

PATHWAY LIVING CENTER, INC.
Clinton, Iowa

FINANCIAL STATEMENTS
June 30, 2010 and 2009



**Winkel, Parker
& Foster, CPA PC**

Certified Public Accountants & Consultants

Independent Auditor's Report

To the Board of Directors
Pathway Living Center, Inc.
Clinton, Iowa

We have audited the accompanying statements of financial position of Pathway Living Center, Inc. as of June 30, 2010 and 2009, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of Pathway Living Center, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pathway Living Center, Inc. as of June 30, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 2, 2010, on our consideration of Pathway Living Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Winkel, Parker & Foster, CPA PC

Clinton, Iowa
November 2, 2010



**Winkel, Parker
& Foster, CPA PC**

Certified Public Accountants & Consultants

**Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on
an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards**

Board of Directors
Pathway Living Center, Inc.
Clinton, Iowa

We have audited the financial statements of Pathway Living Center, Inc. as of and for the year ended June 30, 2010, and have issued our report thereon dated November 2, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Pathway Living Center, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Pathway Living Center, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying Schedule of Findings and Responses as items 10-01 and 10-02 that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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PATHWAY LIVING CENTER, INC.

OFFICIALS

Board of Directors

June 30, 2010

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Diane Grantz	President	2012
Dan Waters	Vice-President	2012
Dr. Stephen Decker	Secretary	2011
Jeff Atkinson	Treasurer	2012
Carol Behr	Member	2010
Rev. Michael Brewer	Member	2010
Pam Kremer	Member	2010
Rich Matzen	Member	2010
Judy Wallace	Member	2011
Melissa Peterson	Executive Director	Indefinite

Board of Directors

June 30, 2009

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Diane Grantz	President	2009
Dan Waters	Vice-President	2009
Dr. Stephen Decker	Secretary	2011
Jeff Atkinson	Treasurer	2009
Carol Behr	Member	2010
Rev. Michael Brewer	Member	2010
Pam Kremer	Member	2010
Rich Matzen	Member	2010
Judy Wallace	Member	2011
Melissa Peterson	Executive Director	Indefinite

PATHWAY LIVING CENTER, INC.
STATEMENTS OF FINANCIAL POSITION
June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
ASSETS		
Cash and cash equivalents	\$ 295,542	\$ 565,866
Accounts receivable	431,865	231,388
Prepaid expenses	13,456	5,968
Land, buildings, equipment, vehicles, and furniture and fixtures at cost less accumulated depreciation of \$408,257 in 2010 and \$364,866 in 2009	443,503	429,793
TOTAL ASSETS	\$ 1,184,366	\$ 1,233,015
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable	\$ 9,188	\$ 11,085
Accrued payroll and compensated absences	102,357	97,734
Accrued payroll taxes and deductions	15,134	15,603
Property tax payable	-	1,521
Total liabilities	126,679	125,943
NET ASSETS		
Unrestricted	1,057,687	1,107,072
TOTAL LIABILITIES AND NET ASSETS	\$ 1,184,366	\$ 1,233,015

The accompanying notes are an integral part of the financial statements.

PATHWAY LIVING CENTER, INC.
STATEMENTS OF ACTIVITIES
Years Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
REVENUES, GAINS, AND OTHER SUPPORT		
Other governmental revenue	\$ 226,118	\$ 224,938
Medicaid	1,060,660	1,095,986
Individuals	147,130	125,375
Rent	39,744	42,063
Grant revenue	64,400	67,750
Interest	5,337	8,598
Other	15,100	12,421
	<u>1,558,489</u>	<u>1,577,131</u>
EXPENSES		
Program services		
Community based	1,510,140	1,417,279
Homeless housing	35,806	40,373
Total program services	<u>1,545,946</u>	<u>1,457,652</u>
General and administrative	61,928	73,796
	<u>1,607,874</u>	<u>1,531,448</u>
CHANGE IN NET ASSETS	(49,385)	45,683
NET ASSETS, BEGINNING OF YEAR	<u>1,107,072</u>	<u>1,061,389</u>
NET ASSETS, END OF YEAR	<u>\$ 1,057,687</u>	<u>\$ 1,107,072</u>

The accompanying notes are an integral part of the financial statements.

PATHWAY LIVING CENTER, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
Years Ended June 30, 2010 and 2009

	2010			
	<u>Community</u> <u>Based</u>	<u>Homeless</u> <u>Housing</u>	<u>General and</u> <u>Administrative</u>	<u>Total</u>
Staff salaries	\$ 1,066,067	\$ 2,273	\$ 51,364	\$ 1,119,704
Employee benefits	133,595	-	6,437	140,032
Payroll taxes	85,660	-	4,127	89,787
Staff development and training	9,620	-	-	9,620
Travel	17,083	22	-	17,105
Vehicle maintenance	20,899	-	-	20,899
Programming	3,270	-	-	3,270
Food	8,785	-	-	8,785
Consumer allowances	3,021	-	-	3,021
Furnishings	3,215	209	-	3,424
Household supplies	3,990	87	-	4,077
Janitorial supplies	1,174	-	-	1,174
Medical supplies	366	-	-	366
Office supplies	9,273	-	-	9,273
Printing	570	-	-	570
Postage	1,744	26	-	1,770
Telephone	4,763	-	-	4,763
Pagers	224	-	-	224
Networking	325	-	-	325
Utilities	22,195	5,930	-	28,125
Management fees	-	4,769	-	4,769
Building and grounds	36,679	7,537	-	44,216
Insurance	25,705	1,338	-	27,043
Bad debt expense	6,024	-	-	6,024
Professional fees	11,850	-	-	11,850
Depreciation	31,267	13,414	-	44,681
Dues and subscriptions	205	125	-	330
Property taxes	-	27	-	27
Miscellaneous	2,571	49	-	2,620
TOTAL EXPENSES	<u>\$ 1,510,140</u>	<u>\$ 35,806</u>	<u>\$ 61,928</u>	<u>\$ 1,607,874</u>

PATHWAY LIVING CENTER, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
Years Ended June 30, 2010 and 2009

	2009			
	<u>Community</u> <u>Based</u>	<u>Homeless</u> <u>Housing</u>	<u>General and</u> <u>Administrative</u>	<u>Total</u>
Staff salaries	\$ 997,539	\$ 2,328	\$ 61,361	\$ 1,061,228
Employee benefits	122,114	-	7,511	129,625
Payroll taxes	80,056	-	4,924	84,980
Staff development and training	6,747	-	-	6,747
Travel	16,624	37	-	16,661
Vehicle maintenance	14,833	-	-	14,833
Programming	3,522	-	-	3,522
Food	11,967	-	-	11,967
Consumer allowances	2,865	-	-	2,865
Furnishings	671	217	-	888
Household supplies	3,611	71	-	3,682
Janitorial supplies	664	-	-	664
Medical supplies	510	-	-	510
Office supplies	7,508	-	-	7,508
Printing	1,189	-	-	1,189
Postage	1,340	51	-	1,391
Telephone	4,514	-	-	4,514
Pagers	222	-	-	222
Networking	697	-	-	697
Utilities	22,460	5,881	-	28,341
Management fees	-	4,999	-	4,999
Building and grounds	24,804	10,107	-	34,911
Insurance	35,219	1,480	-	36,699
Bad debt expense	4,300	-	-	4,300
Professional fees	11,431	-	-	11,431
Depreciation	39,557	13,620	-	53,177
Dues and subscriptions	894	16	-	910
Property taxes	-	1,521	-	1,521
Miscellaneous	1,421	45	-	1,466
TOTAL EXPENSES	<u>\$ 1,417,279</u>	<u>\$ 40,373</u>	<u>\$ 73,796</u>	<u>\$ 1,531,448</u>

The accompanying notes are an integral part of the financial statements.

PATHWAY LIVING CENTER, INC.
STATEMENTS OF CASH FLOWS
Years Ended June 30, 2010 and 2009

	<u>2010</u>	<u>2009</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (49,385)	\$ 45,683
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	44,681	53,177
Loss on disposal of assets	270	-
Bad debts	6,024	4,300
Effects of changes in operating assets and liabilities:		
Accounts receivable	(206,501)	226,026
Prepaid expenses	(7,488)	4,607
Accounts payable	(1,897)	(35,283)
Accrued payroll and compensated absences	4,623	14,811
Accrued payroll taxes and deductions	(469)	368
Property tax payable	<u>(1,521)</u>	<u>26</u>
Net cash provided by (used in) operating activities	(211,663)	313,715
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of equipment, vehicles, and furniture and fixtures	<u>(58,661)</u>	<u>(74,380)</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(270,324)	239,335
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>565,866</u>	<u>326,531</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 295,542</u>	<u>\$ 565,866</u>

The accompanying notes are an integral part of the financial statements.

PATHWAY LIVING CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Pathway Living Center, Inc. was established as a nonprofit organization to provide a recovering environment to persons who otherwise lack support in daily living, suffer social isolation and/or experience financial hardships. Pathway Living Center, Inc., advocates for the needs of individuals with chronic mental illness. It is a consumer-oriented program that promotes individual empowerment to make choices based on personal needs. The prevailing service delivery goals are to give the consumers choices in determining where to live, work, learn and recreate in the community of their choice and assist consumers in accessing resources to meet their specific needs.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with generally accepted accounting principles. Revenues are recognized when earned and expenses are recorded when the liability is incurred.

Basis of Presentation

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of Pathway Living Center, Inc. and changes therein are classified and reported as follows:

Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations.

Cash and Cash Equivalents

For purposes of the statement of cash flows, Pathway Living Center, Inc. considers all cash on deposit at banks, including savings and money market accounts, to be cash equivalents.

PATHWAY LIVING CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accounts Receivable

Accounts receivable are recorded when invoices are issued and are presented in the balance sheet net of the allowance for doubtful accounts. Accounts receivable are written off when they are determined to be uncollectible. Pathway Living Center, Inc. believes no allowance for doubtful accounts is necessary at June 30, 2010 and 2009.

Land, Buildings, Equipment, Vehicles, and Furniture and Fixtures

All capital purchases over \$300 are capitalized. Land is stated at cost. Buildings, equipment, vehicles, and furniture and fixtures are stated at cost less accumulated depreciation. The cost of buildings, equipment, vehicles, and furniture and fixtures is being depreciated over their estimated useful lives, using the straight-line method. Rates of depreciation vary from seven to forty years on buildings, five to ten years on equipment, five years on vehicles, and five to seven years on furniture and fixtures.

Impairment of Long Lived Assets

Pathway Living Center, Inc. reviews long-lived assets for impairment whenever events or changes in circumstances indicate the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of carrying amount or the fair value less costs to sell.

Compensated Absences

Pathway Living Center, Inc. employees accumulate a limited amount of earned but unused vacation and sick benefits payable to employees. Amounts representing the cost of compensated absences are recorded as liabilities and have been computed based on rates of pay in effect at June 30, 2010 and 2009.

Income Tax Status

Pathway Living Center, Inc. is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Center qualifies for the charitable contribution deduction under Section 179(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

Subsequent Events

Management has evaluated subsequent events through November 2, 2010, the date the financial statements were issued.

PATHWAY LIVING CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 2 - LAND, BUILDINGS, EQUIPMENT, VEHICLES, AND FURNITURE AND FIXTURES

At June 30, 2010 and 2009, the composition of land, buildings, equipment, vehicles, and furniture and fixtures was as follows:

	<u>2010</u>	<u>2009</u>
Land	\$ 13,425	\$ 13,425
Buildings	663,912	611,824
Equipment	87,742	85,325
Vehicles	65,471	65,471
Furniture and fixtures	<u>21,210</u>	<u>18,614</u>
Total cost	851,760	794,659
Less accumulated depreciation	<u>(408,257)</u>	<u>(364,866)</u>
Total land, buildings, equipment, vehicles, and furniture and fixtures	<u>\$ 443,503</u>	<u>\$ 429,793</u>

Depreciation expense was \$44,681 and \$53,177 for the years ended June 30, 2010 and 2009, respectively.

NOTE 3 - RETIREMENT PLAN

On September 1, 1998, Pathway Living Center, Inc. adopted the Pathway Living Center, Inc. 401(k) Plan. The Plan was amended on July 1, 2001 and is sponsored by DATAIR Employee Benefit Systems, Inc.

Under the terms of the Plan, the employer's match is allocated in proportion to the deferrals of the participant to the total of all deferrals. The maximum amount the employer will match, if any, is 6.5% of participant's compensation. Additionally, non-elective contributions shall be made at the employer's discretion and is allocated in proportion to the participant's compensation to total covered compensation. Matching amounts credited to individual participants vest at the rate of 20% each year after two years of service. Non-elective amounts credited to individual participants vest at the rate of 20% each year after two years of service and are 100% vested at death or disability. The accumulated monies are paid upon a participant's retirement or termination.

The employer matching contribution to the Plan for the years ended June 30, 2010 and 2009 was \$0 and \$3,804, respectively. The employer non-elective contribution for the years ended June 30, 2010 and 2009 was \$0 and \$3,804, respectively.

PATHWAY LIVING CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
June 30, 2010 and 2009

NOTE 4 - RISK MANAGEMENT

Pathway Living Center, Inc. is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Center has been named as a defendant in legal and arbitration proceedings wherein damages are claimed. The Center believes that this claim will not materially affect its financial position, future operating results or cash flows, although no assurance can be given with respect to the ultimate outcome of any such claims of litigation. These risks are covered by the purchase of commercial insurance. The Center assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 5 - RELATED PARTY

Pathway Living Center, Inc. uses the services of Peterson Plumbing, a business that is owned and operated by a relative of the Executive Director. During the fiscal years ended June 30, 2010 and 2009, Pathway Living Center, Inc. paid the related party a total of \$2,581 and \$1,799, respectively, for repairs and improvements. Included in the accounts payable balances at June 30, 2010 and 2009 is \$632 and \$144, respectively, due to Peterson Plumbing for services provided.

NOTE 6 - INCOME TAXES

Pathway Living Center, Inc. files income tax returns in the U.S. federal jurisdiction.

The Center adopted the FASB's requirements for accounting for uncertain tax positions on July 1, 2009. The Center determined that it was not required to record a liability related to uncertain tax positions as a result of implementing the new requirements.

The Center is no longer subject to U.S. federal income tax examinations by tax authorities for years before 2006.

This information is an integral part of the accompanying financial statements.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pathway Living Center, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Pathway Living Center, Inc.'s responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. We did not audit Pathway Living Center Inc.'s responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management of Pathway Living Center, Inc., others within the entity, the Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wendy Park & Foster, CPA PC

Clinton, Iowa
November 2, 2010

PATHWAY LIVING CENTER, INC.
SCHEDULE OF FINDINGS AND RESPONSES
Years Ended June 30, 2010 and 2009

Part I - Findings Related to the Financial Statements:

Significant Deficiencies

10-01 Financial Statement Preparation

Criteria:

The Center engages Winkel, Parker & Foster, CPA PC to assist in preparing its financial statements and accompanying disclosures. However, as independent auditors, Winkel, Parker & Foster, CPA PC cannot be considered part of the Center's internal control system. Internal controls should be in place to reduce to a relatively low risk the likelihood a material misstatement to the financial statements, including disclosures, could occur and not be detected and corrected. Additionally, the Center is responsible for the design and implementation a comprehensive review procedure to ensure that the financial statements, including disclosures, are complete and accurate.

Condition:

The Center has not implemented procedures, to the degree necessary, to perform a review and assume responsibility of the Center's financial statements and related disclosures to provide a high level of assurance that potential omissions or other errors that are less than material, but more than inconsequential, would be identified and corrected.

Effect:

Management or employees in the normal course of performing their assigned functions may not prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

Cause:

The entity has relied on independent auditors to some degree to provide assurance that the financial statements, including disclosures, are not materially misstated.

Recommendation:

To establish proper internal control over the preparation of its financial statements, including disclosures, the Center should design and implement a comprehensive review procedure to ensure that the financial statements, including disclosures, are complete and accurate.

Response:

Management will perform a comprehensive review of the financial statements to ensure that the financial statements, including disclosures, are complete and accurate.

Conclusion:

Response accepted.

PATHWAY LIVING CENTER, INC.
SCHEDULE OF FINDINGS AND RESPONSES
Years Ended June 30, 2010 and 2009

Part I - Findings Related to the Financial Statements: (CONTINUED)

10-02 Segregation of Duties

Criteria:

Internal controls should be in place to reduce to a relatively low risk the likelihood a material misstatement to the financial statements could occur and not be detected in a timely period by employees in the normal course of performing their assigned functions. A good system of internal controls contemplates an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion.

Condition:

Currently, two people have the primary responsibility for most of the accounting and financial duties. As a result, all of those aspects of internal control which rely upon an adequate segregation of duties are, for all practical purposes, missing.

Effect:

As result of these conditions, there is a higher risk that errors or irregularities could occur and not be detected within a timely period.

Cause:

The Center has a limited number of personnel performing accounting functions and limited review procedures in place.

Recommendation:

The Center should be aware of the lack of segregation of duties and regularly review controls which could be put in place to mitigate the risk that misstatements could occur and not be detected.

Response:

The Center recognizes that it would not be cost effective to hire additional personnel to maximize the segregation of accounting duties due to its size. However, the Center is aware of the condition and will continue to monitor and implement compensating controls.

Conclusion:

Response accepted.

Instances of Non-Compliance:

No matters were noted.