - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded

as expenses when consumed rather than when purchased or received.

Capital Assets - Capital assets, which include property, machinery and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

| Asset Class | Amount |
|---------------------------------|--------|
| Land | \$ 500 |
| Buildings | 5,000 |
| Land improvements | 5,000 |
| Machinery and equipment: | |
| School Nutrition Fund equipment | 500 |
| Other machinery and equipment | 5,000 |

Property, machinery and equipment are depreciated using the straight line method of depreciation over the following estimated useful lives:

| Asset Class | Estimated Useful Life (In Years) |
|-------------------------|----------------------------------|
| Buildings | 50 years |
| Land improvements | 20 years |
| Machinery and equipment | 5-15 years |

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of unspent grant proceeds as well as property tax receivables and other receivables not collected within sixty days after year end.

Deferred revenue on the Statement of Net Assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Compensated Absences - District employees accumulate a limited amount of earned but unused vacation for subsequent use or for payment upon termination, death, or retirement. A liability is recorded when incurred in the government-wide financial statements. The compensated absences liability has

been computed based on rates of pay in effect at June 30, 2004. The compensated absences liability attributable to the governmental activities will be paid primarily by the General Fund.

Long-term liabilities - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Assets.

Fund Equity - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

Restricted Net Assets - In the government-wide Statement of Net Assets, net assets are reported as restricted when constraints placed on net asset use are either externally imposed by creditors, grantors, contributors or laws and regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

E. Budgeting and Budgetary Control

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2004, expenditures in the instruction functional area exceeded the amount budgeted.

(2) **Cash and Pooled Investments**

The District's deposits at June 30, 2004 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The District had investments in the Iowa Schools Joint Investment Trust which are valued at an amortized cost of \$97,061 pursuant to Rule 2a-7 under the Investment Company Act of 1940. Governmental Accounting Standards Board Statement No. 3 requires investments to be categorized to give an indication of the level of risk assumed by the District at year end. The District's investment in the Iowa Schools Joint Investment Trust is not subject to risk categorization.

(3) **Transfers**

The detail of transfers for the year ended June 30, 2004 is as follows:

| Transfer to | Transfer from | Amount |
|--------------|---------------|------------|
| Debt Service | General Fund | \$ 106,646 |

Transfers generally move revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

(4) Iowa School Cash Anticipation Program (ISCAP)

The District participates in the Iowa Schools Cash Anticipation Program (ISCAP). ISCAP is a program of the Iowa Association of School Boards and is designed to provide funds to participating entities during periods of cash deficits. ISCAP is funded by a semiannual issuance of anticipatory warrants, which mature as noted below. The warrant sizing of each school corporation is based on a projection of cash flow needs during the semiannual period. ISCAP accounts are maintained for each participating entity, and monthly statements are provided regarding their cash balance, interest earnings, and amounts available for withdrawal for each outstanding series of warrants. These accounts are reflected as restricted assets on the balance sheet. Bankers Trust Co. NA is the trustee for the program. A summary of the District's participation in ISCAP as of June 30, 2004 is as follows:

| Series | Warrant Date | Final | Investments | Accrued | Warrants Payable | Accrued |
|----------|--------------|------------------|--------------|---------------------|------------------|------------------|
| | | Warrant Maturity | | Interest Receivable | | Interest Payable |
| 2004-05A | 6/30/04 | 6/30/05 | \$ 4,650,370 | 0 | 4,690,000 | 0 |

The District pledges its state foundation aid payments and General Fund receipts as security for warrants issued. Repayments must be made when General Fund receipts are received. If a balance is outstanding on the last date the funds are available to be drawn, then the District must repay the outstanding withdrawal from its General Fund receipts, and must make minimum warrant repayments on the 25th of each month immediately following the final date that the warrant proceeds may be used in an amount equal to 25% of the warrant amount. No ISCAP advance activity in the General Fund was noted for the year ended June 30, 2004.

The warrants bear an interest rate and the available proceeds of the warrants are invested at an interest rate as shown below:

| Series | Interest | Interest |
|----------|-------------------|----------------------|
| | Rates on Warrants | Rates on Investments |
| 2004-05A | 3.000% | 2.463% |

(5) Capital Assets

Capital assets activity for the year ended June 30, 2004 was as follows:

| | Balance Beginning of Year | Increases | Decreases | Balance End of Year |
|--|---------------------------------|------------------|------------------|---------------------------|
| Governmental activities: | | | | |
| Capital assets not being depreciated: | | | | |
| Land | \$ 1,426,065 | 0 | 0 | 1,426,065 |
| Construction in progress | 6,369,580 | 4,769,953 | 3,117,396 | 8,022,137 |
| Total capital assets not being depreciated | <u>7,795,645</u> | <u>4,769,953</u> | <u>3,117,396</u> | <u>9,448,202</u> |
| Capital assets being depreciated: | | | | |
| Buildings and land improvements | 38,762,138 | 4,106,216 | 0 | 42,868,354 |
| Machinery and equipment | 2,421,365 | 168,114 | 0 | 2,589,479 |
| Total capital assets being depreciated | <u>41,183,503</u> | <u>4,274,330</u> | <u>0</u> | <u>45,457,833</u> |
| Less accumulated depreciation for: | | | | |
| Buildings and land improvements | 18,304,994 | 1,440,941 | 0 | 19,745,935 |
| Machinery and equipment | 1,859,777 | 449,132 | 0 | 2,308,909 |
| Total accumulated depreciation | <u>20,164,771</u> | <u>1,890,073</u> | <u>0</u> | <u>22,054,844</u> |
| Total capital assets being depreciated, net | <u>21,018,732</u> | <u>2,384,257</u> | <u>0</u> | <u>23,402,989</u> |
| Governmental activities capital assets, net | <u>\$ 28,814,377</u> | <u>7,154,210</u> | <u>3,117,396</u> | <u>32,851,191</u> |
| Business-type activities: | | | | |
| Machinery and equipment | \$ 878,630 | 34,916 | 0 | 913,546 |
| Less accumulated depreciation | 797,583 | 19,520 | 0 | 817,103 |
| Business-type activities capital assets, net | <u>\$ 81,047</u> | <u>15,396</u> | <u>0</u> | <u>96,443</u> |

Depreciation expense was charged by the District as follows:

| | | |
|---|--|---------------------|
| Governmental activities: | | |
| Instruction: | | |
| Regular | | \$ 13,013 |
| Support services: | | |
| Administration | | 218,569 |
| Transportation | | 155,048 |
| | | <u>386,630</u> |
| Unallocated depreciation | | <u>1,503,443</u> |
| Total governmental activities depreciation expense | | <u>\$ 1,890,073</u> |
| Business-type activities: | | |
| Food services | | \$ 19,520 |
| Total business-type activities depreciation expense | | <u>\$ 19,520</u> |

(6) Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2004 are summarized as follows:

| | Balance Beginning of Year | Additions | Deletions | Balance End of Year | Due Within One Year |
|------------------------------|---------------------------------|----------------|----------------|---------------------------|---------------------------|
| General Obligation Bonds | \$ 11,090,000 | 0 | 710,000 | 10,380,000 | 740,000 |
| Asbestos Note | 81,080 | 0 | 42,551 | 38,529 | 14,183 |
| National School Fitness Loan | 0 | 219,401 | 58,785 | 160,616 | 72,707 |
| Compensated Absences | 128,789 | 220,284 | 122,163 | 220,284 | 220,284 |
| Total | \$ 11,299,869 | 439,685 | 933,499 | 10,799,429 | 1,047,174 |

General Obligation Bonds Payable

Details of the District's June 30, 2004 general obligation bonded indebtedness are as follows:

| Year Ending June 30, | Bond Issue of April 1, 2002 | | | Bond Issue of June 1, 1996 | | | Total | |
|----------------------------|-----------------------------|---------------------|------------------|----------------------------|-------------------|---------------|-------------------|------------------|
| | Interest Rates | Principal | Interest | Interest Rates | Principal | Interest | Principal | Interest |
| 2005 | 3.00% | \$ 125,000 | 396,533 | 5.10% | \$ 615,000 | 31,366 | 740,000 | 427,899 |
| 2006 | 3.05-3.25 | 760,000 | 387,363 | - | - | - | 760,000 | 387,363 |
| 2007 | 3.35-3.55 | 755,000 | 362,937 | - | - | - | 755,000 | 362,937 |
| 2008 | 3.65-3.80 | 785,000 | 336,048 | - | - | - | 785,000 | 336,048 |
| 2009 | 3.80-4.00 | 840,000 | 307,460 | - | - | - | 840,000 | 307,460 |
| 2010 | 4.00-4.10 | 1,000,000 | 271,000 | - | - | - | 1,000,000 | 271,000 |
| 2011 | 4.10-4.20 | 1,000,000 | 230,250 | - | - | - | 1,000,000 | 230,250 |
| 2012 | 4.20-4.30 | 1,000,000 | 188,500 | - | - | - | 1,000,000 | 188,500 |
| 2013 | 4.30-4.40 | 1,000,000 | 145,750 | - | - | - | 1,000,000 | 145,750 |
| 2014 | 4.40-4.50 | 1,000,000 | 102,000 | - | - | - | 1,000,000 | 102,000 |
| 2015 | 4.50-4.60 | 1,000,000 | 57,250 | - | - | - | 1,000,000 | 57,250 |
| 2016 | 4.60 | 500,000 | 11,500 | - | - | - | 500,000 | 11,500 |
| Total | | \$ 9,765,000 | 2,796,591 | | \$ 615,000 | 31,366 | 10,380,000 | 2,827,957 |

Asbestos Note

In 1985, the District was awarded two interest-free loans by the Environmental Protection Agency under the Asbestos in School Hazard Abatement Program to fund the cost of removing asbestos from Abraham Lincoln High School.

Scheduled maturities on the asbestos notes are as follows:

| Year Ending June 30 | Amount |
|---------------------------|------------------|
| 2005 | \$ 14,183 |
| 2006 | 24,346 |
| Total | \$ 38,529 |

National School Fitness Loan

Details of the District's June 30, 2004 National School Fitness Loan indebtedness are as follows:

| Year | Loan issue dated September 29, 2003 | | | |
|----------|-------------------------------------|------------|----------|---------|
| Ending | Interest | | | |
| June 30, | Rate | Principal | Interest | Total |
| 2005 | 3.30 % | \$ 72,707 | 4,207 | 76,914 |
| 2006 | 3.30 | 75,143 | 1,771 | 76,914 |
| 2007 | 3.30 | 12,766 | 53 | 12,819 |
| Total | | \$ 160,616 | 6,031 | 166,647 |

(6) Defeasement of Bonds

On April 1, 2002, the District issued refunding bonds in the amount of \$9,940,000 to advance refund \$9,310,000 of outstanding general obligation bonds. The proceeds of the refunding issue have been placed in an irrevocable escrow account and have been added to the appropriate financial statements and schedules. The District remains contingently liable in the remote possibility the account is insufficient to pay the refunded bonds. At June 30, 2004, \$9,310,000 of such bonds was outstanding. Repayment of principal and interest for the year was \$0 and \$524,798 respectively. It is expected that the escrow will be closed out June 1, 2006.

(7) Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual salary and the District is required to contribute 5.75% of annual payroll for the years ended June 30, 2004, 2003 and 2002. Contribution requirements are established by State statute. The District's contribution to IPERS for the years ended June 30, 2004, 2003 and 2002 were \$2,572,862, \$2,546,347 and \$2,564,816 respectively, equal to the required contributions for each year.

(8) Risk Management

Council Bluffs Community School District is a member in the Iowa School Employees Benefits Association, and Iowa Code Chapter 28E organization. The Iowa School Employees Benefits Association (ISEBA) is a local government risk-sharing pool whose members include various schools throughout the State of Iowa. ISEBA was formed July 1999 for the purpose of managing and funding employee benefits. ISEBA provides coverage and protection in the following category: dental.

Each member's contributions to ISEBA funds current operations and provides capital. Annual operating contributions are those amounts necessary to fund, on a GAAP basis, ISEBA's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital.

The District's contributions to the risk pool are recorded as expenditures from its General Fund at the time of payment to the risk pool. District contributions to ISEBA for the year ended June 30, 2004 were \$205,066.

Payments from participating members are the sole source for paying claims and establishing reserves for the ISEBA self-funded programs. Stop loss insurance is purchased by ISEBA to protect against large claims but the potential exists for claims to exceed the premium payments made by members into the program. In the event that claims exceed premiums and reserves, an assessment may be necessary to pay claims and replenish reserves in the program.

The District does not report a liability for losses in excess of stop loss insurance unless it is deemed probable that such losses have occurred and the amount of such a loss can be reasonably estimated. Accordingly, at June 30, 2004, no liability has been recorded in the District's financial statements. As of June 30, 2004, settled claims have not exceeded the risk pool or reinsurance company coverage.

Members agree to continue membership in the pool for a period of not less than one full year. After such period, a member who has given 30 days prior written notice may withdraw. ISEBA will pay claims incurred before the termination date.

Council Bluffs Community School District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

(9) Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$2,780,666 for the year ended June 30, 2004 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

(10) Budget Overexpenditure

Per the Code of Iowa, expenditures may not legally exceed budgeted appropriations at the functional area level. During the year ended June 30, 2004, expenditures in the instruction functional program area exceeded the amount budgeted.

REQUIRED SUPPLEMENTAL INFORMATION

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 BUDGETARY COMPARISON OF REVENUES, EXPENDITURES AND
 CHANGES IN BALANCES -
 BUDGET AND ACTUAL (GAAP BASIS) - ALL GOVERNMENTAL FUNDS
 AND PROPRIETARY FUNDS
 REQUIRED SUPPLEMENTARY INFORMATION
 YEAR ENDED JUNE 30, 2004

| | Governmental Fund Types Actual | Proprietary Fund Type Actual |
|---|--------------------------------------|------------------------------------|
| Revenues: | | |
| Local sources | \$ 33,106,640 | 1,217,403 |
| State sources | 44,039,083 | 53,821 |
| Federal sources | 5,787,580 | 1,822,838 |
| Total revenues | <u>82,933,303</u> | <u>3,094,062</u> |
| Expenditures: | | |
| Instruction | 52,058,701 | 0 |
| Support services | 19,260,365 | 0 |
| Non-instructional programs | 13,282 | 2,901,574 |
| Other expenditures | 9,910,532 | 0 |
| Total expenditures | <u>81,242,880</u> | <u>2,901,574</u> |
| Excess(deficiency) of revenues over(under) expenditures | 1,690,423 | 192,488 |
| Other financing sources, net | <u>219,401</u> | <u>0</u> |
| Excess(deficiency) of revenues and other financing sources over(under) expenditures | 1,909,824 | 192,488 |
| Balance beginning of year | <u>9,830,903</u> | <u>568,956</u> |
| Balance end of year | <u>\$ 11,740,727</u> | <u>761,444</u> |

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

| Total Actual | Budgeted Amounts | | Final to Actual Variance - Positive (Negative) |
|-------------------|-------------------|-------------------|--|
| | Original | Final | |
| 34,324,043 | 34,303,081 | 34,303,081 | 20,962 |
| 44,092,904 | 45,308,885 | 45,308,885 | (1,215,981) |
| 7,610,418 | 4,900,000 | 4,900,000 | 2,710,418 |
| <u>86,027,365</u> | <u>84,511,966</u> | <u>84,511,966</u> | <u>1,515,399</u> |
| 52,058,701 | 51,109,656 | 51,109,656 | (949,045) |
| 19,260,365 | 20,976,413 | 20,976,413 | 1,716,048 |
| 2,914,856 | 3,292,814 | 3,292,814 | 377,958 |
| 9,910,532 | 12,396,354 | 12,396,354 | 2,485,822 |
| <u>84,144,454</u> | <u>87,775,237</u> | <u>87,775,237</u> | <u>3,630,783</u> |
| 1,882,911 | (3,263,271) | (3,263,271) | (2,115,384) |
| 219,401 | 0 | 0 | 219,401 |
| 2,102,312 | (3,263,271) | (3,263,271) | (1,895,983) |
| 10,399,859 | 11,737,514 | 11,737,514 | (1,337,655) |
| <u>12,502,171</u> | <u>8,474,243</u> | <u>8,474,243</u> | <u>(3,233,638)</u> |

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING
YEAR ENDED JUNE 30, 2004

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds, except private-purpose trust and agency funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on the GAAP basis. Encumbrances are not recognized on the GAAP basis budget and appropriations lapse at year end.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functional areas, not by fund or fund type. These four functional areas are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents functional area expenditures or expenses by fund, the legal level of control is at the aggregated functional level, not at the fund or fund type level. The Code of Iowa also provides that District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2004, expenditures in the instruction functional program area exceeded the amount budgeted.

OTHER SUPPLEMENTAL INFORMATION

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2004

| | Special Revenue Funds | | | | | |
|--|-----------------------|---------------------|--|--------------------------------------|------------------|------------------|
| | Manage- ment | Student Activity | Physical Plant and Equipment Levy | Total Special Revenue Funds | Debt Service | Total |
| ASSETS | | | | | | |
| Cash and pooled investments | \$ 107,014 | 615,593 | 1,514,247 | 2,236,854 | 579,134 | 2,815,988 |
| Receivables: | | | | | | |
| Property tax: | | | | | | |
| Current year delinquent | 10,802 | 0 | 22,153 | 32,955 | 16,967 | 49,922 |
| Succeeding year | 750,000 | 0 | 1,513,027 | 2,263,027 | 1,167,899 | 3,430,926 |
| TOTAL ASSETS | \$ 867,816 | 615,593 | 3,049,427 | 4,532,836 | 1,764,000 | 6,296,836 |
| LIABILITIES AND FUND EQUITY | | | | | | |
| Liabilities: | | | | | | |
| Accounts payable | \$ 0 | 0 | 340,423 | 340,423 | 0 | 340,423 |
| Deferred revenue: | | | | | | |
| Succeeding year property tax | 750,000 | 0 | 1,513,027 | 2,263,027 | 1,167,899 | 3,430,926 |
| | 750,000 | 0 | 1,853,450 | 2,603,450 | 1,167,899 | 3,771,349 |
| Fund equity: | | | | | | |
| Fund balances: | | | | | | |
| Reserved for: | | | | | | |
| Debt Service | 0 | 0 | 0 | 0 | 596,101 | 596,101 |
| Unreserved: | | | | | | |
| Undesignated | 117,816 | 615,593 | 1,195,977 | 1,929,386 | 0 | 1,929,386 |
| Total fund balances | 117,816 | 615,593 | 1,195,977 | 1,929,386 | 596,101 | 2,525,487 |
| TOTAL LIABILITIES AND FUND EQUITY | \$ 867,816 | 615,593 | 3,049,427 | 4,532,836 | 1,764,000 | 6,296,836 |

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2004

| | Special Revenue Funds | | | | | Total |
|---|-----------------------|---------------------|--|--------------------------------------|-----------------|-----------|
| | Manage- ment | Student Activity | Physical Plant and Equipment Levy | Total Special Revenue Funds | Debt Service | |
| REVENUES: | | | | | | |
| Local sources: | | | | | | |
| Local tax | \$ 750,685 | 0 | 1,530,445 | 2,281,130 | 1,172,109 | 3,453,239 |
| Other | 1,016 | 1,651,044 | 248,215 | 1,900,275 | 7,853 | 1,908,128 |
| State sources | 693 | 0 | 1,386 | 2,079 | 1,062 | 3,141 |
| Federal sources | 0 | 0 | 14,033 | 14,033 | 0 | 14,033 |
| TOTAL REVENUES | 752,394 | 1,651,044 | 1,794,079 | 4,197,517 | 1,181,024 | 5,378,541 |
| EXPENDITURES: | | | | | | |
| Current: | | | | | | |
| Instruction: | | | | | | |
| Other instruction | 0 | 1,576,058 | 0 | 1,576,058 | 0 | 1,576,058 |
| Support services: | | | | | | |
| Administration services | 820,947 | 0 | 1,569 | 822,516 | 0 | 822,516 |
| Operation and maintenance of plant services | 0 | 0 | 10,192 | 10,192 | 0 | 10,192 |
| Other expenditures: | | | | | | |
| Facilities acquisitions | 0 | 0 | 1,189,322 | 1,189,322 | 0 | 1,189,322 |
| Long-term debt: | | | | | | |
| Principal | 0 | 0 | 0 | 0 | 811,336 | 811,336 |
| Interest and fiscal charges | 0 | 0 | 0 | 0 | 466,849 | 466,849 |
| TOTAL EXPENDITURES | 820,947 | 1,576,058 | 1,201,083 | 3,598,088 | 1,278,185 | 4,876,273 |
| EXCESS(DEFICIENCY) OF REVENUES OVER(UNDER) EXPENDITURES | (68,553) | 74,986 | 592,996 | 599,429 | (97,161) | 502,268 |
| OTHER FINANCING SOURCES: | | | | | | |
| Transfers in | 0 | 0 | 0 | 0 | 106,646 | 106,646 |
| EXCESS(DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES | (68,553) | 74,986 | 592,996 | 599,429 | 9,485 | 608,914 |
| FUND BALANCE BEGINNING OF YEAR | 186,369 | 540,607 | 602,981 | 1,329,957 | 586,616 | 1,916,573 |
| FUND BALANCE END OF YEAR | \$ 117,816 | 615,593 | 1,195,977 | 1,929,386 | 596,101 | 2,525,487 |

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 SCHEDULE OF CHANGES IN SPECIAL REVENUE FUND, STUDENT ACTIVITY ACCOUNTS
 YEAR ENDED JUNE 30, 2004

| Account | Balance Beginning of Year | Revenues | Expendi- tures | Balance End of Year |
|----------------------|---------------------------------|------------------|-------------------|---------------------------|
| Thomas Jefferson SHS | \$ 122,395 | 526,784 | 515,123 | 134,056 |
| Abraham Lincoln SHS | 195,595 | 698,908 | 643,287 | 251,216 |
| Kanesville AHS | 20,237 | 10,078 | 10,540 | 19,775 |
| Kirn JHS | 86,426 | 159,965 | 146,588 | 99,803 |
| Woodrow Wilson JHS | 36,964 | 103,137 | 106,102 | 33,999 |
| Bloomer | 12,492 | 17,831 | 16,578 | 13,745 |
| Carter Lake | 2,212 | 14,616 | 14,200 | 2,628 |
| Crescent | 2,742 | 6,985 | 6,611 | 3,116 |
| Edison | 5,393 | 6,481 | 7,788 | 4,086 |
| Franklin | 9,578 | 21,022 | 19,197 | 11,403 |
| Gunn | 3,637 | 9,265 | 10,181 | 2,721 |
| Hoover | 3,101 | 20,879 | 20,923 | 3,057 |
| Lewis & Clark | 4,338 | 10,570 | 10,053 | 4,855 |
| Longfellow | 7,835 | 6,429 | 4,383 | 9,881 |
| Pusey | 2,247 | 3,679 | 3,527 | 2,399 |
| Roosevelt | 6,663 | 11,294 | 9,909 | 8,048 |
| Rue | 3,743 | 10,059 | 10,399 | 3,403 |
| Walnut Grove | 10,594 | 11,214 | 19,045 | 2,763 |
| Washington | 4,415 | 1,848 | 1,624 | 4,639 |
| Total | <u>\$ 540,607</u> | <u>1,651,044</u> | <u>1,576,058</u> | <u>615,593</u> |

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION
 ALL GOVERNMENTAL FUND TYPES
 FOR THE LAST FOUR YEARS

| | Modified Accrual Basis | | | |
|---|------------------------|-------------------|-------------------|-------------------|
| | Years Ended June 30, | | | |
| | 2004 | 2003 | 2002 | 2001 |
| Revenues: | | | | |
| Local sources: | | | | |
| Local tax | \$ 28,021,949 | 26,035,065 | 20,393,389 | 19,743,014 |
| Tuition | 1,004,915 | 1,195,766 | 1,081,840 | 1,022,609 |
| Other | 4,079,776 | 3,148,225 | 3,947,033 | 3,498,009 |
| State sources | 44,039,083 | 44,209,157 | 43,452,108 | 43,978,662 |
| Federal sources | 5,787,580 | 4,879,250 | 3,566,923 | 4,119,187 |
| Total | \$ 82,933,303 | 79,467,463 | 72,441,293 | 72,361,481 |
| Expenditures: | | | | |
| Instruction: | | | | |
| Regular instruction | \$ 30,176,923 | 27,662,747 | 27,403,919 | 26,003,616 |
| Special instruction | 17,447,372 | 15,556,149 | 14,047,660 | 13,530,826 |
| Other instruction | 4,434,406 | 4,632,680 | 4,904,387 | 4,654,330 |
| Support services: | | | | |
| Student services | 3,303,589 | 6,250,117 | 5,042,632 | 4,324,176 |
| Instructional staff services | 1,326,278 | 1,658,885 | 1,481,157 | 778,118 |
| Administration services | 7,135,571 | 7,092,395 | 6,936,650 | 5,594,650 |
| Operation and maintenance of plant services | 5,278,446 | 5,555,555 | 5,611,555 | 6,242,737 |
| Transportation services | 1,871,585 | 2,006,382 | 1,662,294 | 1,664,484 |
| Central support services | 344,896 | 619,244 | 576,482 | 3,023,924 |
| Non-instructional programs | 13,282 | 7,000 | 87,955 | 370,996 |
| Other expenditures: | | | | |
| Facilities acquisitions | 5,851,681 | 3,997,612 | 4,146,223 | 2,175,099 |
| Long-term debt: | | | | |
| Principal | 811,336 | 638,367 | 563,367 | 538,367 |
| Interest and other charges | 466,849 | 557,645 | 640,263 | 665,663 |
| AEA flow-through | 2,780,666 | 2,919,538 | 2,900,263 | 3,049,525 |
| Total | \$ 81,242,880 | 79,154,316 | 76,004,807 | 72,616,511 |

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004

| GRANTOR/PROGRAM | CFDA NUMBER | GRANT NUMBER | PROGRAM EXPENDITURES |
|--|----------------|-----------------|-------------------------|
| INDIRECT: | | | |
| DEPARTMENT OF AGRICULTURE: | | | |
| IOWA DEPARTMENT OF EDUCATION: | | | |
| FOOD DISTRIBUTION (non-cash) | 10.550 | FY 04 | \$ 267,600 |
| SCHOOL NUTRITION CLUSTER PROGRAMS: | | | |
| SCHOOL BREAKFAST PROGRAM | 10.553 | FY 04 | 196,654 |
| NATIONAL SCHOOL LUNCH PROGRAM | 10.555 | FY 04 | 1,315,815 |
| SUMMER FOOD SERVICE PROGRAM FOR CHILDREN | 10.559 | FY 04 | 33,059 |
| | | | <u>1,545,528</u> |
| FRUIT AND VEGETABLE PILOT PROGRAM | 10.555 | FY 04 | <u>9,710</u> |
| DEPARTMENT OF EDUCATION: | | | |
| IOWA DEPARTMENT OF EDUCATION: | | | |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-G-03 | 247,666 |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-GC-03 | 6,247 |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-D-03 | 2,468 |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-G-04 | 1,358,585 |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-GC-04 | 7,266 |
| TITLE I GRANTS TO LOCAL EDUCA- TIONAL AGENCIES | 84.010 | 1476-D-04 | 189,435 |
| | | | <u>1,811,667</u> |
| INNOVATIVE EDUCATION PROGRAM STRATEGIES (TITLE V PROGRAM) | 84.298 | FY 03 | 38,012 |
| INNOVATIVE EDUCATION PROGRAM STRATEGIES (TITLE V PROGRAM) | 84.298 | FY 04 | 47,103 |
| | | | <u>85,115</u> |
| EDUCATION FOR HOMELESS CHILDREN AND YOUTH | 84.196 | FY 03 | 2,834 |
| EDUCATION FOR HOMELESS CHILDREN AND YOUTH | 84.196 | FY 04 | 20,000 |
| | | | <u>22,834</u> |
| SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES - STATE GRANTS | 84.186 | FY 04 | <u>56,254</u> |

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004

| GRANTOR/PROGRAM | CFDA NUMBER | GRANT NUMBER | PROGRAM EXPENDITURES |
|---|----------------|-----------------|-------------------------|
| INDIRECT (CONTINUED): | | | |
| FUND FOR THE IMPROVEMENT OF EDUCATION | 84.215 | FY 04 | <u>567,354</u> |
| EVEN START - STATE EDUCATION AGENCIES | 84.213 | FY 03 | 28,494 |
| EVEN START - STATE EDUCATION AGENCIES | 84.213 | FY 04 | <u>7,743</u> |
| | | | <u>36,237</u> |
| COMPREHENSIVE SCHOOL REFORM DEMONSTRATION | 84.332 | FY 03 | <u>3,392</u> |
| READING EXCELLENCE PROGRAM | 84.338 | FY 04 | <u>255,355</u> |
| TITLE IIA - FEDERAL TEACHER QUALITY PROGRAM | 84.367 | FY 04 | <u>516,061</u> |
| VOCATIONAL EDUCATION - BASIC GRANTS TO STATES | 84.048 | FY 03 | 510 |
| VOCATIONAL EDUCATION - BASIC GRANTS TO STATES | 84.048 | FY 04 | <u>117,651</u> |
| | | | <u>118,161</u> |
| FUND FOR THE IMPROVEMENT OF EDUCATION (PLATO) | 84.215 | FY 03 | <u>551,179</u> |
| GRANTS FOR STATE ASSESSMENT AND RELATED ACTIVITIES (TITLE VIA) | 84.369 | FY 03 | <u>54,816</u> |
| AREA EDUCATION AGENCY: | | | |
| IOWA DEPARTMENT OF EDUCATION: | | | |
| SPECIAL EDUCATION - GRANTS TO STATES (PART B) | 84.027 | FY 04 | <u>408,836</u> |
| TECHNOLOGY LITERACY CHALLENGE FUND GRANTS | 84.318 | FY 03 | 36,322 |
| ENHANCING EDUCATION THROUGH TECHNOLOGY (E2T2) | 84.318 | FY 04 | <u>89,614</u> |
| | | | <u>125,936</u> |
| TITLE I ACCOUNTABILITY (DATA DRIVEN LEADERSHIP) | 84.348 | FY 04 | <u>8,547</u> |
| SPECIAL EDUCATION - GRANTS TO STATES (SUCCESS 4) | 84.027 | FY 04 | <u>6,653</u> |

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 YEAR ENDED JUNE 30, 2004

| GRANTOR/PROGRAM | CFDA NUMBER | GRANT NUMBER | PROGRAM EXPENDITURES |
|--|----------------|-----------------|-------------------------|
| INDIRECT (CONTINUED): | | | |
| DEPARTMENT OF HEALTH AND HUMAN SERVICES: | | | |
| IOWA DEPARTMENT OF HUMAN SERVICES: | | | |
| PACT GRANT | 93.556 | FY 03 | <u>30,060</u> |
| MEDICAL ASSISTANCE PROGRAM (MEDICAID) | 93.778 | FY 04 | <u>48,574</u> |
| TOTAL | | | <u>\$ 6,529,869</u> |

Basis of Presentation - The Schedule of Expenditures of Federal Awards includes the federal grant activity of the Council Bluffs Community School District and is presented in conformity with the accrual or modified accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general-purpose financial statements.

SEE ACCOMPANYING INDEPENDENT AUDITOR'S REPORT.

NOLTE, CORNMAN & JOHNSON P.C.

Certified Public Accountants

(a professional corporation)

117 West 3rd Street North, Newton, Iowa 50208-3040

Telephone (641) 792-1910

Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting

To the Board of Education of the
Council Bluffs Community School District:

We have audited the financial statements of Council Bluffs Community School District as of and for the year ended June 30, 2004, and have issued our report thereon dated October 15, 2004. We conducted our audit in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Council Bluffs Community School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance that are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2004 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes. Prior year statutory comments have all been resolved except items IV-B-04 and IV-J-04.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Council Bluffs Community School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described Part II in the accompanying Schedule of Findings and Questioned Costs.

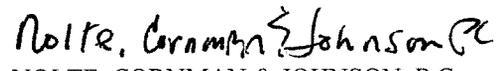
A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within

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a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we believe item II-A-04 is a material weakness. Prior year reportable conditions have all been resolved except for item II-A-04 and II-B-04.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Council Bluffs Community School District and other parties to whom Council Bluffs Community School District may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Council Bluffs Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.


NOLTE, CORNMAN & JOHNSON, P.C.

October 15, 2004

NOLTE, CORNMAN & JOHNSON P.C.

Certified Public Accountants

(a professional corporation)

117 West 3rd Street North, Newton, Iowa 50208-3040

Telephone (641) 792-1910

Independent Auditor's Report on Compliance with Requirements Applicable
to Each Major Program and Internal Control over Compliance

To the Board of Education of
Council Bluffs Community School District

Compliance

We have audited the compliance of Council Bluffs Community School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2004. Council Bluffs Community School District's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Council Bluffs Community School District's management. Our responsibility is to express an opinion on Council Bluffs Community School District's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Council Bluffs Community School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Council Bluffs Community School District's compliance with those requirements.

In our opinion, Council Bluffs Community School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

Internal Control Over Compliance

The management of Council Bluffs Community School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Council Bluffs Community School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect Council Bluffs Community School District's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. Reportable conditions are described in Part III of the accompanying Schedule of Findings and Questioned Costs.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that non-compliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we believe item III-A-04 is a material weakness.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Council Bluffs Community School District and other parties to whom Council Bluffs Community School District may report, including federal awarding agencies and pass through entities. This report is not intended to be and should not be used by anyone other than these specified parties.

Nolte, Cornman & Johnson
NOLTE, CORNMAN & JOHNSON, P.C.

October 15, 2004

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004

Part I: Summary of the Independent Auditor's Results

- (a) An unqualified opinion was issued on the financial statements.
- (b) Reportable conditions in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness.
- (c) The audit did not disclose any noncompliance which is material to the financial statements.
- (d) Reportable conditions in internal control over major programs were disclosed by the audit of the financial statements, including a material weakness.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) Major programs were as follows:
 - Clustered
 - CFDA Number 10.553 - School Breakfast Program
 - CFDA Number 10.555 - National School Lunch Program
 - CFDA Number 10.559 - Summer Food Program for Children
 - Individual
 - CFDA Number 84.010 - Title I - Grants to Local Educational Agencies
 - CFDA Number 84.215 - Fund for the Improvement of Education
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Council Bluffs Community School District did not qualify as a low-risk auditee.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004

Part II: Findings Related to the General Purpose Financial Statements:

INSTANCES OF NON-COMPLIANCE:

No matters were reported.

REPORTABLE CONDITIONS:

II-A-04 Segregation of Duties - One important aspect of the internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that in the Student Activity and Nutrition Funds, the cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal were all done by the same person.

Recommendation - We realize that with a limited number of office employees, segregation of duties is difficult. However the District should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response - We will investigate available alternatives and implement as soon as possible.

Conclusion - Response accepted.

II-B-04 Check Signatures - Checks written from the Student Activity Fund at the various centers do not require the signature of the Board Secretary and the Board President.

Recommendation - All checks written from District accounts should bear two signatures, with one of them being the signature of the Secretary of the Board and the other being the Board President, in compliance with Chapter 291.8 and Chapter 291.1 of the Code of Iowa.

Response - We will investigate alternatives and make the necessary changes.

Conclusion - Response accepted.

II-C-04 District and Regional Rents - We noted during our audit that the District receives money for use of facilities when hosting district and regional events.

Recommendation - Chapter 297.9 of the code of Iowa requires rent to be receipted into the general fund. The district should receipt rent collected for facility usage into the general fund.

Response - We have clarified this with the secondary schools for all future events.

Conclusion - Response accepted.

II-D-04 Student Activity Fund - Individuals Receiving Checks- We noted during our audit that the District wrote checks to individual students in the Student Activity fund. According to the Uniform Accounting Manual from the Department of Education, no funds from a student organization may be distributed to individual students.

Recommendation - The District should review the procedures in place, and make necessary adjustments to comply.

Response - The District has informed all schools of the appropriate procedure for their student organizations.

Conclusion - Response accepted.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004

Part III: Findings and Questioned Costs For Federal Awards:

INSTANCES OF NON-COMPLIANCE:

No matters were reported.

REPORTABLE CONDITIONS:

CFDA Number 10.553: School Breakfast Program and
CFDA Number 10.555: National School Lunch Program
CFDA Number 10.556: Special Milk Program for Children
Federal Award Year: 2004
U.S. Department of Agriculture
Passed through the Iowa Department of Education

III-A-04 Segregation of Duties - One important aspect of the internal control structure is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that in the Nutrition Fund, the cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal were all done by the same person.

Recommendation - We realize that with a limited number of office employees, segregation of duties is difficult. However the District should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response - We will investigate available alternatives and implement as soon as possible.

Conclusion - Response accepted.

III-B-04 Free and Reduced Lunch Applications - We noted during our audit that two of the free and reduced lunch applications in our testing were marked as free, but actually should have been marked as reduced.

Recommendation - The District should review the procedures in place for filing free and reduced lunch applications to ensure that the applications are filed correctly. The District should contact the Department of Education to correct the necessary reports.

Response - The correction was made and applicants were informed of the change in status.

Conclusion - Response accepted.

COUNCIL BLUFFS COMMUNITY SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004

Part IV: Other Findings Related to Statutory Reporting

IV-A-04 Official Depositories - A resolution naming official depositories have been approved by the Board. The maximum deposit amounts stated in the resolution were not exceeded during the year ended June 30, 2004.

IV-B-04 Certified Budget - District disbursements for the year ended June 30, 2004 exceeded the amount budgeted in the instruction functional program area.

Recommendation - The budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response - We will amend the budget if necessary in the future.

Conclusion - Response accepted.

IV-C-04 Questionable Disbursements - We noted no disbursements that may not meet the requirements for public purpose as defined in an Attorney General's opinion dated April 25, 1979.

IV-D-04 Travel Expense - No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.

IV-E-04 Business Transactions - No business transactions between the District and District officials were noted.

IV-F-04 Bond Coverage - Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

IV-G-04 Board Minutes - We noted no transactions requiring Board approval which have not been approved by the Board.

IV-H-04 Certified Enrollment - We noted no variances in the basic enrollment data certified to the Department of Education.

IV-I-04 Deposits and Investments - We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the District's investment policy.

IV-J-04 Certified Annual Report - The Certified Annual Report was not filed with the Department of Education timely but we noted no significant deficiencies in the amounts reported.

Recommendation - The District should have filed the Certified Annual Report with the Department of Education timely.

Response - We will comply with this recommendation.

Conclusion - Response accepted.