

**CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY**

**INDEPENDENT AUDITORS' REPORTS
BASIC FINANCIAL STATEMENTS AND
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS**

DECEMBER 31, 2012

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CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY

Brinkman & Reed, CPA's

103 South Sixth Street Estherville, Iowa 51334 712-362-5891 Phone 712-362-7172 Fax

Independent Auditors' Report

To the Honorable Mayor and Members of the City Council
City of Estherville, Iowa

We have audited the accompanying financial statements of the Municipal Electric Utility, City of Estherville, Iowa as of and for the year ended December 31, 2012, which collectively comprise the Utility's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Management has excluded from inventory in the accompanying statement of net assets items that should be included in inventory. In our opinion, accounting principles generally accepted in the United States of America require that inventory reflect a complete listing of materials and supplies owned by the Municipal Electric Utility, City of Estherville, Iowa. The distribution plant inventory of the Municipal Electric Utility, City of Estherville, Iowa does not include all materials and supplies. The effects of this departure on the basic financial statements are not reasonably determinable.

Qualified Opinion

In our opinion, except for the effects of the matter discussed in the Basis for Qualified Opinion paragraph, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the Municipal Electric Utility, City of Estherville, Iowa at December 31, 2012, and its changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

In accordance with *Government Auditing Standards*, we have also issued our report dated March 12, 2013 on our consideration of the Municipal Electric Utility, City of Estherville, Iowa's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 8 through 10 be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information on pages 31 and 32, which is the responsibility of management, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in our audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Brinkman & Reed, CPA's

Brinkman & Reed, CPA's

Estherville, Iowa
March 12, 2013

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY

CITY OF ESTHERVILLE
MUNICIPAL ELECTRIC UTILITY
DECEMBER 31, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

This narrative overview and analysis of the financial activities of the Electric Utility is for the calendar year ending December 31, 2012. We encourage readers to consider the information in conjunction with the financial statements.

This is the ninth year the City has implemented new reporting standards with significant changes in content and structure. The City was required to comply with Government Standard Board Statement No. 34 (GASB-34), which mandated the changes. Theoretically, comparisons may be more meaningful and go further in explaining the Electric Utility's financial position and results of operations.

2012 FINANCIAL HIGHLIGHTS

Operating revenue from energy sales decreased by \$102,297 (1.76%) from 2011 to 2012. Energy sales decreased by 1,671,920 kWh (2.9%) during 2012.

Operating expenses increased 2.05% or \$115,868 from 2011 to 2012. During this period the cost of purchased power increased \$154,909.

The Electric Utility's net assets increased \$152,876 (2.07%) from 2011 to 2012.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as required by Governmental Accounting Standard Board Statement No. 34. The required information is:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Statement of Net Assets presents information on all of the Electric Utility's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Revenues, Expenses, and Changes in Net Assets presents information showing how the Electric Utility's net assets changed during the most recent year.

The Statement of Cash Flows reports cash receipts, cash payments and net changes in cash and cash equivalents. It provides answers to such questions as where did cash come from, what cash was used for and what was the change in cash and cash equivalents during the reporting year.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Supplementary information further explains and supports the financial statements.

FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of financial position. The analysis below focuses on net assets and changes in net assets.

Net Assets		
	Year ended December 31,	
	2012	2011
Current Assets & Other Assets	\$3,484,864	\$3,430,610
Capital Assets	<u>\$4,474,537</u>	<u>4,355,923</u>
Total Assets	<u>\$7,959,401</u>	<u>\$7,786,533</u>
Long Term Liabilities	\$ -0-	\$ -0-
Current Liabilities	<u>431,109</u>	<u>411,117</u>
Total Liabilities	<u>\$ 431,109</u>	<u>\$ 411,117</u>
Net Assets:		
Invested in Capital Assets	\$4,474,537	\$4,344,835
Unrestricted	<u>3,053,755</u>	<u>3,030,581</u>
Total Net Assets	<u>\$7,528,292</u>	<u>\$7,375,416</u>

Net assets increased from 2011 by \$152,876, or 2.07%. The largest portion of the net assets is the investment in capital assets (e.g., land, infrastructure, buildings, and equipment). Unrestricted net assets are the part of net assets that can be used to finance day-to-day operations without constraints. Unrestricted net assets have increased \$215,295 since December 31, 2004, the first year under the new reporting standards. During 2012 unrestricted net assets increased by \$23,174.

Changes in Net Assets		
	Year ended December 31,	
	2012	2011
Revenues:		
Operating Revenues:		
Charges for service, sales, and rent	\$5,909,841	\$5,996,807
Non-operating revenues:		
Investment earnings	4,308	5,338
Wind Generation Project	-0-	-0-
Transfers, Net	<u>3,321</u>	<u>26,162</u>
Total revenues	<u>\$5,917,470</u>	<u>\$6,028,307</u>
Operating expenses:		
Generation	\$4,115,112	\$4,001,423
Distribution	613,135	638,211
General and administration	1,026,827	999,572
Non-operating expenses:		
Interest expense	3,811	4,117
Other non-operating expense	5,709	4,048
Transfers, net	-0-	-0-
Total expense and transfers	<u>\$5,764,594</u>	<u>\$5,647,371</u>
Increase in net assets	\$ 152,876	\$ 380,936
Net assets beginning of year	<u>\$7,375,416</u>	<u>\$6,994,480</u>
Net assets end of year	<u>\$7,528,292</u>	<u>\$7,375,416</u>

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Electric Utilities capital assets include land, buildings and improvements, and equipment. Capital assets totaled \$4,474,537 (net of accumulated depreciation) at December 31, 2012. See note 7 to the financial statements for more information regarding capital assets.

Debt Administration

The Electric Utility has no long-term debt outstanding. The utility held customer deposits totaling \$102,144 on December 31, 2012.

ECONOMIC FACTORS BEARING ON THE ELECTRIC UTILITY'S FUTURE

A 20-year wholesale power agreement was negotiated with Iowa Lakes Electric Cooperative (ILEC) commencing April 1, 2007. This agreement included a substantial increase in the cost of power due to the market. Increases in the rate occurred on January 1, 2008, January 1, 2009, January 1, 2011 and January 1, 2012. An increase of approximately 5.5% is anticipated on January 1, 2013. The amount paid to Iowa Lakes Community College (ILCC) for energy generated by their wind turbine also increased on the above dates.

Substantial increases in the cost of power from Western Area Power Administration (WAPA) have occurred in recent years. The increases are related to a drought in the Missouri River Basin. WAPA remains the lowest cost energy even with the large increases.

No increase from WAPA is anticipated on January 1, 2013.

An increase in electric rates may be necessary during 2013 due to the City's increased cost of wholesale power.

CONTACTING THE ELECTRIC UTILITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, customers, and creditors with a general overview of the Electric Utility's finances and to show the Electric Utility's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Elizabeth Burton, City Clerk, 2 North 7th Street, Estherville, Iowa 51334 or telephone (712) 362-7771.

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY

Basic Financial Statements

City of Estherville, Iowa
Municipal Electric Utility
Statement of Net Assets
December 31, 2012

Exhibit A

Assets

Current Assets:

Cash and Cash Equivalents	\$ 1,243,403
Appropriated Cash - Equipment Sinking Fund	505,308
Designated Cash	98,118
Receivables:	
Accounts	487,528
Accounts - City of Estherville	32,964
Accrued Interest	250
Fuel and Lube Oil Inventory	36,385
Distribution Plant Inventory	419,943
Prepaid Insurance	<u>31,099</u>
Total Current Assets	<u>2,854,998</u>

Noncurrent Assets:

Designated Investments	514,840
Investment in Joint Venture	115,026
Capital Assets (Net of Accumulated Depreciation)	<u>4,474,537</u>
Total Noncurrent Assets	<u>5,104,403</u>

Total Assets

7,959,401

Liabilities

Current Liabilities:

Accounts Payable	305,561
Customer Deposits	102,144
Accrued Payroll	10,875
Accrued Sales and Use Tax	<u>12,529</u>

Total Liabilities

431,109

Net Assets

Invested in Capital Assets, net of related debt	4,474,537
Unrestricted	<u>3,053,755</u>

Total Net Assets

\$ 7,528,292

See notes to financial statements.

City of Estherville, Iowa
Municipal Electric Utility
Statement of Revenues, Expenses and Changes in Net Assets
Year Ended December 31, 2012

Exhibit B

Operating Revenues:

Sales of Electricity to Customers	
Residential Sales	\$ 2,339,354
Commerical Sales - Large	1,520,871
Commerical Sales - Small	863,506
Industrial Sales	523,803
Customer Service and Other Sales	138,791
Total Sales to Customers	<u>5,386,325</u>
Service to City	
Various Departments	<u>338,216</u>
Other Operating Revenues	
Capacity Credits	154,163
Sales of Service Work, Material and Miscellaneous	30,597
Aerial Service Fees	540
Total Other Operating Revenues	<u>185,300</u>
Total Operating Revenues	5,909,841

Operating Expenses:

Generation Expense	
Purchased Power - Net	3,676,243
Salaries	194,355
Depreciation	92,555
Employee Insurance	36,855
Payroll Taxes and IPERS	29,069
Natural Gas Fuel	24,328
Utilities	19,576
Repairs and Maintenance	17,559
Fuel Oil	17,289
Building and Structures	3,535
Transportation and Vehicle Expense	2,554
Capital Improvements	1,194
Total Generation Expense	<u>4,115,112</u>

See notes to financial statements.

Statement of Revenues, Expenses and Changes in Net Assets

Year Ended December 31, 2012

Operating Expenses - Continued

Distribution Expense	
Salaries	\$ 298,747
Depreciation	131,866
Employee Insurance	58,066
Payroll Taxes and IPERS	45,536
Transportation and Vehicle Expense	43,287
Housing Grant	13,000
Utilities	8,113
Operating Supplies and Expense	3,088
Equipment Repair	3,011
Capital Utility Improvements	2,854
Building and Structures	2,829
Maintenance of Lines & Supplies	2,738
Total Distribution Expense	<u>613,135</u>
Accounting and Collection Expenses	
Reimbursement to City for Expense	420,550
Meter Supplies	3,356
Total Accounting and Collection Expense	<u>423,906</u>
Administration and General Expenses	
Payment in Lieu of Taxes	524,835
Insurance	36,163
Dues and Other Expenses	33,817
Professional Services	7,976
Depreciation	130
Total Administration and General Expense	<u>602,921</u>
Total Operating Expense	<u>5,755,074</u>
Net Operating Income	154,767
Non-Operating Revenues (Expenses):	
Interest Income	\$ 4,308
Interest Expense	(3,811)
Loss on Wind Generation Project	<u>(5,709)</u>
Net Non-Operating Revenues	<u>(5,212)</u>
Change in Net Assets	149,555

See notes to financial statements.

City of Estherville, Iowa
Municipal Electric Utility
Statement of Revenues, Expenses and Changes in Net Assets
Year Ended December 31, 2012

Exhibit B

Net Assets Beginning of Year	7,375,416
Add: Transfers From Other City Funds - Net	114,763
Less: Transfers To Other City Funds - Net	<u>(111,442)</u>
Net Assets End of Year	<u>\$ 7,528,292</u>

See notes to financial statements.

City of Estherville, Iowa
Municipal Electric Utility
Statement of Cash Flows
Year Ended December 31, 2012

Exhibit C

Cash Flows From Operating Activities:	
Cash Received From Sales of Electricity to Customers	\$5,370,082
Cash Received From Service to City	333,879
Cash Received From Other Operating Revenues	203,707
Cash Paid to Suppliers for Goods and Services	(4,103,527)
Cash Paid to Employees for Services	(491,341)
Cash Paid to City for Payments in Lieu of Taxes	(524,835)
Cash Paid to City for Reimbursement of Expense	<u>(420,550)</u>
Net Cash Provided By Operating Activities	<u>367,415</u>
 Cash Flows From Noncapital Financing Activities:	
Transfers from Other Funds	114,763
Transfers to Other Funds	<u>(111,442)</u>
Net Cash Provided By Noncapital Financing Activities	<u>3,321</u>
 Cash Flows From Capital and Related Financing Activities:	
Purchase of Capital Assets - Distribution	(144,997)
Purchase of Capital Assets - Generation	(194,793)
Purchase of Capital Assets - Administration	(10,370)
Proceeds from Sale of Assets	<u>6,995</u>
Net Cash Used By Capital and Related Financing Activities	<u>(343,165)</u>
 Cash Flows From Investing Activities:	
Interest Income	4,238
Interest Expense	(3,769)
Loss on Wind Generation Project	<u>(5,046)</u>
Net Cash Used By Investing Activities	<u>(4,577)</u>
Net Increase in Cash and Cash Equivalents	22,994
Cash and Cash Equivalents Beginning of Year	<u>1,823,835</u>
Cash and Cash Equivalents End of Year	<u>\$1,846,829</u>
 Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating Income	<u>\$ 154,767</u>
Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities:	
Depreciation	224,551
Changes in Assets and Liabilities:	
(Increase) in Accounts Receivable	(2,173)
(Increase) in Inventory	(23,695)
(Increase) in Prepaid Insurance	(5,304)
Increase in Accounts Payable	14,765
Increase in Customer Deposits Payable	1,820
Increase in Accrued Payroll	1,761
Increase in Sales and Use Tax Payable	<u>922</u>
Total Adjustments	<u>212,647</u>
Net Cash Provided By Operating Activities	<u>\$ 367,414</u>

See notes to financial statements.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements
December 31, 2012

(1) Summary of Significant Accounting Policies

The Municipal Electric Utility, City of Estherville, Iowa's financial statements have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board.

A. Reporting Entity

For financial reporting purposes, Municipal Electric Utility, City of Estherville, Iowa has included all funds, organizations, agencies, boards, commissions and authorities. The Utility has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the Utility are such that exclusion would cause the Utility's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the Utility to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the Utility. Municipal Electric Utility, City of Estherville, Iowa has no component units which meet the Governmental Accounting Standards Board criteria.

B. Basis of Presentation

The accounts of the Municipal Electric Utility, City of Estherville, Iowa are organized as an Enterprise Fund. Enterprise Funds are used to account for operations (a) financed and operated in a manner similar to private business enterprises, where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

C. Measurement Focus and Basis of Accounting

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

Measurement Focus and Basis of Accounting – Continued

The Utility applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure.

The Utility distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Utility's principal ongoing operations. The principal operating revenues of the City's Enterprise Fund is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses and depreciation/amortization on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

D. Assets, Liabilities and Net Assets

The following accounting policies are followed in preparing the Statement of Net Assets:

Cash, Investments and Cash Equivalents – The Utility considers all short-term investments that are highly liquid to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months. Cash investments not meeting the definition of cash equivalents at December 31, 2012 include certificates of deposit of \$514,840.

Designated Investments – Funds set aside for repurchase of the 69KV portion of substation, 69KV transmission lines No. 1 & No. 2 and backup transformer are classified as designated.

Capital Assets – Capital assets purchased prior to January 1, 1963 are accounted for at appraised values with subsequent additions accounted for at historical cost. Depreciation of all exhaustible capital assets is charged as an expense against operations. The cost of repair and maintenance is charged to expense, while the cost of renewals or substantial betterments is capitalized. The cost and accumulated depreciation of assets disposed of are deleted, with any gain or loss recorded in current operations.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

Capital Assets - Continued

Capital assets of the Utility are depreciated using the straight line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives (In Years)
Buildings	40
Building Improvements	40
Equipment and Vehicles	10-50

Interest is capitalized on qualified assets acquired with certain tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period. There were no qualifying assets acquired during the year ended December 31, 2012.

Compensated Absences – Utility employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, death or retirement. The Utility had no liability for compensated absences at December 31, 2012.

Accounts Receivable – Bad debts are charged to operations in the year in which the account is determined uncollectible. If the reserve method of accounting for uncollectible accounts were used, it would not have a material effect on the financial statements. The City carries accounts receivable on the majority of its sales. The City's sales are made to local businesses and residents.

Inventory – Inventory is valued at cost (first-in, first-out method).

(2) Cash and Investments

The Utility's deposits in banks at December 31, 2012 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against depositories to insure there will be no loss of public funds.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(2) Cash and Investments – Continued

The Utility is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Utility; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The Utility had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 3, as amended by Statement No. 40.

Investment in Joint Venture – On November 4, 1997, the City entered into a joint venture agreement pursuant to the provisions of Chapter 390 of the Code of Iowa with the Municipal Electric Utility of the City of Cedar Falls, Algona Municipal Utilities, the City of Ellsworth, Westfield Municipal Utilities, Montezuma Light and Power, and the City of Fonda. This joint agreement is a collaborative effort of the parties above, the U.S. Department of Energy (“DOE”), and the Electric Power Research Institute (“EPRI”) to develop, construct and operate a wind-powered electric generation facility (Iowa Distributed Wind Generation Project – “IDWGP”). The project is partially funded by a grant from EPRI consisting of 47.42% of construction and operating expenses for 1999 and 2000 funded by EPRI.

The City of Estherville owns an 8% interest in the project and at December 31, 2012 had a net investment of \$115,026. At this time, the City does not anticipate a need for much additional financial investment. The energy produced by the IDWGP will be apportioned among the parties based on their percentages of ownership. On November 19, 1998, the City entered into a two year agreement to sell its share of the generation from the IDWGP to Cedar Falls Utilities. The City was to receive payments for its generation on a semiannual basis as follows: Annual Payment = (Actual Operating Costs) + (Net Capital Cost) x (8.72%). This agreement has not been fulfilled as Cedar Falls Utilities has found the cost to deliver this energy to them is too high. Currently, Algona Municipal Utilities is purchasing the generated power at their avoided cost which has been determined to be \$.01949/KWH at December 31, 2012. It has not been determined how long this arrangement will continue.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(3) Equipment Sinking Fund

City officials have established an "Equipment Sinking Fund". This fund is increased by monthly deposits from various city departments with purchases being made from the fund for vehicles and equipment. The Utility department's 2012 balances and transactions are as follows:

	<u>Generation Plant</u>	<u>Distribution Department</u>	<u>Total</u>
Balance December 31, 2011	\$ 6,035	\$ 433,946	\$ 439,981
Deposits to Fund 2012	308	65,019	65,327
Disbursements 2012	<u>-</u>	<u>-</u>	<u>-</u>
Balance December 31, 2012	<u>\$ 6,343</u>	<u>\$ 498,965</u>	<u>\$ 505,308</u>

(4) Pension and Retirement Benefits

The City contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 5.38% of their annual covered salary and the City is required to contribute 8.07% of annual covered salary for the period from January 1, 2012 through June 30, 2012 and 5.78% and 8.67% respectively, for the period from July 1, 2012 through December 31, 2012. Contribution requirements are established by state statute. The City's contributions to IPERS for years ended December 31, 2012, 2011 and 2010 were \$39,297, \$34,571, and \$36,032, respectively, equal to the required contributions for each year for the Municipal Electric Utility.

(5) Designated Cash

Designated cash consists of customer security deposits collected and held by the Utility. The Utility pays interest of 5% per annum through November 15, 2012, when the money is refunded. No interest will be paid on deposits after November 15, 2012. Deposits made before this date will receive interest from the date of deposit until November 15, 2012.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(6) Reimbursement to City for Accounting, Collection, and Administration Expenses

City officials and employees have estimated the Utility's share of accounting and collection expenses to be \$420,550 in 2012.

(7) Capital Assets

A summary of capital assets at December 31, 2012 is as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
Capital assets not being depreciated:				
Generation – Land	\$ 46,041	\$ -	\$ -	\$ 46,041
Distribution – Land and Easement	8,324	-	-	8,324
Total capital assets not being depreciated	<u>54,365</u>	-	-	<u>54,365</u>
Capital assets being depreciated:				
Office Equipment	105,849	10,370	-	116,219
Generation	6,044,427	194,793	-	6,239,220
Distribution	8,291,485	144,997	(6,995)	8,429,487
Total capital assets being depreciated	<u>14,441,761</u>	<u>350,160</u>	<u>(6,995)</u>	<u>14,784,926</u>
Less accumulated depreciation for:				
Office Equipment	105,849	130	-	105,979
Generation	4,500,577	92,555	-	4,593,132
Distribution	5,533,777	131,866	-	5,665,643
Total accumulated depreciation	<u>10,140,203</u>	<u>224,551</u>	<u>-</u>	<u>10,364,754</u>
Total capital assets being depreciated, net	<u>4,301,558</u>	<u>125,609</u>	<u>(6,995)</u>	<u>4,420,172</u>
Total capital assets, net	<u>\$ 4,355,923</u>	<u>\$ 125,609</u>	<u>\$ (6,995)</u>	<u>\$ 4,474,537</u>

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(8) Commitments – Agreement with Iowa Lakes Electric Cooperative and Corn Belt Power

On April 1, 2007, the City entered into a “Wholesale Electric Service Agreement” with Iowa Lakes Electric Cooperative (Cooperative) and Corn Belt Power Cooperative (Corn Belt).

Some of the more significant covenants of the current agreement are as follows:

1. The City agrees to purchase from the Cooperative all of its purchased electrical energy in excess of that which is available to the City from Western Area Power Administration, Iowa Distributed Wind Generation Project, Iowa Lakes Community College, that which the City purchases from other renewable energy projects and that which the City purchases under the Public Utility Regulatory Policies Act or other law or government regulation.
2. Corn Belt will own, operate, maintain and control all the electrical equipment and facilities on the substation site (including a backup substation transformer) and supply and install at its expense all facilities necessary to serve the high voltage side of the substation. The City shall provide and install at its expense all facilities for the low voltage side as well as own and lease to Corn Belt at no cost for the term of the agreement, the real estate upon which the existing substation serving the City is located.
3. The non-coincident demand rate will be equal to \$12.40 per kW and the energy rate will be equal to 32.0 mills per kWh (the “Base Rate”) from the date of this agreement until December 31, 2007. Beginning January 1, 2008, Iowa Lakes may make adjustments to the energy rate for any wholesale power cost adjustment implemented by Corn Belt to its member distribution systems. As of January 1, 2012, the energy rate was increased to 45.00 mills per kWh.

The Cooperative will discount the monthly power bills due and payable to the Cooperative less any accredited capacity payments as noted below:

<u>Year</u>	<u>Discount</u>	<u>Maximum</u>
2007 (9 months) – 2010	2%	\$50,000/year
2011-2017 (3 months)	1%	\$25,000/year
2018 and thereafter	0%	-

4. Corn Belt shall pay the City for all of the City’s accredited generating capacity at an amount established by Corn Belt on an annual basis. Capacity payments for the first nine months of the agreement were \$1.75/kW per month. The rate was changed to \$1.00/kW in 2011.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(8) Commitments – Agreement with Iowa Lakes Electric Cooperative and Corn Belt Power - Continued

5. The initial term of this agreement is for a period of twenty (20) years and will continue in one year terms with no further action by either party. Any party may terminate this agreement by giving written notice to the other parties after the sixteenth (16th) anniversary but before its seventeenth (17th) anniversary that it will terminate at the end of its initial term. If no party gives the required notice during the 16th anniversary, the agreement continues until either party gives written notice to terminate the agreement at March 31st of the third year after the notice.
6. Corn Belt agrees to continue to own and maintain the 69 kV portion of substation and 69 kV transmission lines No. 1 & No. 2. Upon termination of this agreement, the City shall purchase the substation and all associated equipment and have the option of purchasing the transmission lines from Corn Belt at a price equal to Corn Belt's original cost less accumulated depreciation as of the date of contract termination. The City has set aside a certificate of deposit in the amount of \$514,840 in anticipation of this repurchase requirement.
7. The effective date of this agreement was April 1, 2007.
8. The net cost of power purchased during 2012 under this agreement was \$2,973,459.

(9) Commitments – Agreement with Western Area Power Administration

On May 1, 1998, the City entered into a "Service Agreement" with the United States Department of Energy, acting through the Administrator, Western Area Power Administrative (WAPA).

Some of the more significant covenants of the current agreement are as follows:

1. WAPA agreed to supply the City electrical energy not to exceed 2,814 KW in the winter season and 2,743 KW in the summer season through December 31, 2005, at which point the contract rate of delivery will be adjusted. The estimated cost of power from WAPA is 1.54 cents per KWH not including the cost of transmission.

On December 15, 2005, the City entered into a new agreement with WAPA effective January 1, 2006 through December 31, 2010. Under this agreement the contract rate of delivery for firm power during any winter season shall be 2,808 KW and 2,739 KW during any summer season.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

**(9) Commitments – Agreement with Western Area Power Administration -
Continued**

The contract rate of delivery remained unchanged for the year ending December 31, 2012.

2. WAPA makes delivery of energy through Corn Belt Power Cooperative, the City's primary energy provider with whom the City has entered into an agreement dated November 1, 2000 for the delivery of this energy at an estimated rate of .462 cents per KWH. This transmission agreement was in effect January 1, 2001 through December 31, 2003.
3. On March 21, 2011, the City entered into a new transmission agreement effective January 1, 2010 through December 31, 2014. The terms of this agreement did not change from the prior transmission agreement. The net delivery cost during 2012 under this agreement was \$70,906.
4. The initial term of this agreement with WAPA is for a period of twenty (20) years with service to begin on January 1, 2001. The City signed a new contract during 2013 that goes into effect at the expiration of the original contract on December 31, 2020. This contract is for a period of thirty (30) years. Under this agreement the contract rates of delivery for firm power are extended, keeping the winter season contract rate at 2,808 KW and the summer season contract rate at 2,739 KW.
5. The net cost of power purchased during 2012 under this agreement was \$471,751.

(10) Commitments – Agreement with Iowa Lakes Community College

On September 21, 2004, the City entered into an "Interconnection Agreement" with Iowa Lakes Community College (ILCC) for interconnection and operation of a wind turbine generator (WTG).

Some of the more significant covenants of the current agreement are as follows:

1. The City and ILCC agree that the WTG may be interconnected to and operated in parallel with the City's system.
2. ILCC will provide and maintain the necessary equipment for interconnection and operation of the WTG.
3. The City will have the right to inspect, at its own expense and upon reasonable notice to ILCC, any interconnection equipment for the WTG.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(10) Commitments – Agreement with Iowa Lakes Community College – Continued

4. The agreement is for a period of 20 years from the commercial date of operation of the WTG. It may be terminated by ILCC at any time by giving the City two (2) years written notice. The City may terminate upon failure by ILCC to generate energy from the WTG by the later of two (2) years from the date of this agreement or twelve (12) months after completion of the interconnection. Either party may terminate by giving the other party at least sixty days' prior written notice that the other party is in default of any of the material terms and conditions of the agreement.
5. The City connected to the WTG on February 15, 2005.

(11) Commitments – Agreement with Iowa Lakes Community College

On September 21, 2004, the City entered into a "Power Purchase Agreement" with Iowa Lakes Community College (ILCC) to purchase power from the wind turbine generator (WTG).

Some of the more significant covenants of the current agreement are as follows:

1. The City agrees to purchase all of the output of the WTG delivered to the Interconnection Point. There are no minimum or maximum output requirements.
2. Payment will be calculated by multiplying the metered output by the avoided cost rate. Initially the avoided cost rate will be about 2.73 cents per KWH. The avoided cost rate may change from month to month to track the City's actual avoided costs.
3. The agreement is for a period of 20 years from the commercial date of operation of the WTG. It may be terminated by ILCC at any time by giving the City two (2) years written notice. Either party may terminate by giving the other party at least sixty days' prior notice that the other party is in default of any of the material terms and conditions of the agreement. Either party may terminate by giving the other party at least sixty days' prior written notice if the Interconnection Agreement is terminated.
4. The City began receiving power from the WTG on February 15, 2005.
5. The net cost of power purchased during 2012 under this agreement was \$160,127.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(12) Risk Management

The Utility is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. The City assumes liability for any deductibles and claims in excess of coverage limitations.

(13) Related Party Transactions

The Municipal Electric Utility, City of Estherville, Iowa had sales of electric power to the City of Estherville of \$338,216 during the year ended December 31, 2012. The Utility paid \$420,550 for accounting and collection, and \$524,835 for payment in lieu of taxes to the City of Estherville during the year ended December 31, 2012. The City of Estherville owed \$32,964 to the Utility at December 31, 2012. The Utility is a fund of the City of Estherville.

(14) Other Postemployment Benefits (OPEB)

The Utility participates in the City of Estherville's postretirement medical plan (OPEB). The OPEB plan consists of an implicit rate subsidy. The City of Estherville is cash basis and is not required to compute an unfunded accrued liability.

Plan Description – The City operates a single-employer retiree benefit plan which provides medical/prescription drug benefits and dental insurance for retirees and their spouses. The Utility has 8 active and 2 retired members in the medical plan and 7 active and 0 retired in the dental plan. Participants must be age 55 or older at retirement.

The City participated in a self-funded medical/prescription drug plan for the year ended December 31, 2012. First Administrators Inc. is the third party administrator for the plan. National Pharmaceutical Services is the third party benefit manager for the prescription drug portion of the program. The city is responsible for the first \$25,000 of claims after the deductible has been paid for each member covered under the plan. Specific stop loss reinsurance provides coverage after \$25,000 of claims has been paid. The city also has an aggregate stop loss, above a certain total amount of claims paid.

The dental benefits were provided through a fully-insured plan with Delta Dental for the entire year. The total premium for the medical/prescription drug benefits and dental benefits is the same for retirees under age 65 as active members.

City of Estherville, Iowa
Municipal Electric Utility
Notes to Financial Statements - Continued
December 31, 2012

(14) Other Postemployment Benefits (OPEB) - Continued

Funding Policy – The contribution requirements of plan members are contained in the collective bargaining agreements. The City currently finances the retiree benefit on a pay-as-you-go basis. Retirees and their spouse pay the entire premium if they choose to continue under the City's plan. The City offers two medical/prescription plans. The most recent active member monthly premiums for the City and plan members are \$623 for single coverage and \$1,339 for family coverage and the alternate plan is \$696 for single coverage and \$1,739 for family coverage. The same monthly premiums apply to retirees.

For the year ended December 31, 2012, the City contributed \$97,448 for utility employees and plan members eligible for benefits contributed \$23,702.

The dental premiums for the year ended December 31, 2012 were \$19 per month for single coverage and \$51 per month for family coverage. For the year ended December 31, 2012, the City contributed \$3,191 for utility employees and plan members eligible for benefits contributed \$784.

(15) Commitments

The City has a purchase commitment for the purchase of a pickup. As of December 31, 2012 no costs have been associated with this agreement. The total cost of the commitment of \$21,283 will be paid in 2013 upon completion of the contract.

Other Supplementary Information

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY
SCHEDULE OF STATISTICAL DATA
YEAR ENDED DECEMBER 31, 2012

UNAUDITED

	KWH Sold	Amount Billed	Average Unit Revenue Per KWH	Percent of Revenue To Total	Percent of KWH To Total	Number of Meters In Service
Service to Customers						
Residential	20,900,977	\$ 2,338,101	11.19	41.86 %	37.44 %	2,696
Small Commercial	7,816,172	864,177	11.06	15.47	13.99	411
Large Commercial	16,732,727	1,520,542	9.09	27.23	29.97	46
Industrial	6,676,529	523,803	7.85	9.38	11.96	1
Total Service to Customers	52,126,405	5,246,623	10.07	93.94	93.36	3,154
Service to City	3,706,199	338,216	9.13	6.06	6.64	39
Total	55,832,604	\$ 5,584,839		100.00 %	100.00 %	3,193

Analysis of Kilowatt Hours Generated and Purchased

Total Kilowatt Hours Generated - 2012	83,100
Kilowatt Hours Purchased - Net 2012	59,399,850
Less: Station Power Consumption	59,482,950
Total to Feeders	(877,700)
	58,605,250
Kilowatt Hours Sold on Line	
Service to Customers	52,126,405
Service to City	3,706,199
Kilowatt Hours Used For Security/Traffic Lights	785,986
Line Loss and Excess Generation 3.39%	56,618,590
	1,986,660

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY
OPERATIONAL ANALYSIS
YEAR ENDED DECEMBER 31, 2012

Schedule 2

UNAUDITED

REVENUE

Sales of electrical energy decreased in 2012 to 55,832,604 kilowatt hours from 57,504,524 in 2011, a decrease of 1,671,920 kilowatt hours. Operating revenues from energy sales decreased to \$5,724,541 down \$102,297 from the previous year. Other operating revenues increased \$15,331. Total operating revenues for 2012 were \$5,909,841, a decrease of \$86,966 from the previous year.

OPERATION AND MAINTENANCE EXPENSE

Operating expenses in 2012 increased to \$5,755,074 up from \$5,639,206 in 2011 for an increase of \$115,868. Energy purchases continue to be the largest single item of operating expense and totaled \$3,676,243 up from \$3,521,334 in 2011. The cost of purchased power, natural gas and fuel oil represented approximately 64.60% of the total operating costs in 2012 and 63.38% in 2011.

NET INCOME

Net operating income before interest totaled \$154,767 in 2012, compared to net operating income before interest of \$357,601 for the prior year, a decrease of \$202,834. Depreciation expense decreased \$2,458 for the current year, and interest expense decreased \$306. Interest income decreased \$1,030 in 2012 when compared to 2011.

Net income of \$149,555 was realized for 2012 compared to net income of \$354,774 for 2011, a decrease of \$205,219.

**Independent Auditors' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards**

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTIC UTILITY

Brinkman & Reed, CPA's

103 South Sixth Street Estherville, Iowa 51334 712-362-5891 Phone 712-362-7172 Fax

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Honorable Mayor and Members of the City Council
City of Estherville, Iowa

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of Municipal Electric Utility, City of Estherville, Iowa, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise Municipal Electric Utility, City of Estherville, Iowa's basic financial statements, and have issued our report thereon dated March 12, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Municipal Electric Utility, City of Estherville, Iowa's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Municipal Electric Utility, City of Estherville, Iowa's internal control. Accordingly, we do not express an opinion on the effectiveness of Municipal Electric Utility, City of Estherville, Iowa's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Municipal Electric Utility, City of Estherville, Iowa's financial statements will not be prevented, or

detected and corrected on a timely basis. We consider the deficiency in the accompanying Schedule of Findings as item II-A-12 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Municipal Electric Utility, City of Estherville, Iowa's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the Utility's operations for the year ended December 31, 2012 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utility. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Municipal Electric Utility, City of Estherville, Iowa's Response to Findings

Municipal Electric Utility, City of Estherville, Iowa's response to the findings identified in our audit are described in the accompanying Schedule of Findings. Municipal Electric Utility, City of Estherville, Iowa's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Brinkman + Reed, CPA's

Brinkman & Reed, CPA's

Estherville, Iowa
March 12, 2013

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY
SCHEDULE OF FINDINGS
YEAR ENDED DECEMBER 31, 2012

Part I: Summary of the Independent Auditors' Results:

- (a) A qualified opinion was issued on the financial statements of the Municipal Electric Utility, City of Estherville, Iowa.
- (b) A material weakness in internal control over financial reporting was disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

CITY OF ESTHERVILLE, IOWA
MUNICIPAL ELECTRIC UTILITY
SCHEDULE OF FINDINGS
YEAR ENDED DECEMBER 31, 2012

Part II: Findings Related to the Financial Statements:

INTERNAL CONTROL DEFICIENCIES:

II-A-12 Segregation of Duties - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that employees who handle cash receipts are also involved with the preparation of bank reconciliations.

Recommendation - We realize segregation of duties with a limited number of office employees is difficult. However, the City should review its control procedures to obtain the maximum internal control possible under the circumstances.

Response - The City will make every effort to comply.

Conclusion - Response accepted.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

Part III: Other Findings Related to Required Statutory Reporting:

III-A-12 Questionable Disbursements - No disbursements we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.

III-B-12 Travel Expense - No disbursements of City money for travel expenses of spouses of City officials or employees were noted.

III-C-12 Council Minutes - No transactions were found that we believe should have been approved in the Council minutes but were not.

III-D-12 Deposits and Investments - We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the City's investment policy.