

**REGIONAL ENVIRONMENTAL IMPROVEMENT**  
**COMMISSION OF IOWA COUNTY, IOWA**  
INDEPENDENT AUDITOR'S REPORTS  
BASIC FINANCIAL STATEMENTS  
OTHER INFORMATION  
SCHEDULE OF FINDINGS  
JUNE 30, 2012

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

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REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA

OFFICIALS

JUNE 30, 2012

<u>Name</u>	<u>Title</u>	<u>Representing</u>
Dan Ray	Chairperson	Iowa County
Ray Garringer	Vice-Chairperson	Iowa County
Gary Edwards	Secretary-Treasurer	Iowa County
Keith Stanerson	Board Member	Iowa County
James Reinhart	Board Member	Iowa County
Al Chipman	Board Member	Iowa County
Jerry Denzler	Board Member	Iowa County
Adam Grier	Board Member	City of Williamsburg
Marion Conner	Board Member	City of Millersburg
James Carney	Board Member	City of Parnell
Steve Swender	Board Member	City of Ladora
Scott Romine	Board Member	City of North English
Jerry Smith	Board Member	City of Marengo
Alice DeRycke	Board Member	Iowa County Health Department
Richard D. Heller	Director	



**Greenwood and Crim, P.C.**  
Certified Public Accountants

Linda Crim Hopkins, C.P.A.  
Steven J. Kuhl, C.P.A.

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
and Executive Board  
Regional Environmental Improvement  
Commission of Iowa County, Iowa  
Marengo, IA

We have audited the accompanying financial statements of the Regional Environmental Improvement Commission of Iowa County, Iowa, as of and for the year ended June 30, 2012. These financial statements are the responsibility of the Commission's officials. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 2, these financial statements are prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash basis financial position of the Regional Environmental Improvement Commission of Iowa County, Iowa as of June 30, 2012, and the changes in its cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 2.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2013 on our consideration of the Regional Environmental Improvement Commission of Iowa County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the Regional Environmental Improvement Commission of Iowa County's basic financial statements. Management's Discussion and Analysis on pages 3 through 7 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

*Greenwood and Crim, P.C.*

March 20, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Regional Environmental Improvement Commission of Iowa County provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities of the Regional Environmental Improvement Commission of Iowa County is for the fiscal year ended June 30, 2012. We encourage readers to consider this information in conjunction with the Commission's financial statements, which follow.

### **2012 FINANCIAL HIGHLIGHTS**

The Commission's operating receipts increased by \$107,361, or approximately 13.5% from fiscal 2011 to fiscal 2012.

The Commission's operating disbursements increased by \$34,283, or approximately 5.6% from fiscal 2011 to fiscal 2012.

The Commission's net assets increased by \$263,373, or approximately 13.2% from June 30, 2011 to June 30, 2012.

### **USING THIS ANNUAL REPORT**

The Commission has elected to present its financial statements on the cash basis of accounting. The cash basis of accounting is a basis of accounting other than U.S. generally accepted accounting principles. Basis of accounting refers to when financial events are recorded, such as the timing for recognizing revenues, expenses and the related assets and liabilities. Under the Commission's cash basis of accounting, revenues and expenses and the related assets and liabilities are recorded when they result from cash transactions.

As a result of the use of the cash basis of accounting, certain assets and their related revenues and liabilities and the related expenses are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

The annual report is presented in a format consistent with the presentation of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Commission's cash basis of accounting.

This discussion and analysis is intended to serve as an introduction of the Regional Environmental Improvement Commission's basic financial statements. The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the Commission's financial activities.

- The Statement of Net Assets – Cash Basis presents information on the Commission’s net assets, including balances restricted for specific purposes and balances unrestricted and available for operating activities.
- The Statement of Cash Receipts, Disbursements and Changes in Net Assets – Cash Basis presents information on the Commission's operating receipts and disbursements, non-operating receipts and disbursements and whether the Commission’s financial position has improved or deteriorated as a result of the year’s activities.
- The Notes to Financial Statements provide additional information essential for a full understanding of the data provided in the basic financial statements.

## FINANCIAL ANALYSIS OF THE COMMISSION

### *Statement of Net Assets – Cash Basis*

The Statement of Net Assets – Cash Basis presents the assets and net assets of the Commission at the end of the fiscal year. The Statement of Net Assets – Cash Basis is a point-in-time financial statement. The purpose of this statement is to present a fiscal snapshot of the Commission to the readers of the financial statements.

Over time, readers of the financial statements are able to determine the Commission’s financial position by analyzing the increases and decreases in net assets.

		Assets and Net Assets	
		June 30	
		<u>2012</u>	<u>2011</u>
Assets			
Cash and cash equivalents:			
Restricted		\$1,883,048	\$1,848,192
Unrestricted		<u>369,876</u>	<u>141,359</u>
Total Assets		<u>\$2,252,924</u>	<u>\$1,989,551</u>
Net Assets			
Net Assets:			
Restricted		\$1,883,048	\$1,848,192
Unrestricted		<u>369,876</u>	<u>141,359</u>
Total Net Assets		<u>\$2,252,924</u>	<u>\$1,989,551</u>

The largest portion of the Commission’s net assets (83.6%) is restricted for closure and post closure care costs. State and federal laws and regulations require the Commission to place a final cover on the landfill site and perform certain maintenance and monitoring functions at the landfill site for a minimum of thirty years after closure. The remaining net assets (16.4%) are unrestricted net assets that can be used to meet the Commission’s

obligations when they come due. Restricted net assets increased by \$34,856 during the year. Unrestricted net assets increased by \$228,517 during the year.

*Statement of Cash Receipts, Disbursements and Changes in Net Assets – Cash Basis*

Changes in total net assets as presented in the Statement of Net Assets – Cash Basis are based on the activity presented in the Statement of Cash Receipts, Disbursements and Changes in Net Assets-Cash Basis. The purpose of the statement is to present the receipts received by the Commission and the disbursements paid by the Commission, both operating and non-operating.

Operating receipts are received from gate fees from accepting solid waste and assessments from the members of the Commission. Operating disbursements are disbursements paid to operate the landfill. Non-operating receipts and disbursements are from interest on investments and for construction costs. A summary of cash receipts, disbursements and changes in net assets for the years ended June 30, 2012 and June 30, 2011, is presented below:

Changes in Cash Basis Net Assets		Year Ended June 30,	
		<u>2012</u>	<u>2011</u>
Operating receipts:			
Gate fees – solid waste		\$ 638,261	\$ 536,789
City contributions		109,248	109,248
County contributions		128,336	128,336
Agriculture income		2,761	1,862
Miscellaneous		<u>23,377</u>	<u>18,387</u>
Total operating receipts		<u>\$ 901,983</u>	<u>\$ 794,622</u>
Operating disbursements:			
Salaries and wages		\$ 213,174	\$ 204,360
Payroll taxes		15,248	15,074
Employer share of IPERS		16,687	14,123
Benefits		102,437	83,381
Continuing education		1,655	2,625
Travel and mileage		714	728
Equipment repairs and rental		19,235	16,258
Equipment fuel		20,140	15,961
Recycling and cleanup expenses		11,182	10,115
Engineering fees		40,904	75,078
Lab fees		17,376	6,892
Leachate pumping system		26,302	14,457
Audit		6,625	6,375
Insurance		28,232	31,553
Rock and rock hauling		9,886	12,594
Cover material		--	12,674
Scale house		451	434
Electricity and gas		11,871	10,266

Supplies	5,138	4,704
Advertising	1,397	2,219
Waste tire expenses	6,778	3,303
Monitoring fees	1,400	1,400
Consulting fees: semi-annual reports	1,000	11,300
Agriculture expenses	462	--
DNR – tonnage fees	24,807	21,260
Buildings and grounds maintenance	30,325	2,040
ECICOG assessment	7,150	7,150
Legal fees	95	259
Office supplies and postage	2,936	3,168
Telephone	2,379	2,417
Vehicle expenses	17,024	11,552
Computer programming and expenses	535	750
Miscellaneous expenses	1,910	6,702
Total operating disbursements	<u>\$ 645,455</u>	<u>\$ 611,172</u>
Excess of Operating Receipts Over Operating Disbursements	<u>\$ 256,528</u>	<u>\$ 183,450</u>
Non-operating receipts (disbursements):		
Interest on cash investments – unrestricted	\$ 1,200	\$ 2,284
Interest on cash investments – closure/post-closure care	30,156	42,116
Landfill expansion	--	(454,124)
Proceeds from loan	--	53,000
Loan repayment	(23,636)	(29,364)
Loan interest	(875)	(631)
Net non-operating receipts (disbursements)	<u>\$ 6,845</u>	<u>\$(386,719)</u>
Change in Net Assets – Cash Basis	\$ 263,373	\$(203,269)
Net Assets, beginning of year	<u>1,989,551</u>	<u>2,192,820</u>
Change in Net Assets, end of year	<u><u>\$2,252,924</u></u>	<u><u>\$1,989,551</u></u>

In fiscal year 2012, operating receipts increased by \$107,361, or approximately 13.5%, from fiscal 2011. This increase was primarily a result of more gate receipts. In fiscal 2012, operating disbursements increased by \$34,283, from fiscal 2011. The increase in disbursements was primarily due to salaries and wages, benefits, equipment fuel, lab fees, leachate system, building and grounds maintenance.

## LONG-TERM DEBT

At June 30, 2012, the Commission had no outstanding long-term debt.

## **ECONOMIC FACTORS**

The Regional Environmental Improvement Commission continued to improve its operating financial position during the current fiscal year. However, the current condition of the economy in the state continues to be a concern for Commission officials. Some of the realities that may potentially become challenges for the Commission to meet are:

- Facilities require constant maintenance and upkeep.
- Technology continues to expand and current technology becomes outdated, presenting an ongoing challenge to maintain up-to-date technology at a reasonable cost.
- Annual deposits required to be made to closure and post-closure accounts are based on constantly changing cost estimates and the number of tons of solid waste received at the facility.

The Commission anticipates the current fiscal year will be much like the last and will maintain a close watch over resources to maintain the Commission's ability to react to unknown issues.

## **CONTACTING THE COMMISSION'S FINANCIAL MANAGEMENT**

The financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Commission's finances and to show the Commission's accountability for the money it receives. If you have questions about this report or need additional information, contact the Regional Environmental Improvement Commission of Iowa County, P.O. Box 371, Marengo, IA 52301.

## BASIC FINANCIAL STATEMENTS

REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA

## Statement of Net Assets - Cash Basis

June 30, 2012

## ASSETS

Cash and cash investments:	
Unrestricted	\$ 369,876
Restricted	<u>1,883,048</u>
Total Assets	<u>\$ 2,252,924</u>

## NET ASSETS

Unrestricted net assets	\$ 369,876
Restricted for closure/post-closure care	<u>1,883,048</u>
Total Net Assets	<u>\$ 2,252,924</u>

See Notes to Financial Statements.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Statement of Cash Receipts, Disbursements  
and Changes in Net Assets - Cash Basis

For the Year Ended June 30, 2012

Page 1 of 2

**OPERATING RECEIPTS**

Assessments:

Iowa County  
Cities

\$ 128,336  
109,248

Gate fees - solid waste

\$ 237,584

Agriculture income

638,261

Miscellaneous income and reimbursements

2,761

23,377

Total Operating Receipts

\$ 901,983

**OPERATING DISBURSEMENTS**

Personnel costs:

Salaries and wages

\$ 213,174

Payroll taxes

15,248

Employer share of IPERS

16,687

Benefits

102,437

\$ 347,546

Continuing education

1,655

Travel and mileage

714

Equipment repairs and rental

19,235

Equipment fuel

20,140

Recycling and cleanup expenses

11,182

Engineering fees

40,904

Lab fees

17,376

Leachate pumping system

26,302

Waste tire expense

6,778

Agriculture expense

462

Audit

6,625

Legal fees

95

Insurance

28,232

Scale house

451

Electricity and gas

11,871

Supplies

5,138

Rock and rock hauling

9,886

Monitoring fees

1,400

Semi-annual reports

1,000

Subtotal

\$ 556,992

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Statement of Cash Receipts, Disbursements  
and Changes in Net Assets - Cash Basis

For the Year Ended June 30, 2012

Page 2 of 2

OPERATING DISBURSEMENTS (Continued)

Subtotal forward	\$ 556,992
Advertising	1,397
Iowa Department of Natural Resources - tonnage fees	24,807
Buildings and grounds maintenance	30,325
ECICOG assessment	7,150
Office supplies and postage	2,936
Telephone	2,379
Vehicle expenses	17,024
Computer programming and expenses	535
Miscellaneous expenses	<u>1,910</u>
Total Operating Disbursements	<u>\$ 645,455</u>
Excess of Operating Receipts Over Operating Disbursements	<u>\$ 256,528</u>
 NON-OPERATING RECEIPTS (DISBURSEMENTS)	
Interest on cash investments - unrestricted	\$ 1,200
Interest on cash investments - closure/post-closure care	30,156
Loan principal repayment	(23,636)
Loan interest	<u>(875)</u>
Net Non-Operating Receipts (Disbursements)	<u>\$ 6,845</u>
Change in Net Assets - Cash Basis	\$ 263,373
Net Assets, beginning of year	<u>1,989,551</u>
Net Assets, end of year	<u><u>\$ 2,252,924</u></u>

See Notes to Financial Statements.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Notes to Financial Statements

June 30, 2012

**NOTE 1. REPORTING ENTITY**

The Regional Environmental Improvement Commission of Iowa County, Iowa (REIC) is a voluntary joint undertaking of units of government in Iowa County, Iowa, pursuant to the provisions of Chapter 28E of the Code of Iowa.

The REIC was established on May 4, 1971, for the purpose of assisting individuals and communities in Iowa County, Iowa in their efforts to collect, transport, and dispose of solid waste and to otherwise preserve and improve the natural environment of said region. The REIC is further established for the purpose of developing, operating and maintaining sanitary landfill and recycling facilities to carry out the foregoing purpose.

The members of the REIC include Iowa County and the cities of Ladora, Marengo, Millersburg, North English, Parnell and Williamsburg. The governing body of the REIC is composed of seven representatives from Iowa County, one representative from each of the six member cities, and one representative from the Iowa County Health Department. The representatives are appointed by the participating political subdivisions and each has one vote.

For financial reporting purposes, the REIC has included all funds, organizations, agencies, boards, commissions and authorities. The REIC has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the REIC are such that exclusion would cause the REIC's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the REIC to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the REIC. The REIC has no component units which meet the Governmental Accounting Standards Board criteria.

Certain representatives of the REIC governing body are also members of other county and city boards and commissions in Iowa County. Those boards and commissions are not financially accountable to the REIC or the nature and significance of the relationship with the REIC are such that exclusion does not cause the financial statements of the REIC to be misleading or incomplete.

**NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation** - The accounts of the REIC are organized as an Enterprise Fund. Enterprise Funds are utilized to finance and account for the acquisition, operation and maintenance of governmental facilities and services supported by user charges. Enterprise Funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with an Enterprise Fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

**Basis of Accounting** - The REIC maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the REIC are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items, including the estimated payables for closure and post-closure care costs. Accordingly, the financial statements do not present the financial position and results of operations of the REIC in accordance with U.S. generally accepted accounting principles.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Notes to Financial Statements

June 30, 2012

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Restricted Assets and Net Assets** - Funds set aside for payment of closure and post-closure care costs are classified as restricted.

NOTE 3. CASH AND INVESTMENTS

The REIC's deposits in banks at June 30, 2012 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The REIC is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Investments are stated at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

The REIC's deposits as of and during the year ended June 30, 2012 were maintained in checking accounts, savings accounts, money market accounts and certificates of deposit.

*Interest Rate Risk* - The REIC's investment policy does not limit the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and uses of the REIC.

NOTE 4. CLOSURE AND POST-CLOSURE CARE COSTS

To comply with federal and state regulations, the REIC is required to complete a monitoring system plan and a closure/post-closure plan and to provide funding necessary to effect closure and post-closure, including the proper monitoring and care of the landfill after closure. Environmental Protection Agency (EPA) requirements have established closure and thirty-year care requirements for all municipal solid waste landfills that receive waste after October 9, 1993. State governments are primarily responsible for implementation and enforcement of those requirements and have been given flexibility to tailor requirements to accommodate local conditions that exist. The effect of the EPA requirement is to commit landfill owners to perform certain closing functions and post-closure monitoring functions as a condition for the right to operate the landfill in the current period. The EPA requirements provide that when a landfill stops accepting waste, it must be covered with a minimum of twenty-four inches of compacted clay and twenty-four inches of soil to keep liquid away from the buried waste. Once the landfill is closed, the owner is responsible for maintaining the final cover, monitoring ground water and methane gas, and collecting and treating leachate (the liquid that drains out of waste) for thirty years.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Notes to Financial Statements

June 30, 2012

**NOTE 4. CLOSURE AND POST-CLOSURE CARE COSTS (Continued)**

Governmental Accounting Standards Board Statement No. 18 requires landfill owners to estimate total landfill closure and post-closure costs and recognize a portion of these costs each year based on the percentage of estimated total landfill capacity used that period. Estimated total costs consist of four components: (1) the cost of equipment and facilities used in post-closure monitoring and care, (2) the cost of final cover (material and labor), (3) the cost of monitoring the landfill during the post-closure period and (4) the cost of any environmental cleanup required after closure. Estimated total cost is based on the cost to purchase those services and equipment currently and is required to be updated annually for changes to inflation or deflation, changes in technology, or changes in applicable laws and regulations.

The total costs for the REIC as of June 30, 2012 have been estimated to be \$719,800 for closure and \$1,083,200 for post-closure, for a total of \$1,803,000. The estimated remaining life of the landfill is 2 years, with approximately 65 percent of the landfill's capacity used as of June 30, 2012. The REIC has established a Closure/Post-Closure Trust Fund in accordance with Chapter 567-113.14(6)"a" of the Iowa Administrative Code to accumulate resources to fund these costs. At June 30, 2012, the balance in this fund was \$1,883,048.

**NOTE 5. PENSION AND RETIREMENT BENEFITS**

The REIC contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 5.38% of their annual covered salary and the REIC is required to contribute 8.07% of annual covered payroll. Contribution requirements are established by state statute. The REIC's contributions to IPERS for the years ended June 30, 2012, 2011 and 2010 were \$16,687, \$14,123 and \$13,446, respectively, equal to the required contributions for each year.

**NOTE 6. RELATED PARTY TRANSACTIONS**

The REIC had business transactions with related parties, totaling \$115 during the year ended June 30, 2012.

**NOTE 7. RISK MANAGEMENT**

The REIC is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 663 members include various government entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials liability, police professional liability, property, inland marine and boiler/machinery. There have been no reductions in insurance coverage from prior years.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Notes to Financial Statements

June 30, 2012

NOTE 7. RISK MANAGEMENT (Continued)

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained to equal 150 percent of the total current members' basic rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if sufficient, by the subsequent year's member contributions.

The REIC's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The REIC's annual contributions to the Pool for the year ended June 30, 2012 were \$16,768.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automotive, police professional, and public officials' liability risk up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured in an amount not to exceed \$2,650,000 per claim. For members requiring specific coverage from \$3,000,000 to \$12,000,000, such excess coverage is also reinsured. Property and automobile physical damage risks are retained by the pool up to \$150,000 each occurrence, each location, with excess coverage reinsured by the Travelers Insurance Company.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim or series of claims exceeds the amount of risk-sharing protection provided by the member's risk-sharing certificate, or in the event that a series of casualty claims exhausts total members' equity plus any reinsurance and any excess risk-sharing recoveries, then payment of such claims shall be the obligation of the respective individual member. As of June 30, 2012, settled claims have not exceeded the risk pool or reinsurance company coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Members withdrawing within the first six years of membership may receive a partial refund of their capital contributions. If a member withdraws after the sixth year, the member is refunded 100 percent of its capital contributions. However, the refund is reduced by an amount equal to the annual operating contribution which the withdrawing member would have made for the one-year period following withdrawal.

The REIC also carries commercial insurance purchased from other insurers for worker's compensation coverage. The REIC assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Notes to Financial Statements

June 30, 2012

NOTE 8. SOLID WASTE TONNAGE FEES RETAINED

The REIC has established accounts for restricting and using those portions of solid waste tonnage fees retained for ground water and waste recycling purposes in accordance with Chapter 455B.310 of the Code of Iowa. At June 30, 2012, the REIC had \$12,309 of unspent tonnage fees.

NOTE 9. COMPENSATED ABSENCES

REIC employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement or death. Sick leave hours paid upon termination, retirement or death are reduced by one-half and are paid at the then effective hourly rate of that employee. These accumulations are not recognized as disbursements by the REIC until used or paid. The REIC's approximate liability for earned compensated absences payable to employees at June 30, 2012 is as follows:

<u>Type of Benefit</u>	<u>Amount</u>
Vacation	\$ 10,132
Sick leave	<u>28,200</u>
Total	<u>\$ 38,332</u>

This liability has been computed based on rates of pay as of June 30, 2012.

NOTE 10. NET ASSET TRANSFERS

As discussed in Note 4, the REIC has established a Closure/Post-Closure Trust Fund to fund certain required closure and post-closure care costs. Annual deposits are required to be made within 30 days of the close of the fiscal year. During the year ended June 30, 2012, it was determined that the amount in the trust fund is sufficient to fully fund the estimated closure and post-closure care costs, and no transfer was necessary for the year. The final required deposit for the year ended June 30, 2011 was made on August 5, 2011.

NOTE 11. OTHER POST-EMPLOYMENT BENEFITS

The REIC operates a single-employer health benefit plan which provides medical/prescription drug/dental benefits for employees and retirees and their spouses. There are five active members and no retirees in the plan. Retirees may participate in the plan until they are eligible for Medicare coverage. Benefits under the plan are provided through a fully-insured plan with Wellmark.

Contribution requirements of plan members are established by and may be amended by the REIC. The REIC currently finances the benefit plan on a pay-as-you-go basis. The REIC pays the full amount of single coverage amounts, and 85 percent of the difference between single coverage and 2-person/member+child(ren)/family coverage amounts. The most recent monthly premium for the 2-person/member+child(ren)/family medical/prescription drug coverage is \$1,616.17 per member. The most recent monthly premiums for the dental coverage are \$43.21 for 2-person and member+child(ren) coverage and \$120.07 for family coverage. During the year ended June 30, 2012, the REIC contributed \$111,961 to the plan and plan members contributed \$10,629 to the plan.

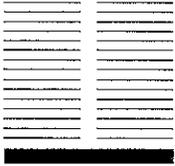
REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA

Notes to Financial Statements

June 30, 2012

NOTE 12. SHORT-TERM NOTE PAYABLE

The REIC obtained a short-term note from Keystone Savings Bank on November 23, 2010 to provide funds for the payment of the balance of the costs of a new cell. The maximum outstanding amount of the note was \$90,000. The note was due November 23, 2011. Interest on the note accrued at a rate 2.6% below the Keystone Savings Bank base rate and was not to be less than 5.95% nor more than 11.95%. The interest rate was subject to rate change every three months until maturity. All outstanding principal and accrued interest was due November 23, 2011. The note was secured by a Caterpillar track type loader. On September 20, 2011, the outstanding balance on the note, \$23,636, was repaid and interest of \$875 was paid.



**Greenwood and Crim, P.C.**  
*Certified Public Accountants*

*Linda Crim Hopkins, C.P.A.*  
*Steven J. Kuhl, C.P.A.*

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
and Executive Board  
Regional Environmental Improvement  
Commission of Iowa County, Iowa  
Marengo, Iowa

We have audited the accompanying financial statements of the Regional Environmental Improvement Commission of Iowa County, Iowa, (REIC) as of and for the year ended June 30, 2012, and have issued our report thereon dated March 20, 2013. Our report expressed an unqualified opinion on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

The management of the REIC is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the REIC's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the REIC's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the REIC's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance all deficiencies, significant deficiencies or material weaknesses have been identified. However, as described in the accompanying Schedule of Findings, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the REIC's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency in internal control described in the accompanying Schedule of Findings to be a material weakness.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the REIC's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance and other matters that are described in the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the REIC's operations for the year ended June 30, 2012 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the REIC. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The REIC's written responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the REIC's responses, we did not audit the REIC's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the Board of Directors and Executive Board of the REIC, management, members and constituents of the REIC and other parties to whom the REIC may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of REIC during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

*Greenwood and Airm, P.C.*

March 20, 2013

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Schedule of Findings

For the Year Ended June 30, 2012

**Findings Related to the Financial Statements**

**Internal Control Deficiencies**

12-A Segregation of Duties

**Comment** - One important aspect of internal accounting control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that substantially all of the custody of the accounting records and the performance of control procedures are concentrated among two persons.

**Recommendation** - The limited number of personnel makes it difficult to achieve ideal internal accounting control through the segregation of employee duties. The concentration of closely related duties and responsibilities, such as recording and processing cash receipts, preparing checks and bank reconciliations, and the analysis of financial information by a small staff makes it difficult to establish an ideal system of automatic internal checks on accounting records accuracy and reliability. When this condition exists, management's close supervision and review of accounting information is the best means of preventing or detecting errors and irregularities. We recommend that management and the Board of Directors review the internal control policies and procedures on a regular basis to obtain the maximum internal control possible under the circumstances.

**Response** - We have some Board members involved in some procedures in our system, primarily approval of invoices for payment. We have implemented several new procedures over the past few years. These new procedures have strengthened controls over cash collections and deposits and bank reconciliations. We will continue to review our operational procedures and segregate duties to the extent possible under the circumstances.

**Conclusion** - Response accepted.

**Instances of Noncompliance**

No matters were noted.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Schedule of Findings

For the Year Ended June 30, 2012

**Other Findings Related to Statutory Reporting**

- 12-1 **Questionable Disbursements** - We noted no disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 12-2 **Travel Expense** - No expenditures of REIC money for travel expenses of spouses of REIC officials or employees were noted. No travel advances for REIC officials or employees were noted.
- 12-3 **Board Minutes** - No transactions were found that we believe should have been approved by the Board and noted in the minutes. The minutes of the Board meeting of June 21, 2012 were not published within 20 days of the date of the meeting and the salaries of employees for calendar year 2011 were not published as required by Chapter 28E.6(3) of the Code of Iowa.

Recommendation - The REIC should ensure that the minutes of all meetings are published within 20 days of the meeting date and the annual salaries of employees are published as required by Chapter 28E.6(3) of the Code of Iowa.

Response - We will make sure the minutes are published on a timely basis and the annual salaries are published as required.

Conclusion - Response accepted.

- 12-4 **Deposits and Investments** - No instances of non-compliance with the REIC's investment policy and Chapters 12B and 12C of the Code of Iowa were noted.
- 12-5 **Solid Waste Fees Retained** - During the year ended June 30, 2012 the REIC used or retained the solid waste fees in accordance with Chapter 455B.310 of the Code of Iowa.
- 12-6 **Financial Assurance** - The REIC has demonstrated financial assurance for closure and post-closure care costs by establishing a trust fund as provided by Chapter 567-113.14(6)"a" of the Iowa Administrative Code. The calculation is as follows:

Total estimated closure and post-closure costs	\$ 1,803,000
Less value of the trust fund on July 31, 2011	<u>1,848,192</u>
	<u>\$ (45,192)</u>
Projected deposit:	
The above amount divided by the remaining estimated useable life. The remaining estimated useable life is two years.	<u>\$ -</u>

No contribution to the trust fund for the year ended June 30, 2012 was required, as the estimated closure and post-closure care costs are covered by the balance in the trust fund.

**REGIONAL ENVIRONMENTAL IMPROVEMENT  
COMMISSION OF IOWA COUNTY, IOWA**

Schedule of Findings

For the Year Ended June 30, 2012

**Other Findings Related to Statutory Reporting (Continued)**

12-7 **Business Transactions** - Business transactions between the REIC and related parties are detailed as follows:

<u>Name, Title and Business Connection</u>	<u>Transaction Description</u>	<u>Amount</u>
Keith Stanerson, Board Member: Owner - Stanerson Implement	Repair parts	\$ 5
Richard A. Heller, son of REIC Director, Richard D. Heller: Owner - Owl Technology	Computer repair and parts	\$ 110

The transactions with Mr. Stanerson and Mr. Heller do not appear to represent a conflict of interest. Repairs and parts are purchased based on best price available.