



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

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**NEWS RELEASE**

FOR RELEASE

August 28, 2008

Contact: Andy Nielsen  
515/281-5834

Auditor of State David A. Vaudt today released an audit report on the Iowa Communications Network (ICN) for the year ended June 30, 2007. The ICN is responsible for the management, development and operation of the statewide telecommunications network which carries and switches full motion interactive video, voice and data traffic for Iowa's educational institutions and other authorized users.

The ICN reported revenues of \$35,243,868 for the year ended June 30, 2007, a 1.5% decrease from the prior year. The revenues included sales, rents and services of \$32,791,131, state appropriations of \$1,997,500 and investment income of \$455,237. Expenses for the year ended June 30, 2007 totaled \$40,194,695, a 1.3% increase over the prior year. Expenses included \$12,388,720 for direct expenses, \$11,017,844 for other operating expenses, \$8,522,741 for general and administrative expenses and \$8,265,390 for depreciation expense.

Vaudt recommended the Iowa Communications Network improve controls over timesheet approvals and account reconciliations and continue to improve controls over capital assets.

A copy of the audit report is available for review in the Iowa Communications Network office, in the Office of Auditor of State and on the Auditor of State's website at <http://auditor.iowa.gov/reports/reports.htm>.

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**IOWA COMMUNICATIONS NETWORK**  
**INDEPENDENT AUDITOR'S REPORTS**  
**BASIC FINANCIAL STATEMENTS**  
**AND SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF FINDINGS**

**JUNE 30, 2007**

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**Iowa Communications Network**

**Officials**

**State**

Honorable Chester J. Culver	Governor
Charles J. Krogmeier	Director, Department of Management
Timothy C. Faller	Interim Director, Legislative Services Agency

**Iowa Telecommunications and Technology Commission**

		<u>Term Expires</u>
Betsy Brandsgard	Chairperson	Apr 2012
Robert R. Hardman	Commission Member	Apr 2008
Pamela A. Duffy	Commission Member	Apr 2010
Timothy L. Lapointe	Commission Member	Apr 2011
Michael W. Mahaffey	Commission Member	Apr 2013
David A. Vaudt, CPA	Non-Voting Ex-Officio Commission Member	Indefinite

**Agency**

John Gillispie	Executive Director
Kevin Heinzeroth	Chief Financial Officer

**Iowa Communications Network**



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Independent Auditor's Report

To the Members of the Iowa Telecommunications  
and Technology Commission:

We have audited the accompanying basic financial statements of the Iowa Communications Network, as of and for the year ended June 30, 2007, listed in the table of contents. These financial statements are the responsibility of the Iowa Communications Network's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements of the Iowa Communications Network are intended to present the financial position, and the changes in financial position and cash flows, of only that portion of the financial reporting entity of the State of Iowa attributable to the transactions of the Iowa Communications Network. They do not purport to, and do not, present fairly the financial position of the State of Iowa as of June 30, 2007, and the changes in its financial position and its cash flows for the year then ended, in conformity with U.S. generally accepted accounting principles.

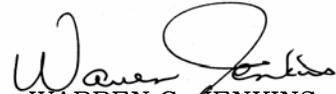
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Iowa Communications Network at June 30, 2007, and the respective changes in its financial position and its cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated July 17, 2008 on our consideration of the Iowa Communications Network's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management's Discussion and Analysis on pages 7 through 10 is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Iowa Communications Network's basic financial statements. The supplementary information included in Schedule 1 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

  
DAVID A. VAUDT, CPA  
Auditor of State

  
WARREN G. JENKINS, CPA  
Chief Deputy Auditor of State

July 17, 2008

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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Management of the Iowa Communications Network (ICN) provides this Management's Discussion and Analysis of the ICN's annual financial statements. This narrative overview and analysis of the financial activities of the ICN is for the fiscal year ended June 30, 2007. We encourage readers to consider this information in conjunction with the ICN's financial statements, which follow this section.

### **FINANCIAL HIGHLIGHTS**

The ICN continues to provide high quality, reasonably priced video, voice and data services to our authorized educational, judicial, medical and governmental authorized users. Here are some of the key financial highlights from fiscal year 2007.

- ICN operating revenues were \$32.8 million.
- During fiscal year 2007, the ICN received \$2 million in appropriations from the State for network equipment upgrades.
- The ICN delivered 225,882 hours of full-motion, interactive video to its authorized users in FY 2007. Since ICN's inception in 1993, it has delivered approximately 2.9 million hours in video to its users.

### **USING THIS ANNUAL REPORT**

This discussion and analysis is intended to serve as an introduction to the ICN's basic financial statements. The ICN's basic financial statements consist of a series of financial statements. The Statement of Net Assets, the Statement of Revenues, Expenses and Changes in Fund Net Assets and the Statement of Cash Flows (on pages 13 through 15) provide information about the activities of the ICN as a whole and present a longer-term view of the ICN's finances. These basic financial statements also include the Notes to Financial Statements that explain some of the information in the statements and provide more detail. Supplementary information is also in schedule form and is displayed on page 22.

### **REPORTING THE ICN AS A WHOLE**

One of the most important questions asked about the ICN's finances is "Why does the ICN look like it loses money?" The ICN was designed to provide low-cost, full-motion interactive video to enhance educational and medical opportunities to rural Iowa. The State made a commitment to fund the capital investment in the Network through certificates of participation. That investment is not completely recovered through the ICN's rates. As the value of the Network is depreciated, the ICN does not fully recover the depreciation associated with the State's investment. ICN's Statement of Cash Flows highlights that revenues covered operational costs in 2007.

The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Fund Net Assets report information about the ICN as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. The ICN's financial statements include these statements:

The Statement of Net Assets presents all of the ICN's assets and liabilities, with the difference between the two reported as "net assets".

The Statement of Revenues, Expenses and Changes in Fund Net Assets presents information showing how the ICN's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the event or change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods.

The Statement of Cash Flows reports the net increase (or decrease) in cash and cash equivalents (highly liquid investments with a maturity of three months or less when purchased) for the fiscal year. This statement includes cash flows from operating activities, cash flows from non-capital financing activities and cash flows from capital and related financing activities. The resulting net increase (or decrease) in cash and cash equivalents is then added to the balance of cash and cash equivalents at the beginning of the year to determine the FY07 ending cash and cash equivalents balance.

The Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements. The Notes to Financial Statements begin on page 16.

The Supplementary Information is displayed on page 22 and provides detailed information about operating revenues and expenses.

**FINANCIAL ANALYSIS OF THE NETWORK**

The ICN's assets totaled \$51.2 million at the end of 2007, compared to \$56 million at the end of the previous year. The decrease is due to the aging of the ICN's fixed assets and the resulting increase in the related accumulated depreciation. Net assets invested in capital assets decreased \$5.9 million from fiscal year 2006. Unrestricted net assets represent assets used to meet the ICN's ongoing obligations to vendors and creditors. Unrestricted net assets increased from fiscal year 2006 to fiscal year 2007.

	June 30,	
	2007	2006
<b>Assets</b>		
Current and other assets	\$ 16,916,558	15,797,819
Capital assets	34,239,944	40,170,268
<b>Total assets</b>	<b>51,156,502</b>	<b>55,968,087</b>
<b>Liabilities</b>		
Current liabilities	4,590,327	4,528,590
Noncurrent liabilities	77,505	-
<b>Total liabilities</b>	<b>4,667,832</b>	<b>4,528,590</b>
<b>Net Assets</b>		
Invested in capital assets	34,239,944	40,170,268
Unrestricted	12,248,726	11,269,229
<b>Total net assets</b>	<b>\$ 46,488,670</b>	<b>51,439,497</b>

The next schedule helps to highlight the activity for fiscal year 2007 compared to fiscal year 2006.

	Year ended June 30,	
	2007	2006
<b>Operating revenues:</b>		
Sales, rents and services	\$ 32,791,131	33,936,667
<b>Operating expenses:</b>		
Direct expenses	12,388,720	13,326,436
Depreciation expense	8,265,390	8,235,229
Other operating expenses	11,017,844	9,728,277
General and administrative expenses	8,522,741	8,369,993
<b>Total operating expenses</b>	<b>40,194,695</b>	<b>39,659,935</b>
<b>Operating loss</b>	<b>(7,403,564)</b>	<b>(5,723,268)</b>
<b>Non-operating revenues:</b>		
State appropriations from the State of Iowa	1,997,500	1,704,719
Investment income	455,237	-
<b>Total non-operating revenues</b>	<b>2,452,737</b>	<b>1,704,719</b>
<b>Loss before other revenues</b>	<b>(4,950,827)</b>	<b>(4,018,549)</b>
Capital contributions	-	124,573
<b>Change in net assets</b>	<b>(4,950,827)</b>	<b>(3,893,976)</b>
<b>Net assets beginning of year</b>	<b>51,439,497</b>	<b>55,333,473</b>
<b>Net assets end of year</b>	<b>\$ 46,488,670</b>	<b>51,439,497</b>

The ICN's sales for fiscal year 2007 were down 3.4 percent at \$32.8 million compared to \$33.9 million for fiscal year 2006. Data services provided the ICN with \$16.7 million in sales while voice services provided the ICN with \$9.9 million in sales.

The ICN's largest individual expense is depreciation expense, which accounts for 20.6% of all operating expenses. Depreciation expense is followed by personnel expense of 19.2%, data costs of 17.7%, system maintenance costs of 17%, voice costs of 9.3%, network equipment of 4.7%, outside plant costs of 2.7%, video costs of 1.4% and network installation costs of 1.9% of all expenses. Operating expenses are shown in detail on page 22.

### **CAPITAL ASSETS**

The ICN's investment in capital assets at June 30, 2007 was \$134.6 million, with accumulated depreciation of \$100.4 million, leaving a net book value of \$34.2 million. This investment in capital assets includes equipment and fiber optic cable, with 47% of the depreciable assets invested in cable. Cable represents the primary investment in the ICN's backbone, which is used to deliver telecommunication services to our customers. Additional information about ICN's capital assets is presented in Note 4 to the financial statements.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

ICN's management considered many factors when setting the 2008 fiscal year budget. Management anticipates most product sales to remain steady through fiscal year 2008. This forecast should result in little or no change in ICN revenue for fiscal year 2008.

ICN's forecast for fiscal year 2008 includes funding from the Federal Communications Commission (FCC) Universal Service Fund (USF). Payments from this fund are to be used to ensure the benefits of telecommunications reach students across the country. On September 30, 2004, the FCC began treating funding commitment decision letters (FCDLs) issued for the University Service Schools and Libraries and Rural Health Care Support Mechanisms as budgetary obligations, requiring there be monies on hand to cover a request before granting the funding requests. Universal Service Administrative Company (USAC) began tracking the amount of unobligated USF monies on hand to support new funding commitments. USAC expects that, going forward, at various times, it may have less unobligated cash on hand than the total dollar value of new commitments ready to be issued, requiring approvals for new requests for funding be delayed. For fiscal year 2008, H.R. (United States House Resolution) 2764 has exempted USAC from the budgetary funding requirements. The ICN has been providing video services to schools and libraries who are dependent on this funding to pay ICN for these services. ICN's 2008 revenues from USAC for the support of video services to schools and libraries are estimated at \$1.9 million.

## **CONTACTING THE IOWA COMMUNICATIONS NETWORK FINANCIAL MANAGEMENT**

This financial report is designed to present users with a general overview of the ICN's finances and to demonstrate the ICN's accountability for the funds generated. If you have questions about the report or need additional financial information, please contact the Finance Division, Iowa Communications Network, Hoover Building, Level A, 1305 E. Walnut St., Des Moines, Iowa 50319.

## **Basic Financial Statements**

**Iowa Communications Network**

## Iowa Communications Network

## Statement of Net Assets

June 30, 2007

**Assets**

## Current assets:

Cash and cash equivalents	\$ 10,994,993
Accounts receivable, net	371,142
Interest receivable	138,099
Due from other state agencies	3,583,548
Inventory	1,113,132
Prepaid expense	309,021
Total current assets	<u>16,509,935</u>

## Noncurrent assets:

Capital assets, net	34,239,944
Prepaid expense	406,623
Total noncurrent assets	<u>34,646,567</u>

**Total assets**51,156,502**Liabilities**

## Current liabilities:

Accounts payable	3,915,076
Due to other state agencies	106,003
Deferred revenue	62,375
Compensated absences	506,873
Total current liabilities	<u>4,590,327</u>

## Noncurrent liabilities:

Compensated absences	<u>77,505</u>
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**Total liabilities**4,667,832**Net Assets**

Invested in capital assets	34,239,944
Unrestricted	<u>12,248,726</u>
<b>Total net assets</b>	<u><u>\$ 46,488,670</u></u>

See notes to financial statements.

**Exhibit B**

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Iowa Communications Network  
Statement of Revenues, Expenses and  
Changes in Fund Net Assets

Year ended June 30, 2007

Operating revenues:	
Sales, rents and services	<u>\$ 32,791,131</u>
Operating expenses:	
Direct expenses	12,388,720
Depreciation expense	8,265,390
Other operating expenses	11,017,844
General and administrative expenses	<u>8,522,741</u>
Total operating expenses	<u>40,194,695</u>
Operating loss	(7,403,564)
Non-operating revenues:	
State appropriations	1,997,500
Investment income	<u>455,237</u>
Total non-operating revenues	<u>2,452,737</u>
Decrease in net assets	(4,950,827)
Net assets beginning of year	<u>51,439,497</u>
Net assets end of year	<u><u>\$ 46,488,670</u></u>

See notes to financial statements.

Iowa Communications Network

Statement of Cash Flows

Year ended June 30, 2007

Cash flows from operating activities:	
Cash received from customers	\$ 33,192,669
Cash paid for goods and services	(23,869,904)
Cash paid for salaries and benefits	(7,707,538)
Net cash provided by operating activities	<u>1,615,227</u>
Cash flows from capital and related financing activities:	
Acquisition and construction of capital assets	(2,464,117)
State appropriations	1,997,500
Net cash used by capital and related financing activities	<u>(466,617)</u>
Cash flows from investing activities	
Interest received on investments	<u>317,138</u>
Net increase in cash and cash equivalents	1,465,748
Cash and cash equivalents beginning of year	<u>9,529,245</u>
Cash and cash equivalents end of year	<u>\$ 10,994,993</u>
<b>Reconciliation of operating loss to net cash provided by operating activities:</b>	
Operating loss	<u>\$ (7,403,564)</u>
Adjustments to reconcile operating loss to net cash provided by operating activities:	
Depreciation expense	8,265,390
Loss on disposal of capital assets and inventory	129,051
Decrease in accounts receivable	1,177,254
Increase in due from other state agencies	(649,109)
Increase in inventory	(100,293)
Decrease in prepaid expense	57,256
Decrease in deferred revenue	(126,606)
Increase in accounts payable	244,191
Increase in due to other state agencies	27,317
Decrease in compensated absences	(5,660)
Total adjustments	<u>9,018,791</u>
Net cash provided by operating activities	<u>\$ 1,615,227</u>

See notes to financial statements.

Iowa Communications Network

Notes to Financial Statements

June 30, 2007

**(1) Summary of Significant Accounting Policies**

The Iowa Communications Network (ICN) is responsible for the management, development and operation of the statewide telecommunications network. The ICN carries and switches full motion interactive video and voice and data traffic for Iowa's educational institutions and other authorized users.

The financial statements of the ICN have been prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board. The more significant of the ICN's accounting policies are described below:

A. Reporting Entity

For financial reporting purposes, the ICN has included all funds, organizations, agencies, boards, commissions and authorities. The ICN has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the ICN are such that exclusion would cause the ICN's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the ICN to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the ICN. The ICN has no component units which meet the Governmental Accounting Standards Board criteria.

B. Fund Accounting

The ICN is reported for accounting purposes as an Enterprise Fund. The operations of the fund are accounted for with self-balancing accounts which comprise its assets, liabilities, net assets, revenues and expenses. Enterprise Funds are used to report activities for which fees are charged to external users for goods or services.

C. Measurement Focus

Enterprise Funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means all assets and liabilities, whether current or non-current, associated with their activity are included on the Statement of Net Assets. Fund equity is reported as net assets. Enterprise Fund operating statements present increases (revenues) and decreases (expenses) in net assets.

In reporting the financial activity of its Enterprise Fund, the ICN applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Enterprise Funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

The ICN distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as either non-operating revenues and expenses or other revenues and expenses.

E. Budgets and Budgetary Accounting

Budgetary control is exercised over the ICN through the annual budgetary process prescribed in Chapter 8 of the Code of Iowa.

F. Assets, Liabilities and Net Assets

The following accounting policies are followed in preparing the basic financial statements:

Cash and Cash Equivalents

The ICN makes deposits with the Treasurer of State and with other specific custodial banks. The cash balance is pooled and invested by the Treasurer of State.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

Accounts Receivable/Due from Other State Agencies

Accounts receivable and due from other state agencies primarily represent unpaid charges for network services provided to authorized users.

Inventory

Inventory consists primarily of materials and supplies held for deployment to network locations and is valued at cost which approximates market. The last-in/first-out (LIFO) cost flow method is used.

Capital Assets

All capital assets purchased or constructed are reported at cost. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is included in the capitalized value of the asset constructed, net of interest earned on the investment proceeds over the same period.

For network assets, the ICN’s capitalization policy includes any location, equipment, fiber or parts purchased and used to enhance, maintain or expand the functionality, capacity and capability of the ICN’s communications network and services valued at \$5,000 and above. When network assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is recognized as income or loss for the period.

The costs of normal maintenance and repair not adding to the value of the asset or materially extending asset lives are not capitalized.

Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Equipment	3-7
Fiber optic cable	20

Accounts Payable

Accounts payable consists primarily of outstanding invoices for contractual services.

Compensated Absences

Employees accumulate a limited amount of earned but unused vacation, sick leave and compensatory time hours for subsequent use or for payment upon termination, death, or retirement. The cost of earned vacation, sick leave and compensatory pay are recorded as liabilities. These liabilities for compensated absences are based on rates of pay in effect at June 30, 2007.

Net Assets

The ICN classifies net assets in the following categories:

Invested in capital assets – Capital assets, net of accumulated depreciation.

Unrestricted – Net assets not subject to externally imposed restrictions which may be used to meet current obligations for any purpose or designated for specific purposes by action of management.

**(2) Deposits**

The ICN’s deposits with the Treasurer of State of \$10,994,993 at June 30, 2007 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds. All interest on investments in the Treasurer of State’s investment pool is retained in the fund holding the cash balance.

**(3) Accounts Receivable**

Receivables at June 30, 2007 consisted of the following:

Accounts receivable	\$ 553,853
Less allowance for doubtful accounts	<u>(182,711)</u>
Accounts receivable, net	<u>\$ 371,142</u>

**(4) Capital Assets**

Capital assets activity for the year ended June 30, 2007 is as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
Capital assets not being depreciated:				
Construction in progress	\$ 116,988	37,500	154,488	-
Capital assets being depreciated:				
Equipment	72,073,707	2,547,713	3,260,196	71,361,224
Fiber optic cable	63,236,586	-	-	63,236,586
Total capital assets being depreciated	135,310,293	2,547,713	3,260,196	134,597,810
Less accumulated depreciation for:				
Equipment	(55,870,534)	5,103,561	3,164,537	(57,809,558)
Fiber optic cable	(39,386,479)	3,161,829	-	(42,548,308)
Total accumulated depreciation	(95,257,013)	8,265,390	3,164,537	(100,357,866)
Total capital assets being depreciated, net	40,053,280	(5,717,677)	95,659	34,239,944
Total capital assets, net	<u>\$ 40,170,268</u>	<u>(5,680,177)</u>	<u>250,147</u>	<u>34,239,944</u>

**(5) Pension and Retirement Benefits**

The ICN contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual covered salary and the ICN is required to contribute 5.75% of annual covered payroll for the years ended June 30, 2007, 2006 and 2005. Contribution requirements are established by state statute. The ICN's contributions to IPERS for the years ended June 30, 2007, 2006 and 2005 were \$340,397, \$332,433 and \$338,719, respectively, equal to the required contributions for each year.

**(6) Risk Management**

State employee benefits for health, dental, long-term disability and life insurance coverage are insured through commercial insurers. There were no significant reductions in insurance coverage for the prior year and settlements have not exceeded coverage for the past three fiscal years.

The State of Iowa self-insures on behalf of its agencies for losses related to workers' compensation, its motor vehicle fleet, property damage and torts. A contingent fund exists under Section 29C.20 of the Code of Iowa to provide compensation for loss or damage to state property (casualty losses).

**Iowa Communications Network**

**Supplementary Information**

**Schedule 1**

Iowa Communications Network  
Schedule of Operating Revenues and Expenses  
Year ended June 30, 2007

Operating revenues:	
Sales, rents and services:	
Video services	\$ 4,696,204
Voice services	9,868,159
Data services	16,735,803
Equipment sales	45,096
Installation fees	1,483,429
Other revenues	124,443
Total operating revenues	<u>32,953,134</u>
Less: bad debt expense	<u>(162,003)</u>
Net operating revenues	<u>32,791,131</u>
Operating expenses:	
Direct expenses:	
Voice costs	3,757,390
Data costs	7,113,617
Video costs	559,780
Installation costs	938,788
Cost of goods sold	19,145
Total direct expenses	<u>12,388,720</u>
Depreciation expense	<u>8,265,390</u>
Other operating expenses:	
Network equipment	1,903,057
System maintenance	6,849,590
Outside plant costs	1,075,297
System utility costs	84,148
System repair costs	174,043
Other system costs	54,330
Network installation costs	748,328
Loss on disposal of capital assets and inventory	129,051
Total other operating expenses	<u>11,017,844</u>
General and administrative expenses:	
Personnel	7,701,879
Travel	155,728
Administrative services	98,642
Rent	112,215
Professional fees	196,150
Other general and administrative	258,127
Total general and administrative expenses	<u>8,522,741</u>
Total operating expenses	<u>40,194,695</u>
Operating loss	<u>\$ (7,403,564)</u>

See accompanying independent auditor's report.



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

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Auditor of State

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Independent Auditor's Report on Internal Control  
over Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance with  
Government Auditing Standards

To the Members of the Iowa Telecommunications  
and Technology Commission:

We have audited the financial statements of the Iowa Communications Network (ICN) as of and for the year ended June 30, 2007, and have issued our report thereon dated July 17, 2008. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the ICN's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the ICN's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the ICN's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies, including deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the ICN's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of the ICN's financial statements that is more than inconsequential will not be prevented or detected by the ICN's internal control. We consider the deficiencies in internal control described in the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies that result in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by the ICN's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe items (1) and (2) are material weaknesses.

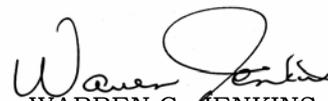
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the ICN's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under Government Auditing Standards.

This report, a public record by law, is intended solely for the information and use of the officials and employees of the Iowa Communications Network, citizens of the State of Iowa and other parties to whom the Iowa Communications Network may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Iowa Communications Network during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

  
DAVID A. VAUDT, CPA  
Auditor of State

  
WARREN G. JENKINS, CPA  
Chief Deputy Auditor of State

July 17, 2008

Iowa Communications Network

Schedule of Findings

Year ended June 30, 2007

**Findings Related to the Financial Statements:**

**REPORTABLE CONDITIONS:**

- 1) Segregation of Duties – During our review of internal control, the existing procedures are evaluated in order to determine incompatible duties, from a control standpoint, are not performed by the same employee. This segregation of duties helps to prevent losses from employee error or dishonesty and, therefore, maximizes the accuracy of the ICN's financial statements.

The following procedures or compensating controls have not been implemented at the ICN:

- (a) Responsibilities for handling inventory records, performing test counts and adjusting inventory are not segregated.
- (b) Capital asset journal entries are not reviewed by an independent person.

Recommendation – The ICN should establish adequate segregation of duties to ensure inventory counts are verified by persons independent of those in charge of the inventory records. Also, ICN should ensure capital asset journal entries are reviewed by an independent person.

Response – The ICN will segregate duties to the extent we can with the limited number of personnel we have. The ICN will take steps to be sure the individual responsible for counting inventory can not adjust inventory. In addition, the ICN will take steps to ensure changes to capital assets accounts are reviewed by someone other than those making the changes.

Conclusion – Response accepted.

- 2) Timesheet Approval – Each employee is responsible for keeping their own timesheet. At the end of each pay period, the timesheet is approved by the employee and their supervisor.

Certain employees have been given the authority to apply both employee and supervisor levels of approval on timesheets. Certain instances were noted where the employee has either provided supervisor approvals or has provided employee approvals for others.

Recommendation – The ICN should review duties to ensure the same person is not applying both employee and supervisor timesheet approvals. In addition, ICN should ensure an appropriate supervisor approves timesheets.

Response – The ICN will review duties to ensure the same person is not applying both employee and supervisor levels of approvals. Where an employee is not able to approve their timesheet, the ICN will take steps to be sure the supervisor level of approval is given by someone other than who applies the employee level approval.

Conclusion – Response accepted.

- 3) Cash Reconciliation – ICN personnel perform daily and monthly cash reconciliations to ensure ICN's accounting system reconciles to the State of Iowa's accounting system. Evidence of an independent review is not documented on the reconciliations.

Iowa Communications Network

Schedule of Findings

Year ended June 30, 2007

Recommendation – ICN should ensure evidence of an independent review of the daily/monthly cash reconciliation is documented.

Response – The ICN will put into place procedures to indicate an independent review of the daily/monthly cash reconciliations.

Conclusion – Response accepted.

- 4) Estimated and Unvouchered Payables – When goods or services are received, the ICN records an estimated payable until the vendor invoice is obtained. From the vendor invoice, ICN reverses the estimate and records the actual payable. Certain unvouchered receipts date back to 2002.

Recommendation – ICN should review its unvouchered and estimated payables to ensure the accounts are current.

Response – The ICN will implement procedures to review our clearing and estimation accounts throughout the year to ensure balances are not overstated at the end of the fiscal year.

Conclusion – Response accepted.

- 5) Accounting Procedures/Clearing Account – ICN uses a clearing account to track Universal Service Administrative Company (USAC) billings and subsequent receipts. This clearing account should be reconciled at year end after all billings and receipts have been posted to the account. Adjustments to the account should be performed prior to fiscal year end.

Recommendation – ICN should implement procedures to reconcile the USAC account on a timely basis and ensure adjustments are made prior to fiscal year end.

Response – The ICN will implement procedures to review and reconcile on a timely basis the USAC clearing account to be sure the balance is reconciled and accurate for reporting purposes.

Conclusion – Response accepted.

- 6) Accounts Receivable Reconciliation – An accounts receivable reconciliation between the Access database system and the general ledger is completed on a daily basis by ICN personnel. The Access database system tracks the detail of accounts receivable and billings. The reconciliation ensures the accuracy of billings and adjustments. However, there is no evidence the reconciliation is independently reviewed.

Recommendation – ICN personnel should ensure the accounts receivable reconciliation is reviewed by a person independent of the reconciliation and billings process.

Response – The ICN will put into place procedures to indicate an independent review of daily/monthly accounts receivable reconciliations.

Conclusion – Response accepted.

Iowa Communications Network

Schedule of Findings

Year ended June 30, 2007

7) Capital Asset Observation – Chapter 7A.30 of the Code of Iowa requires each Department of the state to keep a written, detailed, up-to-date inventory of all real and personal property belonging to the state. ICN’s capitalization policy identifies network assets as any location, equipment, fiber or parts purchased and used to enhance, maintain or expand the functionality, capacity and capability of the ICN’s communications network and services. These assets are used to provide telecommunication services to the ICN’s users. During observation of 15 sites, the following were noted:

- Four sites had more assets than indicated on the site listing.
- One site had assets that had been transferred to another site. However, the asset listing was not updated to indicate the transfer.
- One site detail listing did not agree with the total on the summary.

Recommendation – The ICN should implement procedures to ensure accurate and timely reporting of assets and compliance with the Code of Iowa.

Response – The ICN will implement procedures to maintain accurate and up-to-date listings of equipment and depreciation schedules.

Conclusion – Response accepted.

**INSTANCE OF NON-COMPLIANCE:**

No matters were noted.

**Findings Related to Required Statutory Reporting:**

No matters were noted.

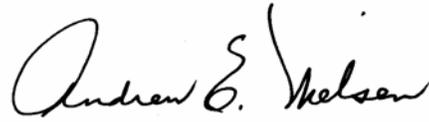
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Iowa Communications Network

Staff

This audit was performed by:

Ernest H. Ruben, Jr., CPA, Manager  
Timothy D. Houlette, CPA, Senior Auditor II  
Karen L. Kibbe, Staff Auditor  
Marta M. Sobieszkoda, Staff Auditor  
Gelu Sherpa, Staff Auditor  
Keith C. Kistenmacher, Assistant Auditor

A handwritten signature in black ink that reads "Andrew E. Nielsen". The signature is written in a cursive style with a large initial "A" and "N".

Andrew E. Nielsen, CPA  
Deputy Auditor of State