

EMMET COUNTY
INDEPENDENT AUDITORS' REPORTS
BASIC FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS
JUNE 30, 2011

EMMET COUNTY

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EMMET COUNTY

OFFICIALS

(Before January 2011)

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Jim Jenson	Board of Supervisors	January 2011
Ron Smith	Board of Supervisors	January 2011
Beverly Juhl	Board of Supervisors	January 2013
Alan Madden	Board of Supervisors	January 2013
Don Heerdt *	Board of Supervisors	January 2013
Michele Erickson	County Auditor	January 2013
Vickie Jurrens	County Treasurer	January 2011
Sue Snyder	County Recorder	January 2011
Mike Martens	County Sheriff	January 2013
Doug Hansen	County Attorney	January 2011
Jill Burgeson-Green	County Assessor	January 2015

* Appointed May 25, 2010 until November 2, 2010 general election.

(After January 2011)

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Jon Martyr	Board of Supervisors	January 2015
Ron Smith	Board of Supervisors	January 2015
Beverly Juhl	Board of Supervisors	January 2013
Alan Madden	Board of Supervisors	January 2013
Tim Schumacher	Board of Supervisors	January 2013
Michele Erickson	County Auditor	January 2013
Vickie Jurrens	County Treasurer	January 2015
Sue Snyder	County Recorder	January 2015
Mike Martens	County Sheriff	January 2013
Doug Hansen	County Attorney	January 2015
Barb Bohm	County Assessor	January 2015

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INDEPENDENT AUDITORS' REPORT

To the Officials of Emmet County:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Emmet County, Iowa, as of and for the year ended June 30, 2011, which collectively comprise the County's basic financial statements listed in the table of contents. These financial statements are the responsibility of Emmet County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Emmet County at June 30, 2011 and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 13, 2011 on our consideration of Emmet County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 29 through 33 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have

applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

The County has not presented management's discussion and analysis which introduces the basic financial statements by presenting certain financial information as well as management's analytical insights on that information that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Emmet County's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the eight years ended June 30, 2010 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 5 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Wintner, Starnes & Co., LLP

December 13, 2011

EMMET COUNTY
STATEMENT OF NET ASSETS
JUNE 30, 2011

	Governmental Activities
ASSETS	
Cash and pooled investments	\$ 3,363,673
Receivables:	
Property tax:	
Succeeding year	4,377,848
Accounts	14,819
Accrued interest	604
Notes and contracts	1,000
Due from other governments	397,388
Inventories	314,358
Prepaid insurance	55,665
Capital assets - net of accumulated depreciation	<u>11,736,552</u>
TOTAL ASSETS	<u>20,261,907</u>
LIABILITIES	
Accounts payable	183,334
Salaries and benefits payable	22,109
Due to other governments	185,711
Deferred revenue:	
Succeeding year property tax	4,377,848
Long-term liabilities:	
Portion due or payable within one year:	
Capital lease purchase agreements	32,367
General obligation notes	9,000
Compensated absences	231,993
Portion due or payable after one year:	
General obligation notes	96,813
Net OPEB liability	<u>21,022</u>
TOTAL LIABILITIES	<u>5,160,197</u>
NET ASSETS	
Invested in capital assets - net of related debt	11,598,372
Restricted for:	
Supplemental levy purposes	193,965
Mental health purposes	229,909
Secondary roads purposes	1,557,519
Other purposes	530,521
Unrestricted	<u>991,424</u>
TOTAL NET ASSETS	<u>\$15,101,710</u>

EMMET COUNTY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2011

		Program Revenues			
	Expenses	Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest	Net (Expense) Revenue and Changes in Net Assets
FUNCTIONS/PROGRAMS:					
Governmental activities:					
Public safety and legal services	\$1,495,684				\$ (1,495,684)
Physical health and social services	625,956				(625,956)
Mental health	1,534,876				(1,534,876)
County environment and education	995,205				(995,205)
Roads and transportation	2,531,585		\$1,802,591	\$718,287	(10,707)
Governmental services to residents	361,202				(361,202)
Administration	910,362	\$306,158			(604,204)
Interest on long-term debt	<u>7,513</u>				<u>(7,513)</u>
TOTAL	<u>\$8,462,383</u>	<u>\$306,158</u>	<u>\$1,802,591</u>	<u>\$718,287</u>	<u>(5,635,347)</u>
GENERAL REVENUES:					
Property and other county tax levied for:					
General purposes					4,234,484
Interest and penalty on property tax					32,648
State tax credits					108,279
Grants and contributions not restricted to specific purposes					1,530,288
Unrestricted investment earnings					25,531
Miscellaneous					<u>949,950</u>
TOTAL GENERAL REVENUES					<u>6,881,180</u>
Change in net assets					1,245,833
Net assets - beginning of year					<u>13,855,877</u>
NET ASSETS - END OF YEAR					<u>\$15,101,710</u>

EMMET COUNTY
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2011

ASSETS

	General	Special Revenue			Nonmajor	Total
		Mental Health	Rural Services	Secondary Roads		
Cash and pooled investments	\$ 830,808	\$ 398,280	\$ 440,776	\$1,168,168	\$519,858	\$3,357,890
Receivables:						
Property tax:						
Succeeding year	2,605,227	802,494	970,127			4,377,848
Accounts	882			13,854	83	14,819
Accrued interest	595				9	604
Notes and contracts					1,000	1,000
Due from other governments	67,764	39,253	10,916	268,059	11,396	397,388
Inventories				314,358		314,358
Prepaid insurance	28,467			27,198		55,665
TOTAL ASSETS	<u>\$3,533,743</u>	<u>\$1,240,027</u>	<u>\$1,421,819</u>	<u>\$1,791,637</u>	<u>\$532,346</u>	<u>\$8,519,572</u>

LIABILITIES AND FUND BALANCES

LIABILITIES:						
Accounts payable	\$ 40,246	\$ 21,913	\$ 704	\$ 118,646	\$ 1,825	\$ 183,334
Salaries and benefits payable	8,075			14,034		22,109
Due to other governments		185,711				185,711
Deferred revenue:						
Succeeding year property tax	2,605,227	802,494	970,127			4,377,848
Other					1,000	1,000
TOTAL LIABILITIES	<u>2,653,548</u>	<u>1,010,118</u>	<u>970,831</u>	<u>132,680</u>	<u>2,825</u>	<u>4,770,002</u>
FUND BALANCES:						
Nonspendable:						
Inventories				314,358		314,358
Prepaid insurance	28,467			27,198		55,665
Restricted for:						
Supplemental levy purposes	165,498					165,498
Mental health purposes		229,909				229,909
Rural services purposes			440,988			440,988
Secondary roads purposes				1,317,401		1,317,401
Drainage districts					85,425	85,425
Conservation land acquisition/ capital improvements					45,342	45,342
Other purposes					398,754	398,754
Assigned for emergencies	20,000		10,000			30,000
Unassigned	666,230					666,230
TOTAL FUND BALANCES	<u>880,195</u>	<u>229,909</u>	<u>450,988</u>	<u>1,658,957</u>	<u>529,521</u>	<u>3,749,570</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$3,533,743</u>	<u>\$1,240,027</u>	<u>\$1,421,819</u>	<u>\$1,791,637</u>	<u>\$532,346</u>	<u>\$8,519,572</u>

EMMET COUNTY
RECONCILIATION OF THE BALANCE SHEET -
GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS
JUNE 30, 2011

Total governmental fund balances (page 6)	\$ 3,749,570
<i>Amounts reported for governmental activities in the Statement of Net Assets are different because:</i>	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds. The cost of assets is \$19,345,873 and the accumulated depreciation is \$7,609,321.	11,736,552
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the governmental funds.	1,000
The Internal Service Fund is used by management to charge the costs of the County's health insurance benefit plan to individual funds. The assets and liabilities of the Internal Service Fund are included in governmental activities in the Statement of Net Assets.	5,783
Long-term liabilities, including capital lease purchase agreements, loans and contracts payable, compensated absences payable, and other post-employment benefits payable are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(391,195)</u>
 NET ASSETS OF GOVERNMENTAL ACTIVITIES (page 4)	 <u>\$15,101,710</u>

EMMET COUNTY,
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2011

	General	Special Revenue			Nonmajor	Total
		Mental Health	Rural Services	Secondary Roads		
REVENUES:						
Property and other county tax	\$2,422,133	\$ 781,391	\$1,075,960			\$4,279,484
Interest and penalty on property tax	32,648					32,648
Intergovernmental	574,096	645,605	34,721	\$1,991,681	\$195,055	3,441,158
Licenses and permits	6,200			7,450		13,650
Charges for service	300,305				1,953	302,258
Use of money and property	28,873				404	29,277
Miscellaneous	<u>107,002</u>	<u>2,168</u>		<u>151,048</u>	<u>643,023</u>	<u>903,241</u>
TOTAL REVENUES	<u>3,471,257</u>	<u>1,429,164</u>	<u>1,110,681</u>	<u>2,150,179</u>	<u>840,435</u>	<u>9,001,716</u>
EXPENDITURES:						
Operating:						
Public safety and legal services	1,314,542		174,703			1,489,245
Physical health and social services	626,036					626,036
Mental health		1,532,469				1,532,469
County environment and education	288,834		45,500		640,175	974,509
Roads and transportation				2,655,551		2,655,551
Governmental services to residents	358,618				2,656	361,274
Administration	823,780		20,057		96,230	940,067
Capital projects				24,655	17,059	41,714
TOTAL EXPENDITURES	<u>3,411,810</u>	<u>1,532,469</u>	<u>240,260</u>	<u>2,680,206</u>	<u>756,120</u>	<u>8,620,865</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>59,447</u>	<u>(103,305)</u>	<u>870,421</u>	<u>(530,027)</u>	<u>84,315</u>	<u>380,851</u>
OTHER FINANCING SOURCES (USES):						
Operating transfers in (out)	<u>(121,873)</u>		<u>(730,420)</u>	<u>730,420</u>	<u>121,873</u>	
TOTAL OTHER FINANCING SOURCES (USES)	<u>(121,873)</u>		<u>(730,420)</u>	<u>730,420</u>	<u>121,873</u>	
NET CHANGE IN FUND BALANCES	(62,426)	(103,305)	140,001	200,393	206,188	380,851
FUND BALANCES - BEGINNING OF YEAR	<u>942,621</u>	<u>333,214</u>	<u>310,987</u>	<u>1,458,564</u>	<u>323,333</u>	<u>3,368,719</u>
FUND BALANCES - END OF YEAR	<u>\$ 880,195</u>	<u>\$ 229,909</u>	<u>\$ 450,988</u>	<u>\$1,658,957</u>	<u>\$529,521</u>	<u>\$3,749,570</u>

EMMET COUNTY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2011

Net change in fund balances - total governmental funds (page 8) \$ 380,851

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets. Capital outlay expenditures and contributed capital assets exceeded depreciation expense in the current year as follows:

Expenditures for capital assets	\$ 702,359	
Capital assets contributed by the Iowa Department of Transportation	718,287	
Loss on disposition of capital assets	(2,618)	
Depreciation expense	<u>(607,518)</u>	810,510

Because some revenues will not be collected for several months after the County's year-end, they are not considered available revenues and are deferred in the governmental funds as follows:

Property tax	(45,000)
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Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. For the current year, debt repayments exceeded debt issued as follows:

Issued	-	
Repaid	<u>96,559</u>	96,559

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, as follows:

Compensated absences	12,667	
Other post-employment benefits	<u>(10,511)</u>	2,156

The Internal Service Fund is used by management to charge the costs of employee health benefits to individual funds. The change in net assets of the Internal Service Fund is reported with governmental activities.

757

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES (page 5) \$1,245,833

EMMET COUNTY
STATEMENT OF NET ASSETS
PROPRIETARY FUND
JUNE 30, 2011

Internal Service

Health Insurance

ASSETS

Cash and pooled investments \$ 5,783

NET ASSETS - UNRESTRICTED \$ 5,783

EMMET COUNTY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
PROPRIETARY FUND
YEAR ENDED JUNE 30, 2011

	<u>Internal Service</u>
	<u>Health Insurance</u>
OPERATING REVENUES:	
Reimbursements from operating funds	\$ 523,897
Reimbursements from employees and others	<u>205,095</u>
TOTAL OPERATING REVENUES	<u>728,992</u>
OPERATING EXPENSES:	
Insurance premiums and fees	<u>728,389</u>
TOTAL OPERATING EXPENSES	<u>728,389</u>
OPERATING INCOME	603
NONOPERATING REVENUES:	
Interest income	<u>154</u>
CHANGE IN NET ASSETS	757
NET ASSETS - BEGINNING OF YEAR	<u>5,026</u>
NET ASSETS - END OF YEAR	<u>\$ 5,783</u>

EMMET COUNTY
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
YEAR ENDED JUNE 30, 2011

	<u>Internal Service</u>
	<u>Health Insurance</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Cash received from operating fund reimbursements	\$ 523,897
Cash received from employees and others	205,095
Cash payments for premiums, fees, and other	<u>(728,389)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>603</u>
CASH FLOWS FROM INVESTING ACTIVITIES:	
Interest	<u>154</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>154</u>
NET CHANGE IN CASH	757
CASH AT BEGINNING OF YEAR	<u>5,026</u>
CASH AT END OF YEAR	<u>\$ 5,783</u>
RECONCILIATIONS OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Operating income	\$ 603
Adjustments to reconcile operating income to net cash used by operating activities:	
None	<u> </u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 603</u>

EMMET COUNTY
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUNDS
JUNE 30, 2011

ASSETS

Cash and pooled investments:		
County Treasurer	\$	675,611
Other County officials		29,530
Accounts receivable		11,262
Accrued interest		13
Property tax receivable:		
Succeeding year		<u>11,024,289</u>
TOTAL ASSETS		<u>11,740,705</u>

LIABILITIES

Due to other governments		11,717,971
Trusts payable		<u>22,734</u>
TOTAL LIABILITIES		<u>11,740,705</u>

NET ASSETS	\$ <u> </u>
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EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Emmet County is a political subdivision of the State of Iowa and operates under the Home Rule provisions of the Constitution of Iowa. The County operates under the Board of Supervisors form of government. Elections are on a partisan basis. Other elected officials operate independently with the Board of Supervisors. These officials are the Auditor, Treasurer, Recorder, Sheriff, and Attorney. The County provides numerous services to citizens, including law enforcement, health and social services, parks and cultural activities, planning and zoning, roadway construction and maintenance and general administrative services.

The County's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

Reporting Entity

For financial reporting purposes, Emmet County has included all funds, organizations, agencies, boards, commissions and authorities. The County has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the County to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the County.

These financial statements present Emmet County (the primary government) and its component units. The component units discussed below are included in the County's reporting entity because of the significance of their operational or financial relationships with the County.

Blended Component Units - The following component units are entities which are legally separate from the County but are so intertwined with the County they are, in substance, the same as the County. They are reported as part of the County and blended into the appropriate funds.

One hundred sixty-five drainage districts have been established pursuant to Chapter 468 of the Code of Iowa for the drainage of surface waters from agricultural and other lands or the protection of such lands from overflow. Although these districts are legally separate from the County, they are controlled, managed and supervised by the Emmet County Board of Supervisors. The drainage districts are reported as a Special Revenue Fund. Financial information of the individual drainage districts can be obtained from the Emmet County Auditor's office.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Jointly Governed Organizations - The County also participates in several jointly governed organizations that provide goods or services to the citizenry of the County but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The County Board of Supervisors are members of or appoint representatives to the following boards and commissions: Emmet County Assessor's Conference Board, Emmet County Emergency Management Commission, Emmet County Joint E911 Service Board, and Emmet County Empowerment Board. Financial transactions of these organizations are included in the County's financial statements only to the extent of the County's fiduciary relationship with the organization and, as such, are reported in the Agency Funds of the County.

Basis of Presentation

Government-wide Financial Statements - The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported by property tax, intergovernmental revenues and other nonexchange transactions.

The Statement of Net Assets presents the County's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories:

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants, contributions, and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements - Separate financial statements are provided for governmental funds, a proprietary fund, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of Presentation - Continued

The County reports the following major governmental funds:

The General Fund is the general operating fund of the County. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid from other funds.

Special Revenue:

The Mental Health Fund is used to account for property tax and other revenues designated to be used to fund mental health, mental retardation, and developmental disabilities services.

The Rural Services Fund is used to account for property tax and other revenues to provide services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas.

The Secondary Roads Fund is used to account for the road use tax allocations from the State of Iowa, required transfers from the General and the Special Revenue, Rural Services Fund, and other revenues to be used for secondary road construction and maintenance.

Additionally, the County reports the following funds:

Proprietary Fund - An internal service fund is utilized to account for the financing of services purchased by one department of the County and provided to other departments or agencies on a cost-reimbursement basis.

Fiduciary Funds - Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, certain jointly governed organizations, other governmental units and/or other funds.

Measurement Focus and Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current year. For this purpose, the County considers revenues to be available if they are collected within 60 days after year end.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Measurement Focus and Basis of Accounting - Continued

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments) and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the County.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments and compensated absences are recorded as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the County's policy is to pay the expenditure from restricted fund balance and then from less-restrictive classifications - committed, assigned, and then unassigned fund balances.

The proprietary fund of the County applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County's Internal Service Fund are reimbursements from operating funds and employees. Operating expenses for the internal service fund include the cost of services and administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The County maintains its financial records on the cash basis. The financial statements of the County are prepared by making memorandum adjusting entries to the cash basis financial records.

Assets, Liabilities and Fund Equity

The following accounting policies are followed in preparing the financial statements:

Cash and Pooled Investments - The cash balances of most County funds are pooled and invested. Interest earned on investments is recorded in the General Fund, unless otherwise provided by law. Investment in the Iowa Public Agency Investment Trust is valued at amortized cost. Non-negotiable certificates of deposits are stated at cost.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Assets, Liabilities and Fund Equity - Continued

For purposes of the statement of cash flows, the County considers as cash all currency on hand and demand deposits and certificates of deposit with banks or other financial institutions.

Property Tax Receivable - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date that the tax asking is certified by the County Board of Supervisors. Delinquent property taxes receivable representing unpaid taxes for the current and prior years are not considered material to the financial statements. The succeeding year property tax receivable represents taxes certified by the Board of Supervisors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Supervisors is required to certify its budget in March of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds becomes due and collectible in September and March of the fiscal year with a 1½% per month penalty for delinquent payments, is based on January 1, 2009 assessed property valuations, is for the tax accrual period July 1, 2010 through June 30, 2011, and reflects the tax asking contained in the budget certified by the County Board of Supervisors in March 2010.

Due from Other Governments - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants and reimbursements from other governments.

Inventories - Inventories are valued at cost using the first-in, first-out method. Inventories in the Special Revenue Funds consist of expendable supplies held for consumption. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Notes and Contracts Receivable - Long-term receivables of governmental funds are reported on their respective balance sheets. To the extent these receivables are considered "available spendable resources," they are recognized in the current period. Recognition of governmental fund revenue represented by noncurrent receivables is deferred until they become current receivables.

Capital Assets - Capital assets, which include property, equipment and vehicles, and infrastructure assets acquired after July 1, 2003 (e.g. roads, bridges, curbs, gutters, sidewalks, and similar items which are immovable and of value only to the government), are reported in the governmental activities column in the government-wide statement of net assets. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Assets, Liabilities and Fund Equity - Continued

add to the value of the asset or materially extend asset lives are not capitalized. Reportable capital assets are defined by the County as assets with initial, individual costs in excess of the following thresholds and estimated useful lives in excess of two years.

Infrastructure	\$ 65,000
Land, buildings, and improvements	25,000
Equipment and vehicles	5,000

Capital assets of the County are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful lives (In Years)</u>
Buildings and improvements	25 - 50
Infrastructure	10 - 60
Equipment	3 - 20
Vehicles	5 - 15

Due to Other Governments - Due to other governments represents taxes and other revenues collected by the County and payments for services which will be remitted to other governments.

Trusts Payable - Trusts payable represents amounts due to others which are held by various County officials in fiduciary capacities until the underlying legal matters are resolved.

Deferred Revenue - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of property tax receivable and other receivables not collected within sixty days after year-end.

Deferred revenue in the Statement of Net Assets includes succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

Compensated Absences - County employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, death, or retirement. A liability is recorded when incurred in the government-wide, proprietary fund, and fiduciary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees that have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2011. The compensated absences liability attributable to the governmental activities will be paid primarily by the General and Secondary Roads Funds.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Assets, Liabilities and Fund Equity - Continued

County employees accumulate a limited amount of earned but unused sick leave. The employee does not receive any pay for unused sick leave upon termination of employment with the County. Since the amount of sick leave to be used is undeterminable, no liability has been accrued.

Long-term Liabilities - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Assets. In the government fund financial statements, the face amount of debt issued is reported as other financing sources.

Fund Equity - In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws, or are imposed by law through constitutional provisions or enabling legislation.

Committed - Amounts which can be used only for specific purposes pursuant to constraints formally imposed by the Board of Supervisors through ordinance or resolution approved prior to year end. Committed amounts cannot be used for any other purpose unless the Board of Supervisors removes or changes the specified use by taking the same action it employed to commit those amounts.

Assigned - Amounts the Board of Supervisors intend to use for specific purposes.

Unassigned - All amounts not included in other classifications.

Net Assets - The net assets of the Internal Service, Health Insurance Fund are designated for anticipated future catastrophic losses of the County.

Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

Subsequent Events

The County has evaluated subsequent events through the date of the auditors' report, which is the date the financial statements were available to be issued.

2. CASH AND POOLED INVESTMENTS

The County's deposits in banks at June 30, 2011 were entirely covered by Federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

2. CASH AND POOLED INVESTMENTS - Continued

The County is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Supervisors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The County had investments in the Iowa Public Agency Investment Trust (IPAIT) which are valued at an amortized cost of \$641,940 pursuant to Rule 2a-7 under the Investment Company Act of 1940. The investment in IPAIT is unrated.

Interest Rate Risk - The County's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the County.

Concentration of Credit Risk - The County places a five percent limit on the amount that may be invested in any one issuer of prime bankers acceptances, commercial paper, or other short-term corporate debt.

3. INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2011 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
Special Revenue:	Special Revenue:	
Secondary Roads	Rural Services	\$730,420
Conservation Land Acquisition Trust	General	7,326
Local Option Sales Tax	General	114,547

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources. For fiscal 2011, a separate special revenue fund was established for the local option sales tax funds. The prior year's unspent balance of \$114,547 that had previously been included in the General Fund was transferred to the Local Option Sales Tax special revenue fund.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

4. CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2011 was as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 156,869	_____	_____	\$ 156,869
Total capital assets not being depreciated	<u>156,869</u>	_____	_____	<u>156,869</u>
Capital assets being depreciated:				
Buildings	2,804,080	\$ 10,776	\$ (9,716)	2,805,140
Machinery and equipment	5,661,789	401,454	(233,826)	5,829,417
Infrastructure, road network	8,899,751	758,416		9,658,167
Other	<u>646,280</u>	<u>250,000</u>		<u>896,280</u>
Total capital assets being depreciated	<u>18,011,900</u>	<u>1,420,646</u>	<u>(243,542)</u>	<u>19,189,004</u>
Less accumulated depreciation for:				
Buildings	1,478,505	74,810	(7,098)	1,546,217
Machinery and equipment	4,791,134	297,854	(233,826)	4,855,162
Infrastructure, road network	397,017	224,074		621,091
Other	<u>576,071</u>	<u>10,780</u>		<u>586,851</u>
Total accumulated depreciation	<u>7,242,727</u>	<u>607,518</u>	<u>(240,924)</u>	<u>7,609,321</u>
Total capital assets being depreciated - net	<u>10,769,173</u>	<u>813,128</u>	<u>(2,618)</u>	<u>11,579,683</u>
Governmental activities capital assets - net	<u>\$10,926,042</u>	<u>\$ 813,128</u>	<u>\$ (2,618)</u>	<u>\$11,736,552</u>

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:	
Public safety and legal services	\$ 62,400
Mental health	2,434
County environment and education	38,022
Roads and transportation	437,776
Administration	<u>66,886</u>
Total depreciation expense - governmental activities	<u>\$ 607,518</u>

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

5. DUE TO OTHER GOVERNMENTS

The County purchases services from other governmental units and also acts as a fee and tax collection agency for various governmental units. Tax collections are remitted to those governments in the month following collection. A summary of amounts due other governments is as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
Special Revenue:		
Mental Health	Services	\$ 185,711
TOTAL FOR GOVERNMENTAL FUNDS		<u>\$ 185,711</u>
Agency:		
Agricultural Extension Education	Collections	\$ 123,280
County Assessor	Collections	377,256
Schools	Collections	7,217,651
Community Colleges	Collections	357,827
Corporations	Collections	2,954,564
Townships and Fire Districts	Collections	183,540
Auto License and Use Tax	Collections	221,769
E-911 Surcharge	Collections	204,875
Empowerment Funds	Collections	16,986
All others	Collections	<u>60,223</u>
TOTAL FOR AGENCY FUNDS		<u>\$11,717,971</u>

6. CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities for the year ended June 30, 2011 is as follows:

	<u>Loans and Contract Payable</u>	<u>Capital Lease Purchase Agreements</u>	<u>Compensated Absences</u>	<u>Total</u>
Balance - beginning of year	\$165,790	\$ 68,949	\$244,660	\$479,399
Decreases	<u>(59,977)</u>	<u>(36,582)</u>	<u>(12,667)</u>	<u>(109,226)</u>
Balance - end of year	<u>\$105,813</u>	<u>\$ 32,367</u>	<u>\$231,993</u>	<u>\$370,173</u>
Due within one year	<u>\$ 9,000</u>	<u>\$ 32,367</u>	<u>\$231,993</u>	<u>\$273,360</u>

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

6. CHANGES IN LONG-TERM LIABILITIES - Continued

Capital Lease Purchase Agreements

The County has entered into capital lease purchase agreements to lease a copy machine and a phone system with a total historical cost of \$156,589. The following is a schedule of future minimum lease payments, including interest ranging from 1.5% to 6.42% per annum, and the present value of net minimum lease payments under the agreements in effect at June 30, 2011.

<u>June 30,</u>	<u>Amount</u>
2012	\$ 32,367
Total minimum lease payments	32,367
Less amount representing interest	<u>(3,037)</u>
Present value of net minimum lease payments	<u>\$ 29,330</u>

Payments under capital lease purchase agreements for the year ended June 30, 2011 totaled \$44,095.

Loans and Contract Payable

The County has a non-interest bearing contract for \$90,592 for the purchase of gravel and mineral rights. Required annual payments are \$9,000 per year through 2013, with a final payment of \$9,592 in 2014. The outstanding contract balance at June 30, 2011 was \$27,592.

The Emmet County Conservation Board has a \$500,000 line of credit with a local financial institution for the construction of a nature center. The interest rate is variable (5.25% at June 30, 2011), payable annually, and there are no required principal payments. The line of credit matures in July 2012 and has been guaranteed by the County Board of Supervisors. The outstanding loan balance at June 30, 2011 was \$78,221. No additional advances on the line of credit are expected.

Maturities required as of June 30, 2011 are as follows:

2012	\$ 9,000
2013	9,000
2014	9,592
Undetermined	<u>78,221</u>
Total	<u>\$105,813</u>

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

7. PENSION AND RETIREMENT BENEFITS

The County contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, PO Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 4.50% of their annual covered salary and the County is required to contribute 6.95% of covered salary. Certain employees in special risk occupations and the County contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The County's contributions to IPERS for the years ended June 30, 2011, 2010, and 2009 were \$225,890, \$218,879, and \$203,434, respectively, equal to the required contributions for each year.

8. OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The County operates a single-employer health benefit plan which provides medical/prescription drug benefits for all full-time active and retired employees and their eligible dependents. There are 72 active members and 10 retired members in the plan. Eligible retirees receive health care coverage through the same plan that is available to active employees. Eligible retirees must be age 55 or older at retirement. Benefits terminate upon attaining Medicare eligibility.

Contributions are required for both retiree and dependent coverage. The retiree contributions are based on and equal to the historical full cost of active members. Retiree expenses are then offset by retiree contributions.

The medical/prescription drug coverage is provided through a fully insured plan. Retirees pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

Funding Policy

The contribution requirements of plan members are established and may be amended by the County. The County currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation

The County's annual OPEB cost is calculated based on the annual required contribution (ARC) of the County, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

8. OTHER POST-EMPLOYMENT BENEFITS (OPEB) - Continued

Annual OPEB Cost and Net OPEB Obligation - Continued

The following table shows the components of the County's annual OPEB cost for the year ended June 30, 2011, the amount actually contributed to the plan and changes in the County's net OPEB obligation:

Annual required contribution	\$ 26,410
Interest on net OPEB obligation	
Adjustment to annual required contribution	<u> </u>
Annual OPEB cost	26,410
Net contributions received from retirees	<u>(15,899)</u>
Increase in net OPEB obligation	10,511
Net OPEB obligation beginning of year	<u>10,511</u>
 Net OPEB obligation - end of year	 <u><u>\$ 21,022</u></u>

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2009. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2011.

For the year ended June 30, 2011, plan members eligible for benefits contributed \$15,899 or 100% of the premium costs.

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation are summarized as follows:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
June 30, 2010	\$26,410	60%	\$10,511
June 30, 2011	\$26,410	60%	\$10,511

Funded Status and Funding Progress

As of July 1, 2009, the most recent actuarial valuation date for the period July 1, 2010 through June 30, 2011, the actuarial accrued liability was \$256,000, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$256,000. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$2,953,000 and the ratio of the UAAL to covered payroll was 8.67%. As of June 30, 2011, there were no trust fund assets.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

8. OTHER POST-EMPLOYMENT BENEFITS (OPEB) - Continued

Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2009 actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumptions include a 4% discount rate based on the County's funding policy. The projected annual medical trend rate ranges from 5 - 10%. The ultimate medical trend rate is 5%. The medical trend rate is reduced 0.5% each year until reaching the 5% ultimate trend rate.

Mortality rates are from the RP2000 Combined Mortality Table. Annual retirement and termination probabilities were developed by the County with the concurrence of the actuary. The salary increase rate was assumed to be 3% per year. The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

9. OPERATING LEASES

The County has entered into a noncancelable agreement to lease office space. The lease requires monthly lease payments of \$1,691 and expires in September 2013. The County has also entered into operating lease agreements for office equipment. The leases require monthly lease payments ranging from \$102 to \$703 and expire from June 2011 to September 2016.

EMMET COUNTY
NOTES TO FINANCIAL STATEMENTS - Continued

9. OPERATING LEASES - Continued

The following is a schedule of the future minimum lease payments under these agreements at June 30, 2011:

<u>June 30,</u>	<u>Amount</u>
2012	\$ 34,900
2013	30,931
2014	9,785
2015	4,712
2016	<u>3,305</u>
 TOTAL	 <u>\$ 83,633</u>

Total rent expense for the year ended June 30, 2011 was \$36,499.

10. RISK MANAGEMENT

Emmet County is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The County assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

11. COMMITMENTS

The County has entered into a contract totaling approximately \$285,000 for culvert replacement. As of June 30, 2011, no costs have been incurred. The balance remaining on the contract of approximately \$285,000 will be paid as work on the project progresses.

The County has entered into a five-year contract for ambulance service at a cost of \$23,500 per year. The contract ends with the fiscal year ended June 30, 2014.

The County has entered into a five-year commitment for E-911 upgrades at a cost of \$32,500 per year. The contract ends with the fiscal year ended June 30, 2013.

REQUIRED SUPPLEMENTARY INFORMATION

EMMET COUNTY
 BUDGETARY COMPARISON SCHEDULE OF
 RECEIPTS, DISBURSEMENTS AND CHANGES IN BALANCES -
 BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS
 REQUIRED SUPPLEMENTARY INFORMATION
 YEAR ENDED JUNE 30, 2011

	<u>Actual</u>	<u>Less Funds not Required to be Budgeted</u>
RECEIPTS:		
Property and other county tax	\$4,469,909	
Interest and penalty on property tax	33,045	
Intergovernmental	3,087,176	
Licenses and permits	9,350	
Charges for service	302,224	
Use of money and property	28,688	
Miscellaneous	<u>914,241</u>	<u>\$615,043</u>
TOTAL RECEIPTS	<u>8,844,633</u>	<u>615,043</u>
DISBURSEMENTS:		
Public safety and legal services	1,485,609	
Physical health and social services	623,488	
Mental health	1,513,257	
County environment and education	974,399	624,753
Roads and transportation	2,560,928	
Governmental services to residents	362,283	
Administration	941,924	
Debt service	15,300	
Capital projects	<u>30,962</u>	
TOTAL DISBURSEMENTS	<u>8,508,150</u>	<u>624,753</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER (UNDER) DISBURSEMENTS	336,483	(9,710)
OTHER FINANCING SOURCES - NET	_____	_____
EXCESS (DEFICIENCY) OF RECEIPTS AND OTHER FINANCING SOURCES OVER DISBURSEMENTS AND OTHER FINANCING USES	336,483	(9,710)
BALANCE - BEGINNING OF YEAR	<u>3,021,407</u>	<u>95,135</u>
BALANCE - END OF YEAR	<u>\$3,357,890</u>	<u>\$ 85,425</u>

<u>Net</u>	<u>Budgeted Amounts</u>		Final to Net Variance - Positive (Negative)
	<u>Original</u>	<u>Final</u>	
\$4,469,909	\$4,421,549	\$4,421,549	\$ 48,360
33,045	15,750	15,750	17,295
3,087,176	2,780,085	2,830,152	257,024
9,350	9,500	12,200	(2,850)
302,224	314,463	322,963	(20,739)
28,688	115,260	115,260	(86,572)
<u>299,198</u>	<u>129,489</u>	<u>172,000</u>	<u>127,198</u>
<u>8,229,590</u>	<u>7,786,096</u>	<u>7,889,874</u>	<u>339,716</u>
1,485,609	1,529,124	1,567,364	81,755
623,488	683,218	751,813	128,325
1,513,257	1,717,414	1,717,414	204,157
349,646	445,507	454,837	105,191
2,560,928	2,676,292	2,676,292	115,364
362,283	398,470	398,470	36,187
941,924	1,155,923	1,155,923	213,999
15,300	15,300	15,300	
<u>30,962</u>	<u>37,497</u>	<u>37,497</u>	<u>6,535</u>
<u>7,883,397</u>	<u>8,658,745</u>	<u>8,774,910</u>	<u>891,513</u>
346,193	(872,649)	(885,036)	1,231,229
<u> </u>	<u>1,500</u>	<u>1,500</u>	<u>(1,500)</u>
346,193	(871,149)	(883,536)	<u>\$1,229,729</u>
<u>2,926,272</u>	<u>2,076,247</u>	<u>2,076,247</u>	
<u>\$3,272,465</u>	<u>\$1,205,098</u>	<u>\$1,192,711</u>	

EMMET COUNTY
 BUDGETARY COMPARISON SCHEDULE - BUDGET TO GAAP RECONCILIATION
 REQUIRED SUPPLEMENTARY INFORMATION
 YEAR ENDED JUNE 30, 2011

	<u>Governmental Funds</u>		
	<u>Cash Basis</u>	<u>Accrual Adjustments</u>	<u>Modified Accrual Basis</u>
Revenues	\$8,844,633	\$ 157,083	\$9,001,716
Expenditures	<u>8,508,150</u>	<u>112,715</u>	<u>8,620,865</u>
Net	336,483	44,368	380,351
Beginning fund balances	<u>3,021,407</u>	<u>347,312</u>	<u>3,368,719</u>
 ENDING FUND BALANCE	 <u>\$3,357,890</u>	 <u>\$ 391,680</u>	 <u>\$3,749,570</u>

EMMET COUNTY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING
JUNE 30, 2011

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the County Board of Supervisors annually adopts a budget on the cash basis following required public notice and hearing for all funds, except blended component units and agency funds, and appropriates the amount deemed necessary for each of the different County offices and departments. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon 10 major classes of expenditures known as functions, not by fund. These 10 functions are: public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, non-program, debt service and capital projects. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. Legal budgetary control is also based upon the appropriation to each office or department. During the year, a budget amendment increased budgeted disbursements by \$116,165. The budget amendment is reflected in the final budgeted amounts.

In addition, annual budgets are similarly adopted in accordance with the Code of Iowa by the appropriate governing body as indicated: for the County Extension Office by the County Agricultural Extension Council, for the County Assessor by the County Conference Board, for the E911 System by the Joint E911 Service Board and for Emergency Management Services by the County Emergency Management Commission.

EMMET COUNTY
 SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN
 (In Thousands)

Required Supplementary Information

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
July 1, 2009	-	\$256	\$256	0.00%	\$2,946	8.69%
July 1, 2010	-	\$256	\$256	0.00%	\$2,953	8.67%

See Note 8 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB Cost and Net OPEB Obligation, funded status, and funding progress.

OTHER SUPPLEMENTARY INFORMATION

EMMET COUNTY
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2011

ASSETS

	<u>Resource Enhancement and Protection</u>	<u>Recorder's Records Management</u>	<u>Revolving Loan</u>
Cash and pooled investments	\$ 57,856	\$ 14,857	\$126,728
Receivables:			
Accounts			
Accrued interest	5	1	
Notes and contracts			1,000
Due from other governments	<u> </u>	<u>480</u>	<u> </u>
TOTAL ASSETS	<u>\$ 57,861</u>	<u>\$ 15,338</u>	<u>\$127,728</u>

LIABILITIES AND FUND BALANCES

LIABILITIES:			
Accounts payable	\$ 1,825		
Deferred revenue:			
Other			\$ 1,000
TOTAL LIABILITIES	<u>1,825</u>	<u> </u>	<u>1,000</u>
FUND BALANCES:			
Restricted	<u>56,036</u>	<u>\$ 15,338</u>	<u>126,728</u>
TOTAL FUND BALANCES	<u>56,036</u>	<u>15,338</u>	<u>126,728</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 57,861</u>	<u>\$ 15,338</u>	<u>\$127,728</u>

Schedule 1

<u>Special Revenue</u>		<u>Capital Projects</u>	
<u>Local Option Sales Tax</u>	<u>Drainage Districts</u>	<u>Conservation Land Acquisition Trust</u>	<u>Total</u>
\$189,736	\$ 85,425	\$ 45,256	\$519,858
		83	83
		3	9
			1,000
<u>10,916</u>	<u> </u>	<u> </u>	<u>11,396</u>
<u>\$200,652</u>	<u>\$ 85,425</u>	<u>\$ 45,342</u>	<u>\$532,346</u>
			\$ 1,825
<u> </u>	<u> </u>	<u> </u>	<u>1,000</u>
<u> </u>	<u> </u>	<u> </u>	<u>2,825</u>
<u>\$200,652</u>	<u>\$ 85,425</u>	<u>\$ 45,342</u>	<u>529,521</u>
<u>200,652</u>	<u>85,425</u>	<u>45,342</u>	<u>529,521</u>
<u>\$200,652</u>	<u>\$ 85,425</u>	<u>\$ 45,342</u>	<u>\$532,346</u>

EMMET COUNTY
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2011

	<u>Resource Enhancement and Protection</u>	<u>Recorder's Records Management</u>	<u>Revolving Loan</u>
REVENUES:			
Intergovernmental	\$ 12,720		
Charges for service		\$ 1,953	
Use of money and property	220	60	
Miscellaneous			
TOTAL REVENUES	<u>12,940</u>	<u>2,013</u>	<u> </u>
EXPENDITURES:			
Operating:			
County environment and education	15,422		
Government services to residents		2,656	
Administration			
Capital projects			
TOTAL EXPENDITURES	<u>15,422</u>	<u>2,656</u>	<u> </u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(2,482)</u>	<u>(643)</u>	<u> </u>
OTHER FINANCING SOURCES:			
Operating transfers in	<u> </u>	<u> </u>	<u> </u>
TOTAL OTHER FINANCING SOURCES	<u> </u>	<u> </u>	<u> </u>
NET CHANGE IN FUND BALANCE	(2,482)	(643)	
FUND BALANCES - BEGINNING OF YEAR	<u>58,518</u>	<u>15,981</u>	<u>\$126,728</u>
FUND BALANCES - END OF YEAR	<u>\$ 56,036</u>	<u>\$ 15,338</u>	<u>\$126,728</u>

Schedule 2

<u>Special Revenue</u>		<u>Capital Projects</u>	
<u>Local Option Sales Tax</u>	<u>Drainage Districts</u>	<u>Conservation Land Acquisition Trust</u>	<u>Total</u>
\$182,335			\$195,055
			1,953
		\$ 124	404
	\$615,043	27,980	643,023
<u>182,335</u>	<u>615,043</u>	<u>28,104</u>	<u>840,435</u>
	624,753		640,175
			2,656
96,230			96,230
		17,059	17,059
<u>96,230</u>	<u>624,753</u>	<u>17,059</u>	<u>756,120</u>
<u>86,105</u>	<u>(9,710)</u>	<u>11,045</u>	<u>84,315</u>
<u>114,547</u>	<u> </u>	<u>7,326</u>	<u>121,873</u>
<u>114,547</u>	<u> </u>	<u>7,326</u>	<u>121,873</u>
200,652	(9,710)	18,371	206,188
<u> </u>	<u>95,135</u>	<u>26,971</u>	<u>323,333</u>
<u>\$200,652</u>	<u>\$ 85,425</u>	<u>\$ 45,342</u>	<u>\$529,521</u>

OTHER SUPPLEMENTARY INFORMATION

EMMET COUNTY
 COMBINING SCHEDULE OF FIDUCIARY ASSETS AND LIABILITIES
 AGENCY FUNDS
 JUNE 30, 2011

	<u>County Offices</u>	<u>Agricultural Extension Education</u>	<u>County Assessor</u>
ASSETS			
Cash and pooled investments:			
County Treasurer		\$ 1,330	\$ 71,086
Other County officials	\$ 29,530		
Accounts receivable			
Accrued interest			
Property tax receivable:			
Succeeding year	_____	<u>121,950</u>	<u>306,170</u>
TOTAL ASSETS	<u>\$ 29,530</u>	<u>\$123,280</u>	<u>\$377,256</u>
LIABILITIES			
Due to other governments	\$ 6,796	\$123,280	\$377,256
Trusts payable	<u>22,734</u>	_____	_____
TOTAL LIABILITIES	<u>\$ 29,530</u>	<u>\$123,280</u>	<u>\$377,256</u>

Agency Funds					
<u>Schools</u>	<u>Community Colleges</u>	<u>Corporations</u>	<u>Townships and Fire Districts</u>	<u>Auto License and Use Tax</u>	<u>E-911 Surcharge</u>
\$ 85,708	\$ 3,765	\$ 27,355	\$ 2,058	\$221,769	\$193,600
					11,262 13
<u>7,131,943</u>	<u>354,062</u>	<u>2,927,209</u>	<u>181,482</u>	_____	_____
<u>\$7,217,651</u>	<u>\$357,827</u>	<u>\$2,954,564</u>	<u>\$183,540</u>	<u>\$221,769</u>	<u>\$204,875</u>
\$7,217,651	\$357,827	\$2,954,564	\$183,540	\$221,769	\$204,875
_____	_____	_____	_____	_____	_____
<u>\$7,217,651</u>	<u>\$357,827</u>	<u>\$2,954,564</u>	<u>\$183,540</u>	<u>\$221,769</u>	<u>\$204,875</u>

EMMET COUNTY
 COMBINING SCHEDULE OF FIDUCIARY ASSETS AND LIABILITIES - Continued
 AGENCY FUNDS
 JUNE 30, 2011

Schedule 3

ASSETS	Agency Funds		
	<u>Empowerment Fund</u>	<u>Other</u>	<u>Total</u>
Cash and pooled investments:			
County Treasurer	\$ 16,986	\$ 51,954	\$ 675,611
Other County officials			29,530
Accounts receivable			11,262
Accrued interest			13
Property tax receivable:			
Succeeding year	_____	1,473	11,024,289
TOTAL ASSETS	\$ 16,986	\$ 53,427	\$11,740,705
LIABILITIES			
Due to other governments	\$ 16,986	\$ 53,427	\$11,717,971
Trusts payable	_____	_____	22,734
TOTAL LIABILITIES	\$ 16,986	\$ 53,427	\$11,740,705

EMMET COUNTY
 COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES
 AGENCY FUNDS
 YEAR ENDED JUNE 30, 2011

	<u>County Offices</u>	<u>Agricultural Extension Education</u>	<u>County Assessor</u>
BALANCE - BEGINNING OF YEAR	\$ 25,505	\$123,146	\$286,778
ADDITIONS:			
Property and other County tax		119,182	300,152
911 surcharge			
State tax credits		5,029	10,935
Office fees and collections	278,590		8,098
Auto licenses, use tax, and postage			
Trusts	645,352		
Miscellaneous			
TOTAL ADDITIONS	<u>923,942</u>	<u>124,211</u>	<u>319,185</u>
DEDUCTIONS:			
Agency Remittances:			
To other funds	108,566		
To other governments	172,142	124,077	228,707
Trusts paid out	639,209		
Miscellaneous			
TOTAL DEDUCTIONS	<u>919,917</u>	<u>124,077</u>	<u>228,707</u>
 BALANCE - END OF YEAR	 <u>\$ 29,530</u>	 <u>\$123,280</u>	 <u>\$377,256</u>

<u>Agency Funds</u>					
<u>Schools</u>	<u>Community Colleges</u>	<u>Corporations</u>	<u>Townships and Fire Districts</u>	<u>Auto License and Use Tax</u>	<u>E-911 Surcharge</u>
<u>\$7,948,488</u>	<u>\$348,209</u>	<u>\$3,006,124</u>	<u>\$172,816</u>	<u>\$ 247,155</u>	<u>\$162,804</u>
6,950,300	346,228	2,836,384	178,366		168,094
327,398	14,235	138,537	6,568		
				2,739,031	
<u>7,277,698</u>	<u>360,463</u>	<u>2,974,921</u>	<u>184,934</u>	<u>2,739,031</u>	<u>168,094</u>
8,008,535	350,845	3,026,481	174,210	104,302 2,660,115	126,023
<u>8,008,535</u>	<u>350,845</u>	<u>3,026,481</u>	<u>174,210</u>	<u>2,764,417</u>	<u>126,023</u>
<u>\$7,217,651</u>	<u>\$357,827</u>	<u>\$2,954,564</u>	<u>\$183,540</u>	<u>\$221,769</u>	<u>\$204,875</u>

EMMET COUNTY Schedule 4
 COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES -
 Continued
 AGENCY FUNDS
 YEAR ENDED JUNE 30, 2011

	Agency Funds		
	Empowerment Fund	Other	Total
BALANCE - BEGINNING OF YEAR	\$ <u>35,715</u>	\$ <u>76,604</u>	\$ <u>12,433,344</u>
ADDITIONS:			
Property and other County tax		66,043	10,796,655
911 surcharge			168,094
State tax credits		10,281	512,983
Office fees and collections		72,404	359,092
Auto licenses, use tax, and postage			2,739,031
Trusts			645,352
Miscellaneous	<u>172,690</u>	<u>34,499</u>	<u>207,189</u>
TOTAL ADDITIONS	<u>172,690</u>	<u>183,227</u>	<u>15,428,396</u>
DEDUCTIONS:			
Agency Remittances:			
To other funds			212,868
To other governments		206,404	15,077,539
Trusts paid out			639,209
Miscellaneous	<u>191,419</u>		<u>191,419</u>
TOTAL DEDUCTIONS	<u>191,419</u>	<u>206,404</u>	<u>16,121,035</u>
 BALANCE - END OF YEAR	 <u>\$ 16,986</u>	 <u>\$ 53,427</u>	 <u>\$11,740,705</u>

EMMET COUNTY
SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION
ALL GOVERNMENTAL FUNDS
FOR THE LAST NINE YEARS

	Modified Accrual Basis			
	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
REVENUES:				
Property and other County tax	\$4,279,484	\$3,897,024	\$3,679,884	\$3,517,727
Interest and penalty on property tax	32,648	32,217	25,894	25,731
Intergovernmental	3,441,158	3,095,959	3,259,908	2,960,182
Licenses and permits	13,650	10,150	9,192	23,820
Charges for service	302,258	281,190	308,701	285,189
Use of money and property	29,277	48,544	75,500	163,614
Miscellaneous	<u>903,241</u>	<u>352,697</u>	<u>242,751</u>	<u>359,884</u>
TOTAL	<u>\$9,001,716</u>	<u>\$7,717,781</u>	<u>\$7,601,830</u>	<u>\$7,336,147</u>
EXPENDITURES:				
Operating:				
Public safety and legal services	\$1,489,245	\$1,445,010	\$1,383,851	\$1,355,444
Physical health and social services ..	626,036	665,466	636,458	596,304
Mental health	1,532,469	1,440,049	1,489,962	1,592,167
County environment and education .	974,509	497,003	475,048	700,867
Roads and transportation	2,655,551	2,158,249	2,535,537	2,119,781
Governmental services to residents .	361,274	361,461	362,959	345,869
Administration	940,067	808,468	850,528	895,731
Nonprogram				
Debt service				
Capital projects	<u>41,714</u>	<u>34,986</u>	<u>69,980</u>	<u>416,104</u>
TOTAL	<u>\$8,620,865</u>	<u>\$7,410,692</u>	<u>\$7,804,323</u>	<u>\$8,022,267</u>

Schedule 5

<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>
\$3,476,195	\$3,236,692	\$3,021,031	\$3,388,885	\$3,100,488
26,047	23,407	35,119	26,088	22,569
3,148,746	2,941,424	2,834,531	2,828,622	2,851,652
5,576	2,550	1,324	4,275	2,140
280,508	295,572	277,507	297,913	267,246
198,360	181,621	75,657	54,623	135,383
<u>830,317</u>	<u>308,149</u>	<u>331,994</u>	<u>195,987</u>	<u>160,080</u>
<u>\$7,965,749</u>	<u>\$6,989,415</u>	<u>\$6,577,163</u>	<u>\$6,796,393</u>	<u>\$6,539,558</u>
\$1,277,329	\$1,151,903	\$1,101,629	\$1,100,948	\$1,049,707
562,101	551,087	528,634	560,765	535,644
1,677,114	1,626,628	1,421,809	1,369,753	1,396,576
621,669	390,450	295,005	328,496	344,091
2,051,865	2,173,602	1,976,853	1,791,530	2,228,787
331,946	437,783	307,658	271,780	216,468
787,935	745,244	743,178	727,274	835,205
24,095				
	17,500	27,367	27,367	105,350
<u>32,812</u>	<u>455,687</u>	<u>226,264</u>	<u>156,606</u>	<u>344,522</u>
<u>\$7,366,866</u>	<u>\$7,549,884</u>	<u>\$6,628,397</u>	<u>\$6,334,519</u>	<u>\$7,056,350</u>

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Officials of Emmet County:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Emmet County, Iowa, as of and for the year ended June 30, 2011, which collectively comprise the County's basic financial statements listed in the table of contents and have issued our report thereon dated December 13, 2011. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Emmet County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Emmet County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance all deficiencies, significant deficiencies or material weakness have been identified. However, as described in the accompanying Schedule of Findings, we identified a certain deficiency in internal control over financial reporting we consider to be a material weakness and another deficiency we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the County's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency in internal control described in part I of the accompanying Schedule of Findings as item I-A-11 to be a material weakness.

A significant deficiency is a deficiency or combination of deficiencies in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part I of the accompanying Schedule of Findings as item I-B-11 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Emmet County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance or other matters that are described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the County's operations for the year ended June 30, 2011 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the County. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The County's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the County's responses, we did not audit the County's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Emmet County and other parties to whom Emmet County may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Emmet County during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Wintner, Stone & Co., LLP

December 13, 2011

EMMET COUNTY
SCHEDULE OF FINDINGS
FOR THE YEAR ENDED JUNE 30, 2011

Part I: Findings Related to the Financial Statements

Internal Control Deficiencies:

I-A-11 Segregation of Duties - One significant aspect of internal accounting control is the adequate segregation of duties among employees in order to minimize an individual employee or official from handling duties which are incompatible. The segregation of duties helps to prevent losses from unintentional employee errors or dishonesty and improves the reliability and accuracy of the County's financial statements. We noted that in each of the offices of County officials there were several accounting functions that were being performed by the same person.

Recommendation - We recognize that with a limited number of office employees segregation of duties is difficult. However, accounting controls may be improved by having certain procedures performed by only one person for a given period of time and then rotating the responsibilities for a control function sometime during the year. In some instances, the County official should consider delegating certain responsibilities to deputies and provide the main supervision and review function themselves. In all instances where it is not possible to segregate duties, it is important to increase the review of that work by supervisory personnel.

Response - We will continue to segregate duties the best we can with the limited number of personnel we have.

Conclusion - Response accepted.

I-B-11 Sheriff's Office Accounts - During our audit, we noted the Sheriff's office maintains separate financial institution accounts for drug investigations, DARE, canine, and posse. These accounts are maintained and controlled by the Sheriff but have minimal activity. In addition, the activity in these accounts is not reported to or approved by the Board of Supervisors.

Recommendation - We recommend these four accounts be closed and remitted to the County Treasurer to maintain on behalf of the Sheriff's Office.

Response - We will discuss with the County Sheriff closing these accounts and remitting the funds to the County Treasurer. If not done, we will ask that activity in these accounts be reported to the Board of Supervisors for approval.

Conclusion - Response accepted.

Instances of Non-compliance:

No matters were noted.

EMMET COUNTY
SCHEDULE OF FINDINGS - Continued
FOR THE YEAR ENDED JUNE 30, 2011

Part II: Other Findings Related to Required Statutory Reporting

II-A-11 Certified Budget - Disbursements for the year ended June 30, 2011 did not exceed the amounts budgeted.

II-B-11 Questionable Expenditures - No expenditures that we believe may not meet the requirement of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.

II-C-11 Travel Expense - No expenditures of County money for travel expenses of spouses of County officials or employees were noted.

II-D-11 Business Transactions - Business transactions between the County and County officials or employees are detailed as follows:

<u>Name, Title, and Business Connection</u>	<u>Description</u>	<u>Amount</u>
Elaine Kaltved, spouse of employee Dave Kaltved, independent contractor	Election worker	\$ 127
Steve Erickson, spouse of employee Michele Erickson, independent contractor	Election worker	\$ 47
David Egeland, father of employee Tom Egeland, independent contractor	Repairs	\$ 955
Jim Anderson, spouse of employee Colleen Anderson, independent contractor	Snow removal	\$1,300

In accordance with Chapter 331.342(10) of the Code of Iowa, the transactions do not appear to represent a conflict of interest since total transactions with each individual were less than \$1,500 during the fiscal year.

II-E-11 Bond Coverage - Surety bond coverage of County officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.

II-F-11 Board Minutes - No transactions were found that we believe should have been approved in the Board minutes but were not.

II-G-11 Deposits and Investments - No instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the County's investment policy were noted.

EMMET COUNTY
SCHEDULE OF FINDINGS - Continued
FOR THE YEAR ENDED JUNE 30, 2011

Part II: Other Findings Related to Required Statutory Reporting - Continued

II-H-11 Resource Enhancement and Protection Certification - The County properly dedicated property tax revenue to conservation purposes as required by Chapter 455A.19(1)(b) of the Code of Iowa in order to receive the additional REAP funds allocated in accordance with subsections (b)(2) and (b)(3).

II-I-11 County Extension Office - The County Extension Office is operated under the authority of Chapter 176A of the Code of Iowa and serves as an agency of the State of Iowa. This fund is administered by an Extension Council separate and distinct from County operations and, consequently, is not included in the government-wide financial statements.

Disbursements during the year ended June 30, 2011 for the County extension office did not exceed the amount budgeted.